



thenews.com.pk

# CITY OF LAKE FOREST PARK

MAYOR'S PROPOSED 2019-2020  
MID-BIENNIAL BUDGET ADJUSTMENT

SEPTEMBER 26, 2019

Mayor  
Jeff R. Johnson

17425 Ballinger Way NE  
Lake Forest Park, WA 98155-5556  
Telephone: 206-368-5440  
Fax: 206-364-6521  
E-mail: cityhall@ci.lake-forest-park.wa.us  
www.cityoflfp.com



Councilmembers  
Tom French  
Phillippa M. Kassover  
Mark Phillips  
E. John Resha III  
Semra Riddle  
Catherine Stanford  
John A. E. Wright

City Council and Lake Forest Park Community:

I am pleased to present the 2019-2020 Mayor's Proposed Mid-Biennial Budget Adjustment to the City Council for consideration. The Proposed Adjustment is generally just a true up of actual results to the budget and includes no new expenditures. The details of the true up are described in the attached documents.

The proposed budget update is a balanced budget proposal with revenues exceeding expenditures. The six year financial forecast that was updated during the 2019/2020 budget process shows that the City continues to be at risk of not maintaining adequate fund balance to fund operations within the six year forecast period. While conservative revenue projections and budgeting have allowed us to walk this fine line, it is not a new issue for the City, rather it is just one that we have been able to delay dealing with due to ten years of economic prosperity. A major concern as we begin this budget process is the potential passage of Initiative-976 this November. Should this Initiative be passed by the voters, the result would be a loss of \$430,000 per year to the Transportation Capital Fund. This loss would represent a 52% reduction in revenue for this fund and would severely limit the City's ability to preserve and maintain its street infrastructure. As identified in the six year financial forecast, the City could not absorb this loss of revenue and would have to identify other sources of revenue in order to provide critical street preservation and maintenance.

As we look ahead to the next biennium, there are indicators of a slowing economy which could result in reduced revenue from sales tax and real estate excise tax. We will need to be diligent, with the Administration and City Council working together to identify areas of opportunity and creative solutions to continue providing the great level of service that Lake Forest Park is known for.

Through the first nine months of this biennium great work has begun on several projects funded in this cycle. Streets have been milled and overlaid, traffic calming measures installed, parks and streetscapes enhanced, culvert L60 is moving toward construction in 2020 and design work on culverts L80 and 90 continues, the SR522 pedestrian crossing study has begun as well as design of the roundabout at SR104 and 40<sup>th</sup> Place NE, and all of this following one of the greatest snow fighting efforts this region has seen in over 50 years.

In conclusion, I am pleased to present the Mayor's Proposed Mid-Biennial Budget Adjustment to you and look forward to dialoging about this proposal and the financial future of the City.

Sincerely,  
Mayor Jeff Johnson

---

## 2019-2020 Mayor's Proposed Mid-Biennial Budget Adjustment Introduction

---

### Executive Summary

The Administration has performed the required mid-biennial budget review and is proposing a mid-biennial budget adjustment. The proposal mainly includes operational, non-discretionary items. The majority of the proposed adjustments are in the General & Street Funds. The total value of the proposed General Fund adjustment is an increase in expenditures of \$89,107 resulting in the General Fund having a positive net revenue of \$5,893. The Street Fund increase of \$144,000 is due to an entry error on the original street maintenance lighting budget. The expenditure simply needs to be increased to the original intended budget amount. The Sewer Fund is proposing a 6% rate increase on the City's portion of the utility rate for all customers following the 2004 Sewer Rate Study performed by Financial Consulting Solutions Group, Inc. The proposed rate increase would be used to pay for rising infrastructure maintenance and replacement expenditures with an effective date of January 1, 2020.

### Background

The City of Lake Forest Park (the "City") adopts a biennial, or two year, budget. Local governments choosing to adopt biennial budgets are required by State Statute to perform a detailed review of the budget at the mid-point of the budget cycle to identify any significant differences between budgeted amounts and actual biennium-to-date financial results. If significant differences are identified, then a mid-biennial budget adjustment should be considered.

The City is approaching the mid-point of its 2019-2020 budget and has completed the required mid-biennial budget review (the Review). The Review revealed that while most line items of revenue and expenditure are performing as expected (consistent with budget) a few items each of revenue and expenditure differ from budgeted amounts causing consideration of a budget adjustment. Based on the preceding the Administration is proposing a 2019-2020 mid-biennial budget adjustment (hereinafter referred to as the Mayor's Proposed Adjustment). The details of the Mayor's Proposed Adjustment are contained in the attached schedules. It should be noted that only those budgets and schedules that are adjusted in the Mayor's Proposed Adjustment are contained in this document; the entire 2019-2020 adopted budget can be found on the City's website at [cityofflp.com](http://cityofflp.com).

The following documents are included in the Mayor's Proposed Adjustment packet; a brief description of each document is provided orient readers to the contents of each document.

1. Narrative of Adjustments

The Narrative of Updates and Changes contains a description of the mid-biennial budget adjustment process and a description of each adjustment, the value of each adjustment in the current biennium, and the ongoing annual value, if applicable. The narrative also includes the justification for each adjustment. The Adjustments are grouped into three broad categories: Development Related; Operational, Non-Discretionary; and Operational, Discretionary.

---

## 2019-2020 Mayor's Proposed Mid-Biennial Budget Adjustment Introduction

---

2. Schedule of Adjustments

The Schedule of Adjustments is a table of the updates and changes included in the Mayor's Proposed Mid-Biennial Budget Adjustment. The table contains a column titled "Adjustment Type" indicating whether the item is Development Related "D"; Operational, Non-Discretionary "ND"; or Operational, Discretionary "MP".

3. Six Year Financial Forecast Summary

The Six Year Financial Forecast Summary (Forecast) will be provided later in the budget process following a presentation and discussion with a local Economist.

The Forecast Summary is a table with the projected beginning and ending fund balances for each of the City's operating and capital funds. The Forecast takes into account the actual biennial budget, including items included in the Mayor's Proposal, and accounts for a continuation of the levels of service established in the current budget. A projection, or inflation, factor is applied supporting the current budget to arrive at the fund balances displayed in the Forecast. One-time items, or items that are not expected to be reoccurring, are removed during the creation of the Forecast.

4. User Fee Schedule

The User Fee Schedule is the schedule that establishes user fees charged by the City. Changes to the User Fee Schedule are shown with a strikethrough of the current user fee; the proposed new fee is shown with an underline. No new user fees are proposed in the Adjustment.

5. Ordinances and Resolutions

Ordinance Amending the 2019-2020 Adopted Budget

Ordinance Establishing the 2020 Sanitary Sewer Rate

*Coming Soon: Draft Financial Comprehensive Financial Management Policy (Investments: Section J)*

*Coming Soon: Property Tax Ordinance*

*Coming Soon: Six Year Financial Forecast*

---

## Narrative of Adjustments

---

The following narrative describes the adjustments included in the Mayor's Proposed Adjustment. The adjustments are grouped into three broad categories: Development Related; Operational, Non-Discretionary; and Operational, Discretionary.

### Development Related

Business Tax Revenue (General Fund) +\$200,000

Construction Permit Fee Revenue (General Fund) -\$250,000

The Business Tax revenue is outpacing the estimated biennial budget due to strong consumer spending and needs to be increased to more accurately reflect the revenue being generated. Planned development and remodel activity was considered during budget development for permits, but the actual activity during the first part of the biennium has not followed the estimated projections. Current one-time and reoccurring development activity has slowed from the past as major development projects have been completed within the City limits. The result is a decrease in Permit Fee revenue for the General Fund. However, Sales & Use Tax is currently outpacing original projections, but will not be increased at this time due to the current economic uncertainty. It will be closely monitored and has the possibility of being increased in a future budget adjustment.

### Operational, Non-Discretionary

Passport Revenue (General Fund) +\$125,000

The demand for passport processing services continues to be high causing passport revenue to exceed budgeted amounts. With the new REAL ID 2020 law that will go into effect on October 1, 2020 the anticipated additional revenue will continue to increase passport revenue for the biennium. The increase is in response to the continued high demand for these services and the change in the law to increase security.

Interest Income (General Fund) +\$20,000

Back in 2016 the Administration moved its banking relationship to Opus Bank, which has allowed staff to engage in more active treasury management resulting in increased interest income. The City is also in the process of updating the Investment Policy section of the Comprehensive Financial Policy in order to diversify and secure longer term interest rates for a portion of the City's funds. The result is increasing the Interest Revenue in the General Fund. Funds other than the General Fund are benefitting from the above too, but generally to a lesser extent than the General Fund due to lower cash balances. As such, no adjustment is proposed for interest income for funds other than the General Fund.

Election Voter Costs Expenditure (General Fund) +\$13,500

Election costs are based on the City's population and provided to the City by King County. The cost for voter participation expenses have been increasing steadily and the budget simply needs to be increased to more accurately reflect the expenditure.

---

## Narrative of Adjustments

---

### Municipal Court Judge Salaries, Temporary Coverage (General Fund) +\$6,000

Planned and unplanned absences of the Municipal Judge require coverage by a pro tem judge. The current Municipal Judge has more planned and/or unplanned absences than were expected during budget development. This item will fund the temporary coverage while the Municipal Judge is away.

### Court Operating Expenditures (General Fund) +\$2,400

The Court's operating costs are trending higher than budgeted amounts; the Court has requested additional appropriations to fund the higher than budgeted costs. The nature of the costs are as follows: travel for training and dues & subscriptions to keep the Court updated on the most current Court rulings.

### Police SWAT BearCat Vehicle Expenditure (General Fund) +\$14,207

The City is a participating member of the North Sound Metro (NSM) SWAT Team. The NSM team consists of a 10-member Executive Board that approved the purchase of an armored vehicle called a BearCat. The purchase price of the SWAT BearCat is over \$310,000 and the calculation uses a percentage of the population for all participating Cities. A grant has been submitted that would reduce the purchase price by \$80,000 and the City's financial responsibility to \$8,200. However, until the grant has been secured, the request is for the full liability.

### Employee Salaries for Parks Maintenance (General Fund) +\$40,000

### Employee On-Call Services for Parks Maintenance (General Fund) +\$3,000

### Employee Benefits for Parks Maintenance (General Fund) +\$10,000

In the original budget, the City was proposing to hire Contractors on a short term basis to enhance the streetscapes and parks, but was able to use other resources to complete the tasks. In 2018 the ability to hire Seasonal Employees was challenging leading to the recommendation in the adopted budget for the additional \$180,000 for Landscape Contractors to perform the additional work. Instead, the City was able to hire multiple qualified Seasonal Employees in conjunction with the existing crew to complete the work which resulted in the work being completed at a cost savings for 2019. The Seasonal Employees are allocated at 80% to the Parks Maintenance in the General Fund. The On-Call Services increased as a result of the Teamsters negotiation process and is requested to slightly increase in the General Fund and the Street Funds only at this time. The Parks Maintenance Benefits are being increased due to the additional Seasonal Employees payroll taxes. The proposed amendment would include the addition of multiple Seasonal Employees for 2019 & 2020. The City is highly encouraged that additional Seasonal Employees will be available starting in the spring of 2020 to repeat hiring additional Seasonal Employees which brings a significant cost savings to the City.

### Street Lighting Maintenance (Street Fund) +\$144,000

The City assumed multiple street lights from Seattle City Light in 2017. During the preparation of the 2019/2020 Biennial Budget an entry error was made significantly reducing the budget. This request restores the budget to the original proposed expenditure of \$160,000 for Street Light Maintenance.

---

## Narrative of Adjustments

---

### Snow Plowing/Sanding Expenditure (Street Fund) \$97,500

### Professional Services Expenditure (Street Fund) -\$97,500

Due to the extreme snow and weather event that took place during February 2019 the costs were unusually high for the removal of fallen and dangerous trees, snow plowing, sanding, and deicing of the City roads. This request is seeking to reallocate a portion of the one-time \$180,000 intended to be spent on the streetscapes to pay for the unusual snow & weather event that took place in February. The streetscape enhancement has been completed primarily by Seasonal Employees. This request is not increasing expenditures as it is considered a budget transfer within the same fund, however the goal is transparency for the City Council approval for the intended reallocation of budgeted appropriation.

### Employee Salaries for Seasonal Employees (Street Fund) +\$9,500

### Employee On-Call Services (Street Fund) +\$5,500

### Employee Benefits for Seasonal Employees (Street Fund) +\$6,500

### Professional Services Expenditure (Street Fund) -\$21,500

The Seasonal Employees remaining 20% of their payroll allocation is paid by the Street Fund. The City was able to successfully hire multiple qualified Seasonal Employees during 2019 to assist in enhancing the Parks and Streetscapes within the City limits. The On-Call Services amount increased as a result of the Teamsters negotiation and affects both the General & Street Funds. Other funds are affected but are not being recommended to be increased at this time, but will be monitored. This request is not increasing expenditures as it is considered a budget transfer within the same fund, however the goal is transparency for the City Council approval for the intended reallocation of budgeted appropriation.

### Real Estate Excise Tax (Capital Improvement Fund and Transportation Capital Fund) +\$100,000

Real Estate Excise Tax (REET) is a tax collected on real estate transactions; the tax is calculated based on the transaction value or sales price. The red hot real estate market and climbing real estate values are resulting in significantly higher than projected REET collections. The value of this adjustment is \$100,000 each for REET I and REET II. There will not be any additional expenditures added in response to increasing the Real Estate Excise Tax I & II.

### **Operational, Discretionary**

No requests that fit this category for the 2019 Mayor's Proposed Mid-Biennial Budget Review

**GENERAL FUND**

<u>Title</u>	<u>Revenue(R)/Expend.(E)</u>	<u>Adjustment Type</u> <sup>1</sup>	<u>2019-2020</u>		<u>Total Revenue</u>	<u>Total Expenditure</u>
			<u>Adjustment Amount</u>			
Business Tax (One-Time)	R	D	\$	200,000		
Construction Permit Fee Revenue (One-Time)	R	D	\$	(250,000)		
Passport Revenue	R	ND	\$	125,000		
Interest Income	R	ND	\$	20,000		
General Fund Revenue Adjustment Total				\$ 95,000	\$ 95,000	
Elections Voter Costs	E	ND	\$	13,500		
Municipal Court Judge Salaries, Temporary Coverage	E	ND	\$	6,000		
Court Operating Expenses	E	ND	\$	2,400		
Police SWAT BearCat Vehicle (City's Portion) (One-Time)	E	ND	\$	14,207		
Parks Maintenance Salary - Seasonal Employees	E	ND	\$	40,000		
Parks Maintenance Employee On-Call Services	E	ND	\$	3,000		
Parks Maintenance Employee Benefits	E	ND	\$	10,000		
General Fund Expenditure Adjustment Total				\$ 89,107		\$ 89,107
Total Net Change to the General Fund				\$ 5,893		

**STREET FUND**

<u>Title</u>				<u>2019-2020</u>		<u>Total Revenue</u>	<u>Total Expenditure</u>
				<u>Budget Amount</u>			
Street Maintenance Lighting	E	ND	\$	144,000			
Snow Plowing/Sanding	E	ND	\$	97,500			
Professional Services - Street Fund (One-Time Reallocation)	E	ND	\$	(97,500)			
Streets Salaries	E	ND	\$	9,500			
Street Employee On-Call Services	E	ND	\$	5,500			
Street Employee Benefits	E	ND	\$	6,500			
Professional Services - Street Fund (One-Time Reallocation)	E	ND	\$	(21,500)			
Street Fund Expenditure Adjustment Total				\$ 144,000			\$ 144,000

**CAPITAL IMPROVEMENT FUND**

<u>Title</u>				<u>2019-2020</u>		<u>Total Revenue</u>	<u>Total Expenditure</u>
				<u>Budget Amount</u>			
Real Estate Excise Tax I (REET I)	R	ND	\$	100,000			
Capital Improvement Fund Revenue Adjustment Total				\$ 100,000		\$ 100,000	

**TRANSPORTATION CAPITAL FUND**

<u>Title</u>		<u>2019-2020</u>		<u>Total</u>
		<u>Budget Amount</u>	<u>Total Revenue</u>	<u>Expenditure</u>
Real Estate Excise Tax II (REET II)	R ND	\$ 100,000		
Transportation Capital Fund Revenue Adjustment Total		\$ 100,000	\$ 100,000	
<b>Total 2019-2020 Mid-Biennial Budget Adjustment Request</b>			<b>\$ 295,000</b>	<b>\$ 233,107</b>

## 2020 User Fee Schedule

	Fees
<b>Licensing / Permits / Services</b>	
Adult Cabaret License Application	\$ 1,500
Adult Cabaret Manager License	250
Adult Cabaret Entertainer License	200
Business License, Calendar Year (Non-refundable)	
Business located in the City	40
Business located outside of the City	80
Coin operated Amusement Devices	60
Initiative Filing	250
Referendum Filing	250
(to be refunded if the ordinance is overturned)	
Open House Sign Removal Fee	25
Outdoor Promotion Permit	50
Secondhand Dealer Permit	70
Solicitor Permit	100
<b>Services</b>	
Returned Payment Fee	40
Duplication of <i>Audio Recording</i>	10
Fingerprinting	20
False Alarm Fines	40-76
<i>Notary services</i>	10
<b>Photocopies, Records / Reports</b>	
Accident Reports (non-participants)	5
Certified Copies	5
Photocopy of paper records, or printed copies of electronic records (per page)	0.15
Electronic copy of scanned paper records (per page)	0.10
Copies requiring outside copy services	At Cost
Police Reports (non-participants)	5
<b>Municipal Court</b>	
<p><i>Municipal Court fees are set by the Court based on the actual costs incurred, subject to a maximum set by State statute. The Municipal Court may adjust the court fees from time to time to correlate to actual costs incurred and/or changes in State law concerning the maximum fee that may be charged.</i></p>	
<b>Sanitary Sewer</b>	
Copy of Sewer Comp. Plan	
Color	125
Black and White	45
Sewer Availability	100
Onsite Wastewater License Application Fee	25
Sewer Connection	
Single Family	5,034

## 2020 User Fee Schedule

	<b>Fees</b>
Multi-Family	
Each Additional Unit	
5/8" x 3/4" Meters	5,034
3/4" x 3/4" Meters	7,551
1" Meters	12,584
1 1/2" Meters	25,169
2" Meters	40,270
3" Meters	80,541
4" Meters	125,845
Sewer Permit (2 inspections)	300
Sanitary Sewer Grinder Pump Review	300
Additional Inspection	100
Lien Filing and Removal Fee	185
Credit Card Surcharge - A three percent (3%) credit card surcharge will be added to all sewer availability, sewer permit review and inspection fees paid by credit card.	3%
Development Review Technology Surcharge - A five percent (5%) technology surcharge will be added to all sewer availability, sewer permit review and inspection fees. Surcharge is not applied to Sewer Connection Fees	5%
<b>Sewer Monthly Service</b>	
Residential	<del>63.27</del> 64.35
Sewer Excise Tax	<del>17.94</del> 19.02
Commercial / Multi-Family Residential (per ccf)	<del>9.35</del> 9.57
Credit Card Transaction Fee <sup>1</sup>	3.95
<sup>1</sup> The credit card transaction fee is charged for sewer payments made by credit card. The fee is charged by the third party transaction processor and is not remitted to the City.	
<b>Streets</b>	
Street Excavation (2 inspections)	200
Additional Inspection	100
Street and Alley Vacation Fee	500
Right-of-Way Permit	200
(may be waived by City Council)	
<b>Telecommunications Right-of-Way (ROW) Rental Fee</b>	
Master Use Permit Application Fee	2,500
Master Use Permit Renewal Fee	2,500
Lease Application Fee	2,500
Lease Renewal Fee	2,500
City Property-Minimum Monthly Rent	825
Credit Card Surcharge - A three percent (3%) credit card surcharge will be added to all right-of-way and street excavation permit and inspection fees paid by credit card.	3%
Development Review Technology Surcharge - A five percent (5%) technology surcharge will be added to all right-of-way and street excavation permit and inspection fees.	5%

## 2020 User Fee Schedule

### Fees

#### Land Use

For land use, development, and surface water and drainage plan reviews and applications that exceed the scope of the established fees, the applicant will be responsible for reimbursement of the actual costs of specialty consultant or staff review.

Administrative Appeal		500
	(refunded if appeal is sustained and the administrative decision is overturned)	
Administrative Variance		500
Copy of Comprehensive Plan		80
Comprehensive Plan Amendment	No extra charge for Rezone	3,000
Conditional Use Application		2,500
Land Clearing/Grading/Excavation/ Filing		
	Regular	300
	Arborist Review	100 deposit + hourly rate
Tree Permits		72.50
	Arborist Review - Based on Actual Cost (per hour)	95.00
Land Use Public Notice Signage	plus \$25 per additional posting	200
Boundary Line Adjustment		2,000
Property Profile, Pre-application meetings, special requests (per hour), minimum 0.5 hour		100
Rezone Application	No extra charge for Comp. Plan Amend.	3,000
SEPA / Regulatory Review		
	Checklist	750
	EIS administration/supervision/preparation	5,000
Sensitive Area Work Permit		
	Major	550
	Minor	85
	Tree-related	125
Sensitive Area Reasonable Use Exception		4,000
Copy of Shoreline Master Plan		15
Shoreline Substantial Development Permit		3,500
Shoreline Conditional Use Permit		3,500
Shoreline Variance		3,500
Shoreline Exemption		500
Shortplat Application		\$4,000 flat fee
Subdivision		\$12,000 + \$300 per lot
Variance		2,500
Wireless Communication Facility Permit (not requiring conditional use)		2,000
Zoning/Land Use Code Text Amendment		3,500

## 2020 User Fee Schedule

	Fees
Towne Centre Design / Site Plan Review Fee	8,500
Credit Card Surcharge - A three percent (3%) credit card surcharge will be added to all land use permit fees paid by credit card.	3%
Development Review Technology Surcharge - A five percent (5%) technology surcharge will be added to all land use permit fees.	5%

### Building Fees

Building, mechanical, and plumbing fees are based on the most current version of the International Building Code, the International Residential Code, the International Mechanical Code, and the Uniform Plumbing Code. The individual project fees will vary on a project by project basis.

Credit Card Surcharge - A three percent (3%) credit card surcharge will be added to all building, mechanical, and plumbing permit fees paid by credit card.	3%
Development Review Technology Surcharge -A five percent (5%) technology surcharge will be added to all building, mechanical, and plumbing permit fees.	5%

### Surface Water and Drainage Plan Review Fees

Single Family Building Permit			
	Requiring Engineering Plan		600
	Without Engineering Plan		300
Multi-family site development	per 1,000 square feet of		300
	impervious surface		0
Commercial site development	per 1,000 square feet of		300
	impervious surface		0
Land Use Permits*			0
	Subdivisions / Shortplats	per lot	500
	Reasonable use exemptions	per lot	500
	Conditional Use Permit	per lot	500
	Variances	per lot	500

\* These would be preliminary review fees, where additional drainage review fees may be applied for future development or to other permit applications necessary for development.

### Surface Water Utility Assessments

1	Single Family Residential		223.85
	<u>Class</u>	<u>% Impervious Surface</u>	
2	Very Light	0%-10%	223.85
3	Light	11%-20%	538.05
4	Medium	21%-45%	1,082.12
5	Medium High	46%-65%	2,089.57

## 2020 User Fee Schedule

			<b>Fees</b>
6	High	66%-85%	2,649.23
7	Very High	86%-100%	3,470.15

### **Facility Fees**

#### Lake/Forest Room

Evening Use (6 p.m. - 10 p.m.)	50.00
--------------------------------	-------

#### Council Chambers

Evening Use (6 p.m. - 10 p.m.)	\$50 per hour plus \$50
--------------------------------	----------------------------

*The fee for use of the Lake/Forest Room by other governmental organizations and non-profit organizations may be waived or negotiated.*

**ORDINANCE NO. XXXX**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY  
OF LAKE FOREST PARK, WASHINGTON, AMENDING  
THE 2019-2020 BUDGET**

---

**WHEREAS**, State law, Chapter 35A.34 RCW provides for the biennial adoption of the City’s budget and provides procedures for filing of the proposed budget, deliberations, public hearings, and final fixing of the budget; and

**WHEREAS**, a budget for fiscal years 2019-2020 was adopted by ordinance 1184 and subsequently amended by various ordinances; and

**WHEREAS**, the City of Lake Forest Park is required by RCW 35A.34.120 to review all revenues and expenditures for each fund in the adopted budget at the mid-point of the biennium and consider adjustments; and

**WHEREAS**, the Administration has performed the required review and has proposed adjustments for several funds to better align the budget with current conditions and to include two discretionary items not included in the originally adopted budget; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

Section 1. AMENDMENT. The 2019-2020 budget is hereby amended as follows:

Fund No.	Fund Name	2019-2020 Adopted		2019-2020 Proposed	
		Revenue	Expenditure	Revenue	Expenditure
001	General Fund	19,695,132	19,630,139	19,790,132	19,719,246
101	Street Fund	1,205,605	1,324,197	1,205,605	1,468,197
301	Capital Improvement Fund	767,568	792,568	867,568	792,568
302	Transportation Capital Fund	2,982,877	3,587,041	3,082,877	3,587,041

Section 3. AMENDMENT. The 2020 User Fee Schedule is amended as attached.

Section 4. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. EFFECTIVE DATE. This ordinance shall take effect five (5) days after passage and publication.

**APPROVED BY A MAJORITY** of the Lake Forest Park City Council this 14 day of November, 2019, and signed into authentication this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

APPROVED:

\_\_\_\_\_  
Jeff Johnson  
Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Evelyn Jahed  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Kim Adams Pratt  
City Attorney

Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Posted: \_\_\_\_\_  
Published: \_\_\_\_\_  
Effective: \_\_\_\_\_

**ORDINANCE NO. XXXX**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, SETTING 2020 SEWER UTILITY RATES, PROVIDING FOR SERVERABILITY AND ESTABLISHING AN EFFECTIVE DATE**

---

**WHEREAS**, the setting of City sewer rates are authorized in Section 13.08.090 of the Lake Forest Park Municipal Code; and

**WHEREAS**, the City of Lake Forest Park has a sewer rate structure where a portion of the rate is for King County treatment charges and a portion is for the operation and maintenance of the City's sewer infrastructure; and

**WHEREAS**, in 2004 the City completed a study of the sewer rates for operation, maintenance, and for the long-term replacement of the sewer system infrastructure; and

**WHEREAS**, the study recommended that the City's portion of the sewer rates be increased and a portion of the revenue be set aside in a new fund for future capital replacement of the City's sewer system; and

**WHEREAS**, the City's portion of the sewer rate has increased by an average of roughly two and a half percent per year over the last decade; and

**WHEREAS**, the City has increased its portion of the sewer rate every-other year for over a decade; and

**WHEREAS**, the City has determined that an increase of six percent of the City's portion of the sewer rate, or approximately a one percent increase in the total charge to customers, is required to keep up with rising operating costs of the sewer system; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, DO ORDAIN AS FOLLOWS:**

Section 1. Effective January 1, 2020, the following classification of sewer use and schedule of rates and charges for sanitary sewer service are adopted, for properties located within the boundaries of the City of Lake Forest Park as now or hereafter determined:

<b>Class No.</b>	<b>Description</b>	<b>Rate</b>
I.	Residential (single-family and housing units with four or less residential units per building),	<del>\$63.27</del> \$ 64.35 per month per unit
II.	Multi-family Residential (housing units with five or more units per building)	<del>\$9.35</del> \$9.57 per hundred cubic feet (ccf) per month
III.	Commercial	<del>\$9.35</del> \$9.57 per hundred cubic feet (ccf) per month per unit of business
IV.	Wastewater (Sewer) Excise Tax	<del>\$17.94</del> \$19.02 per month per unit

Section 2. SEVERABILITY. Should any portion of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. EFFECTIVE DATE. This ordinance shall take effect five (5) days after passage and publication.

**APPROVED BY A MAJORITY** of the Lake Forest Park City Council this 14th day of November, 2019.

APPROVED:

---

Jeff Johnson  
Mayor

ATTEST/AUTHENTICATED:

---

Evelyn Jahed  
City Clerk

APPROVED AS TO FORM:

---

Kim Adams Pratt  
City Attorney

Introduced: September 26, 2019  
Adopted: \_\_\_\_\_  
Posted: \_\_\_\_\_  
Published: \_\_\_\_\_  
Effective: \_\_\_\_\_