



Operational Plan

POLICE DEPARTMENT

- Operations
- Support Services
- Emergency Management

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In Partnership With Our
Community

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Vision

Our vision is to ensure the City of Lake Forest Park is one of the safest cities in the Puget Sound Region achieved through the delivery of quality law enforcement services.

Mission Statement

Our mission is to develop and support a team of professionals who consistently seek and find innovative policing strategies to affirmatively promote, preserve, and deliver those quality services which enhance the security and safety in our community. To support this mission, we will work in strong partnership with the community.

Departmental Goals

1. Reduce crime and collision loss in our community
2. Provide quality services and innovative policing strategies delivered through excellent customer service
3. Provide appropriate resources to employees that foster a safe, ethical, innovative, knowledgeable, and healthy workforce
4. Provide emergency management oversight for the Northshore Emergency Management Coalition



Goal #1 - Reduce crime and collision loss in our community

Objective(s)	Strategy(ies)	Target(s)
Reduce Burglaries by 5%	Saturation / targeted patrols Tracking Charts/Boards/Stats Create "See Something Say Something" 911 kitchen magnet. Create crime prevention/new resident information sheet Continue burglary feedback program Use of open source tools for Law Enforcement	(3-year avg: 47) Target: 45 Print and distribute to community Distribute to community and businesses (including new resident packets) First Two and other sources
Reduce Larceny/Thefts by 5%	Community communication and education. • Meetings, Forums Initiate Daily Patrol Objectives Liquor/Retail theft reduction Decrease package thefts	(3-year avg: 175) Target: 166 Foot Patrols 2018: 1164 Target: 1400 Target: 2 per shift Retail Theft Education Program Target: 2 meetings Facilitate an install of Amazon Locker system: Town Center 1 12 Degrees North 1



Reduce All Collisions by 5%	Identify Traffic Focus Areas (See Traffic Safety Plan)	(3-year avg: 152)	Target: 144
	Participate and collaborate in the city's traffic calming program (Education / Enforcement / Engineering)		
	Conduct Grant Funded distracted driver emphasis patrols	Target: 4 Utilize reader board signs during commute hours	
	Conduct Squad based distracted driver emphasis patrols	Target: 1 per squad per quarter	
	Distracted Driver Social media messages	Target: 12, 1 per month	
	Partner with service club and schools on "Be Safe Be Seen"	Distribute flyers and lights at schools	
	Develop regional traffic safety partnerships (WSP, Kenmore, Bothell)	Target: 3 multi-agency patrols	
Pedestrian Safety	Burke-Gilman Trail safety education and enforcement	Partner with city staff and conduct summer safety campaign	
	Pedestrian Cross Walk Enforcement	Target: 1 per quarter	
<u>Increase Criminal Interdiction Activities</u> <ul style="list-style-type: none"> • Narcotics Arrests • DUI Arrest • Other Criminal Arrests • Number of Traffic Stops • Number of Traffic Tickets • Neighborhood Patrols • Mall Bike/Foot Patrols 	Increase Interdiction Activities <ul style="list-style-type: none"> • Partner K9 officer with different crews • Flexible working hours 	2018: 80	Target: 90
	DUI patrol emphasis – DUI car (unmarked)	2018: 27	Target: 35
	ARIDE Trained Officers (5 left to be trained)	2018: 266	Target: 280
	TZT / Seat Belt Emphasis	2018: 3014	Target: 3479
	Continued implementation of Traffic Safety Plan	2018: 1322	Target: 1850 (1 per officer; per shift)
		2018: 1361	Target: 1850 (1 per officer; per shift)
	Saturate Town Center with squad foot patrols	Target:	1 per month



Goal #2 - Provide quality services and innovative policing strategies delivered through excellent customer service

Objective(s)	Strategy(ies)	Target(s)
Ensure Excellent Community Partnerships and Community Policing	Conduct a Community Forum on current police trends <ul style="list-style-type: none">• CIT/RADAR/UOF• 911 Use / Burglary Education• Social Media Outreach Coffee with the cops – Q & A Participate in the regional mental health “Navigator” program	Community Forum: 1 Target: 3 Informational meetings Number of ride-a-longs Roll call briefings Follow-up contacts
	Participate in Special Olympics, Shop with a Cop, Participate in the Nurturing Trust Program	Target: events Target: 1
Maintain Active Shooter Response Protocols for City Hall and soft targets in the City	Continue Civilian Response to Active Shooter Events Training (CRASE) and participate in regional training/drills Facilitate the “Stop the Bleed” training program	Community Training 3 sessions City Hall employees 3



Continue to foster a strong relationship with the school district and stakeholders	Enhanced lockdown/lockout drills Random security presence Breakfast / Lunch with kids Cops in classrooms – read to kindergarteners Attend school staff meetings (involve sergeants)	Response Drills Target: 4 Foot Patrols Target: 2 per shift Target: 3 Target: 3 Target: 2
Public Communication	Enhanced social media presence, expanding use to supervisor staff “9PM routine” program social media posting	Maintain and Enhance: Facebook, Twitter, Nextdoor, Instagram and Website Target: Daily
Community and Neighborhood Block Watch Program.	Bi-annual block watch captain resource meetings Develop apartment complexes/condo community safety program (mirror block watch program) Hold specific forums for Apts/Condos Ensure participation in the block watch program Facilitate National Night Out	Target: 2 Target: 2 complexes Attend all Neighborhood Parties



Goal #3 - Provide appropriate resources to employees that foster a safe, ethical, innovative, knowledgeable, and Healthy workforce

Objective(s)	Strategy(ies)	Target(s)
Prepare the workforce to respond to daily activities, manage critical incidents, and to increase knowledge for advancement.	Develop a yearly training plan 1. Firearms 2. Force on Force 3. Defensive tactics (ASP, OC) 4. EVOC (High Speed) 5. First Aid 6. Hazmat 7. Biased Based Policing/Hate Crimes 8. LVNR Health and Wellness Program (See attached H&W Plan) • Emotional survival for LE • LE suicide awareness/prevention • PTSD awareness • Below 100	Published by Feb. 1 3 In-Service training sessions 2 training sessions (Live Fire) 1 training session (Simunition) CSPA Health/Wellness Class 1
Provide advanced training resources to enhance the staff.	Advanced Crisis Intervention Training for patrol officers (40-hour course) CIT 2hr Online Refresher (Yearly) Blue Courage (Health and Wellness) Leadership Development • Leadership retreat for supervisors Provide additional job specific training 1. SFST/Aride 2. Below 100 3. Lexipol/Legal Updates	Baseline: 100% Target: 2 officers (5 left in PD) Baseline: 2 per squad Target: 6 officers (8 left in PD) Quarterly Sgt's Training: 4 Sgt's -16 hours of leadership development -CSPA leadership seminar Ofc's -Acting Sergeant assignments -Supervisor Basic -Other supervisory training Processing station 1
Ensure safe and efficient evidence processing	New evidence processing station/section	



Goal #4 - Provide emergency management oversight for the Northshore Emergency Management Coalition

Objective(s)	Strategy(ies)	Target(s)
Provide the City of Lake Forest Park with the ability to respond to and manage all-hazard events affecting the community. Northshore Emergency Management Coalition (NEMCo) oversight and management	Train on the City's Employee Response Guide Maintain and enhance the LFP community partner's emergency notification plan ICS Compliance with city staff Facilitate emergency volunteer programs and training Implementation of a joint EOC Train staff and exercise plans Develop the Northshore Emergency Management Council Maintain emergency plans and EMPG funding Provide required services for NUD Stop the Bleed Lake Forest Park Hazard Mitigation Plan Development	Target: 12 Utilize Code Red and the LFP Newsflash system Target: All City Staff and Council in Compliance Cert Academies 2 Citizen Workshops 1 Monthly Volunteer Meetings 12 Community Events 4 Activation of EOC 1 Trainings 3 Exercises 2 Key partner meetings 1 Target: 3 Target: Complete Plan



Anticipated Staffing Levels

Authorized 20 commissioned and 3 civilians. In 2019, there will be 4 commissioned officers and 1 civilian eligible to retire. Future growth – Staffing Model (3 additional officers)

Anticipated Equipment, Capital Improvement, and Technology Needs

Equipment Needs:

E-bikes for Burke Patrol with emergency equipment and gear
Force on Force training equipment UTM (Ultimate Training Munitions)
Vehicles purchased per replacement schedule
Ballistic vest replacement plan

- 2019 (5) replacements (1) new hire or turnover

Capital Improvements:

Security fencing for patrol vehicles to improve safety of police department parking and access

Technology Improvements:

In-Car Camera Installs (2) 2019 and ongoing per new vehicle purchase
Cloud-based evidence storage
City PDR Redaction Software
Training tracking software