



## LAKE FOREST PARK MUNICIPAL COURT

### Request for Records/Information

*Your request is subject to approval under the provisions of JISCR 15, GR 3.1 and ARLJ 9, regarding data dissemination.*

Copy fees are \$.15 per page or \$.10 per page for electronic court records, if available. Court recordings are \$10.00 per CD. Payment may be made by cash (exact change), check or credit card (3% fee). After fees have been paid, copies may be picked up at the court during regular business hours from 9:00 am to 5:00 pm.

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**REQUESTED DOCUMENTS**   Certified [ ] Yes [ ] No      \$5.00 per document

[ ] Complaint/Citation   [ ] Order on Judgement/Sentence   [ ] No Contact Order

[ ] Stipulated Order of Continuance (SOC)   [ ] Court Docket

[ ] Other (please specify) \_\_\_\_\_

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**RECORD/DOCUMENT INFORMATION (Must have one of the following combinations: 1)name and date of birth of a party; 2)name and Washington state driver's license number of a party; 3)case number.**

Name \_\_\_\_\_ DOB \_\_\_\_\_

Defendant's D/L # \_\_\_\_\_ Case # \_\_\_\_\_

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**REQUESTOR'S INFORMATION**

Name \_\_\_\_\_ Agency \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Mailing address \_\_\_\_\_

**I agree that the information obtained will not be used for commercial purposes and that it will be protected from commercial use.**

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Signature of requestor \_\_\_\_\_ Date \_\_\_\_\_

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**Internal use only**

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Date requestor advised \_\_\_\_\_ Amount due \_\_\_\_\_ Clerk \_\_\_\_\_