

## PROPERTY OWNER'S CHECKLIST FOR SIDE SEWER GRINDER PUMP CONNECTIONS

(All forms may be obtained at [www.cityoflfp.com/city/engineering/sewer/default.html](http://www.cityoflfp.com/city/engineering/sewer/default.html))

<input type="checkbox"/>	Contact Correct Equipment at (425) 869-1233 and ask for a <b>Lake Forest Park Grinder Pump Package</b> . You must use the E/One grinder pump if you are connecting to a pressure sewer main.		
<input type="checkbox"/>	Hire a general contractor and electrical contractor to install the system. See the Small Works Roster.		
<input type="checkbox"/>	Complete the <i>Side Sewer Permit</i> application and submit to the Lake Forest Park Planning/Building Department. <b>Note: You must also obtain an Electrical Permit from Washington State Department of Labor and Industries.</b> There are two L&I offices in the area: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px; vertical-align: top;">           616 120th Avenue NE Suite C201            Bellevue, WA            98005-3037            Phone: 425-990-1400         </td><td style="width: 50%; padding: 5px; vertical-align: top;">           315 5th Ave S, Suite 200            Seattle, WA            98104-2607            Phone: 206-515-2800         </td></tr> </table>	616 120th Avenue NE Suite C201 Bellevue, WA 98005-3037 Phone: 425-990-1400	315 5th Ave S, Suite 200 Seattle, WA 98104-2607 Phone: 206-515-2800
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<input type="checkbox"/>	Once the <i>Side Sewer Permit</i> is issued your contractor may install the system. Call for an inspection by the City before burying the sewer lines. Be sure the <i>Side Sewer Permit</i> and Electrical Permit are available during inspection.		
<input type="checkbox"/>	On page 5 of the Easement Agreement, ask your contractor to draw an <i>Approximate Facility Location Map/As-Built</i> of the side sewer connection that accurately depicts the location of the house, grinder pump, side sewer line, electrical panel, street in front of house, walkways, and any fences, gates or other obstructions to access ( <i>see back of this sheet for example</i> ).		
<input type="checkbox"/>	Decommission your septic system. Once your septic system is decommissioned, complete the <i>Report of Wastewater Tank Abandonment</i> (included in packet) and mail it to: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 100%; padding: 5px; text-align: center;">           Eastgate Public Health Center            14350 SE Eastgate Way            Bellevue, WA 98007            Phone: (206) 296-4932         </td></tr> </table>	Eastgate Public Health Center 14350 SE Eastgate Way Bellevue, WA 98007 Phone: (206) 296-4932	
Eastgate Public Health Center 14350 SE Eastgate Way Bellevue, WA 98007 Phone: (206) 296-4932			
<input type="checkbox"/>	Complete the <i>Easement Agreement for Sewerage Facilities</i> form. The form must be <b>notarized, do not sign unless a notary is present</b> . A notary is available at the Lake Forest Park City Hall.		
<input type="checkbox"/>	Record the signed and notarized <i>Easement Agreement for Sewerage Facilities</i> form, in person or by mail, with King County at: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 100%; padding: 5px; text-align: center;">           King County Administrative Building, Room 311            500 4th Avenue            Seattle, WA 98104            Phone (206) 296-1570 <b>(Call for details including the cost.)</b> </td></tr> </table>	King County Administrative Building, Room 311 500 4th Avenue Seattle, WA 98104 Phone (206) 296-1570 <b>(Call for details including the cost.)</b>	
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<input type="checkbox"/>	Submit the recorded <i>Easement Agreement for Sewerage Facilities</i> to the City of Lake Forest Park Planning/Building Department. <b>Don't forget to ask for a date stamped copy for your records.</b>		
<input type="checkbox"/>	Call the City of Lake Forest Park Planning/Building Department to schedule a final inspection. Be sure to have the following records available for final inspection: <ol style="list-style-type: none"> <li>1. Your <i>Side Sewer Permit</i> and Electrical Permit</li> <li>2. A copy of the date stamped <i>Easement Agreement for Sewerage Facilities</i></li> </ol>		

DO NOT WRITE OUTSIDE OF BOX

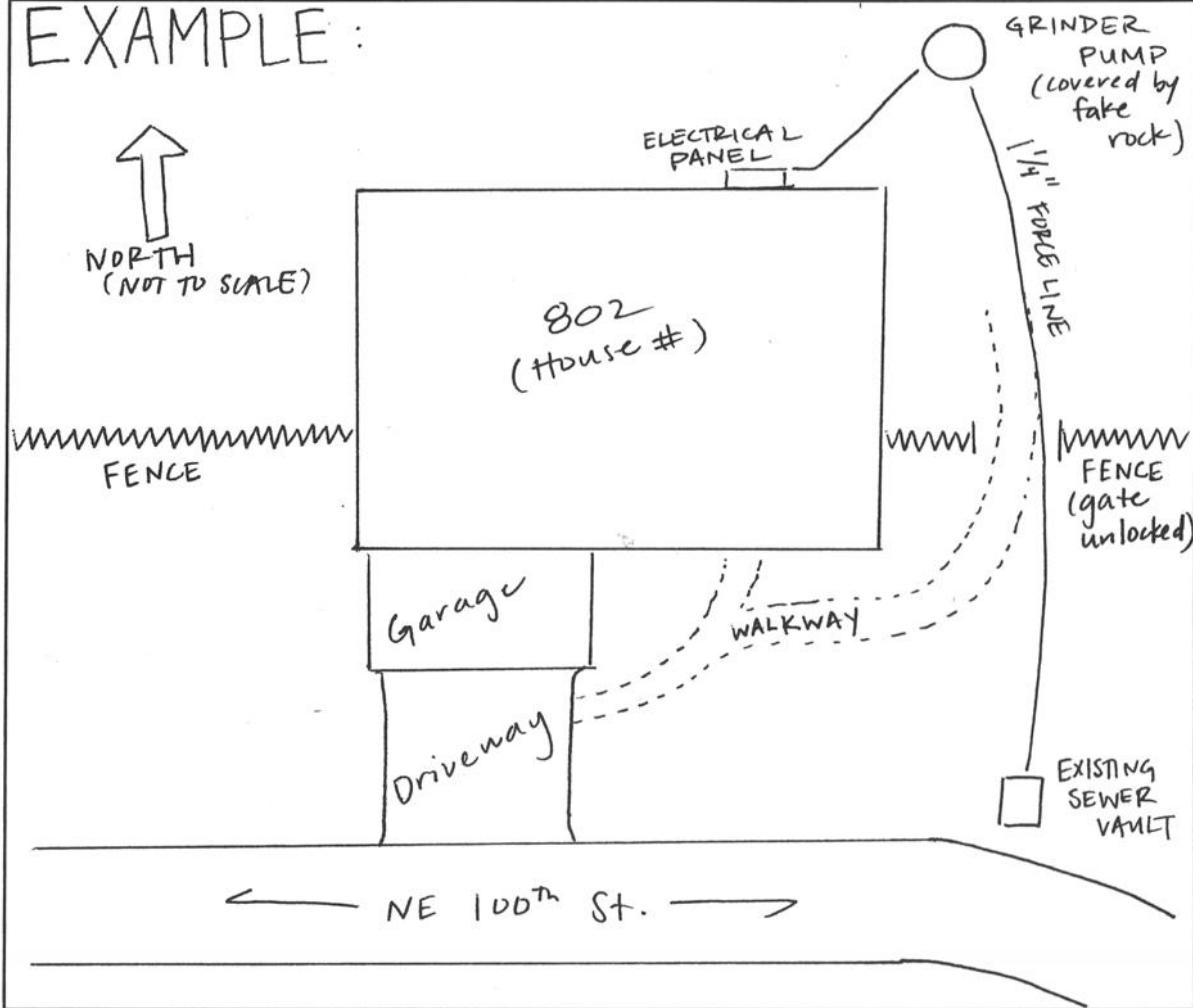
EXHIBIT B

Approximate Facility Location Map

Property Address: 802 NE 100<sup>th</sup> St.

Contact Phone Number: (206) 867-5309

EXAMPLE:



GRANTOR

Property Owner (Print Name)

Date: \_\_\_\_\_

GRANTEE

City of Lake Forest Park

City

Date: \_\_\_\_\_