

Clearing, Grading, & Excavating Permit Application



LAKE FOREST PARK
Washington

17425 Ballinger Way NE
Lake Forest Park, WA 98155
206-368-5440

Permit # *Staff use*

Owner Name:	
Address:	
Phone:	

Representative Name:	
Address:	
Phone:	

Site Address:	
Tax Parcel Number:	

Staff use

Date Stamp

Paid Stamp

PERMIT APPLICATION FEES

Fees must be paid at time of application

Clearing & Grading

Major ----- \$300	
<ul style="list-style-type: none"> Installing drainage that conveys water offsite or creates new connection to City stormwater system Moving 50 cubic yards or more of material Adding 250 sq. ft. or more of impervious surface area Clearing 2000 sq. feet or more of land 	
Minor ----- \$120	
<ul style="list-style-type: none"> Resurfacing existing impervious surfaces and other paved areas using mechanical earth-moving equipment Moving more than 25 but less than 50 cubic yards of material Adding more than 100 but less than 250 sq. ft. of impervious surface Clearing more than 500 but less than 2000 sq. ft. of land 	

Drainage Review

Single Family ----- \$600	
Geotechnical report required	
Single Family Minor Drainage Modification ----- \$300	
Multi-Family/Commercial (per 1,000 sq. ft.) ----- \$300	
SUBTOTAL	
TECHNOLOGY FEE (10% OF SUBTOTAL)	
TOTAL FEES	
AMOUNT PAID	

Please provide the requested information:

(Attach additional sheets if necessary)

Zoning Classification:	
Is the site within 200 feet of shoreline?	
Circle known utilities/services to the site:	<div>gas electric water sewer cable</div> <div>garbage phone other:</div>

Describe the nature of proposal. Indicate as much specific information as possible, i.e. What is proposed? How much are you proposing? How long will the work take? How will the use of the property be changed? Future plans?	

Are there any known or potentially environmentally critical areas on or near the site? If so, describe the nature and relationship of those areas (steep slopes, erosion hazard, landslide hazard, wetland, stream corridor, seismic hazard, flood hazard, shorelines)	

Describe the character of the site. Is the site sloped or flat? Is the site wooded and vegetated, cleared or landscaped? What is the current use of the site? Describe the surrounding areas (undeveloped, residential, commercial)	

How is access to the site going to be accomplished?	

Describe any mitigating factors. How do you propose to accommodate drainage? How do you propose to reduce erosion? Are there any measures for reducing impacts such as, erosion control, drainage retention, revegetation, restoration, noise, etc.?	

PLEASE USE THE FOLLOWING CHECKLIST TO ENSURE THAT ALL SUBMITTAL REQUIREMENTS HAVE BEEN MET:

1. A **site-plan** that must be accurate, legible and drawn to scale (**a recent survey will often be required**) that provides the following:
 - ☐ The existing dimensions and lot size, proposed dimensions and lot size
 - ☐ Identify adjacent streets, existing and proposed access
 - ☐ Identify existing and proposed structures and distances to property lines
 - ☐ Location of proposed alterations or improvements
 - ☐ Location of any sensitive areas on or near the site
 - ☐ If possible, locate drainage channels, sewer and water lines
 - ☐ Identify existing and proposed easements
2. **Clearing, grading, filling, excavating plan.** In addition to the above, you must provide the following information (if work is in or near a critical area, some plans may be required to be prepared by professional engineer licensed in the State of Washington, as well as a Critical Area Work Permit):
 - ☐ Topographical map with existing and proposed contour lines at maximum five foot intervals
 - ☐ Designate areas involving land clearing, filling, land cuts or excavation including location of proposed improvements, excavations, and placement of excavated material or fill
 - ☐ Estimate the quantities of excavation, fill, and removal of material in cubic yards
 - ☐ Locate all significant trees (6" diameter or greater) and identify type and size
 - ☐ Designate those trees to be removed and those to be protected. (Note: Any tree removal in conjunction with development requires a Tree Removal Permit)
 - ☐ Locate areas of proposed erosion and sedimentation control device installation. Include details for silt fencing or any other site protection mechanisms
 - ☐ Identify areas to be revegetated and/or restored. Provide plant types and methods.
3. Activities meeting the threshold for a Minor Clearing and Grading Permit shall meet the abbreviated **Erosion and Sedimentation Control** requirements in Appendix C of the King County Surface Water Design Manual, as adopted by the City of Lake Forest Park. See Lake Forest Park Help Topic 2.2 "Clearing, Grading, Earthwork," for additional information
4. Activities meeting the threshold for a Major Clearing and Grading Permit require a **Stormwater Pollution Prevention Plan** (SWPPP) in accordance with Chapter 2 of the King County Surface Water Design Manual. Required SWPPP performance standards can be found in Lake Forest Park Municipal Code section 16.08.070. See Lake Forest Park Help Topic 1.4 "SWPPP Checklist" for further information
5. **Drainage Plan.** Drainage Plans must comply with the requirements of the King County Surface Water Design Manual, as adopted by the City of Lake Forest Park. Major Permits may require a drainage plan prepared by a licensed professional engineer in the State of Washington as they often require detailed design and calculations.
 - Major permits that fall under the requirements of the "Small Project Drainage Requirements" may not need to be prepared by a professional engineer
 - Minor permits require a drainage plan only when modifications or additions are made to the existing drainage system
6. A **geotechnical report** may be required as part of the submittal package
7. **Tree Permits.** If the clearing/grading/excavating activity occurs within 3 feet of the dripline of any significant tree, a qualified tree professional will need to evaluate the survivability of the impacted significant trees and a Tree Removal Permit will be required. See the Lake Forest Park Help Topic 2.8 "Tree Removal & Replacement"

Release / Hold Harmless Agreement

I, the undersigned, his/her heirs and assigns, in consideration for City processing the application agrees to release, indemnify, defend and hold the City of Lake Forest Park harmless from any and all damages and/or claims for damages, including reasonable attorney’s fees, arising from any action or inaction as based in whole or in part upon false, misleading or incomplete information furnished by the applicant, his agents or employees.

The undersigned acknowledges that this application is for a permit from the City of Lake Forest Park; that any permit issued by the City as a result of this application establishes only that the applicant's project complies with City ordinances and regulations; and that other State and Federal laws and regulations, particularly the Endangered Species Act, U.S.C. 16.31, et. seq., may apply to this project. The undersigned further acknowledges and accepts responsibility for complying with such other laws and regulations and agrees to release the City of Lake Forest Park, indemnify and defend it from any claim, damages, injuries, or judgments, including reasonable attorney's fees, arising from or related to violations of such other laws or regulations.

Permission to Enter Subject Property

I, the undersigned, grant his/her or its permission for public officials and staff of the City of Lake Forest Park to enter the subject property for the purpose of inspection and posting attendant to this application.

Date: _____

Signature of Applicant, Owner, or Representative: _____

Questions?

For more information, please contact the Planning Department
aplanner@cityoflfp.com
206-957-2837

Access to Information

Electronic versions of all forms, permits, applications, and codes are available on the Lake Forest Park website: <http://www.cityoflfp.com/>

Paper copies of all of the above are available at City Hall:
17425 Ballinger Way Northeast, Lake Forest Park, WA 98155
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