

ORDINANCE NO. 1134

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
LAKE FOREST PARK, WASHINGTON, AMENDING
SECTIONS 2.22.020 AND 2.22.030 OF THE LAKE FOREST
PARK MUNICIPAL CODE AND PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE
DATE**

WHEREAS, in 1997 the City of Lake Forest Park created a Volunteer Commission System in Chapter 2.22 of the Lake Forest Park Municipal Code (LFPMC); and

WHEREAS, pursuant to LFPMC Chapter 2.22 commissions may be created when mandated by state law or when long-term planning of five or more years is necessary to implement the comprehensive plan's policy area as determined by the City Council; and

WHEREAS, on February 11, 2016, the City Council adopted Ordinance No. 1118 suspending the work of the commissions not required by state law while the City Council and Administration undertook strategic planning; and

WHEREAS, the City's strategic planning represents the policy priorities of the City to guide the investment the City resources, including staff, capital projects and other policy development; and

WHEREAS, in accord with strategic planning and LFPMC Chapter 2.22, the City Council has determined to proceed with creating commissions only when long term planning of five or more years make a commission necessary, and to otherwise use task forces and committees to "deal with a specific policy area or issue;"

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE FOREST
PARK, WASHINGTON, DO ORDAIN AS FOLLOWS:**

Section 1. Section 2.22.020 Lake Forest Park Municipal Code AMENDED.

Section 2.22.020 of the Lake Forest Park Municipal Code, Commission role and duties, is amended to read as follows:

A. Duties of commissions shall include:

1. Review and recommend policies;
2. Provide program evaluation;

3. Provide budget input during the budget building process;
4. Serve as a forum of community input for specific program areas; and
5. Provide program management or development and assistance for projects that do not have adequate city staff with the permission of the mayor. These duties shall be performed for their related program area responsibility specified in this chapter or as referred to the commission by the city council. The city council may also specify additional duties for a commission to perform by motion or resolution.

B. Commissions may be created when mandated by state law or when long-term planning or advisory roles of five or more years are necessary to implement the city's strategic plan as determined by the city council.

C. Task forces or committees (hereafter "task forces") may be created on a temporary or indefinite basis to deal with a specific policy area or issue. Such task forces may be created jointly by the mayor and the council. Scopes of work for task forces shall be subject to council approval. Task forces shall be disbanded when their purpose has been achieved or terminated. Task force members shall be subject to the appointment and confirmation processes in section 2.22.070(B). The qualification requirements will be determined jointly by the council and the mayor and will reflect the needs specific to accomplishing the scope of work. Removal of task force members will be in accordance with section 2.22.070(J).

D. City services and departments are to be related to an appropriate commission for citizen input and program evaluation related to citizen comments.

E. The mayor shall ensure the production and implementation of a commissioner's manual establishing standards, procedures, rules and guidance for adoption by the city council by resolution.

F. The mayor shall transmit commission reports and policy memoranda to the city council no later than at its next regular meeting with or without executive comment or recommendation.

Section 2. Section 2.22.030 Lake Forest Park Municipal Code AMENDED.
Section 2.22.030 of the Lake Forest Park Municipal Code, Commissions established, is amended to read as follows:

The following commissions are established that meet the requirements of LFPMC 2.22.020(B) and their associated and assigned program area responsibilities as follows:

A. Planning Commission. The planning commission shall develop the city's comprehensive plan and updates for recommendation to the mayor and city council and perform other duties as required by state law.

B. Community Services Commission. Social and health services and related programs; criminal justice, police and emergency services; active and passive parks, recreational programs, arts and other cultural activities, recreational facilities.

C. Environmental Quality Commission. Waters and wetlands, open space, riparian zones, other environmentally sensitive areas and other issues affecting the ecosystem of the city.

D. Transportation Commission. Roads, multimodal transportation and transit.

E. Economic Development Commission. Business and development of economic sustainability.

F. Civil Service Commission. Police personnel as required by state law. The additional duties of this commission shall be defined in the civil service code of the city.

Section 3. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. SEVERABILITY. Should any portion of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

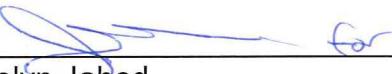
Section 5. EFFECTIVE DATE. This ordinance shall take effect five (5) days after passage and publication.

APPROVED BY A MAJORITY of the Lake Forest Park City Council this 11th day of August, 2016.

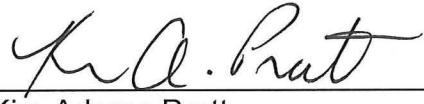
APPROVED.

Jeff Johnson
Mayor

ATTEST/AUTHENTICATED:


Evelyn Jahed
City Clerk

APPROVED AS TO FORM:


Kim Adams Pratt
City Attorney

Introduced: July 28, 2016

Adopted: August 11, 2016

Posted: August 16, 2016

Published: August 16, 2016

Effective: August 21, 2016