



City of Lake Forest Park  
17425 Ballinger Way NE  
Lake Forest Park, WA 98155  
206-368-5440

**FOR STAFF USE ONLY**

Application Number: \_\_\_\_\_

Application Number: \_\_\_\_\_

Amount Received: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

**ZONING/LAND USE CODE TEXT AMENDMENT APPLICATION**

**PROPERTY OWNER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **ALTERNATE:** \_\_\_\_\_

**SITE ADDRESS:** \_\_\_\_\_

**TAX PARCEL NUMBER:** \_\_\_\_\_

**AUTHORIZED AGENT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **ALTERNATE:** \_\_\_\_\_

**FEES MUST BE PAID AT TIME OF APPLICATION**

- |                          |  |  |
|--------------------------|--|--|
| <input type="checkbox"/> | Zoning/Land Use Code Text Amendment Request  | \$ 3,500.00  |
| <input type="checkbox"/> | Land Use Public Notice Signage Fee           | \$ 400.00 + \$25 <i>if add'l posting is required</i> |
| <input type="checkbox"/> | State Environmental Policy Act (SEPA) review | <b><i>separate application and fee required</i></b>  |
| <input type="checkbox"/> | Technology Fee (5% of Fee Total)             | \$ _____   |

*The applicant may be responsible for additional fees related to engineering and legal expenses*

**Please provide the requested information:** (Attach additional sheets if necessary)

1. What section of the zoning/land use code are you proposing to amend?

*Lake Forest Park Municipal Code Section(s)* \_\_\_\_\_

2. Describe the nature of the zoning/land use code text amendment request. What specific language is proposed with amendment request? Indicate as much specific information as possible. Attach any proposed language, tables, graphs or formats.

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3. What is the proposal's intended outcome?

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4. The applicant must provide the following submittal requirements. Two paper copies and one digital copy of all materials are required. **It is important to note: It is the responsibility of the applicant to prove that all criteria are met in order for the Planning Commission to recommend approval of the application.**

A. All zoning/land use code text amendments will be evaluated using the following criteria. Explain how your application is consistent, conflicts with, or relates to these criteria. **Applications must include a thorough response to the following considerations:**

- A. The proposed amendment is supported by or consistent with the goals, policies and objectives of the various elements of the Comprehensive Plan. Identify the specific goals and policies.
- B. Discuss which circumstances related to the proposed amendment and/or the area in which it is located have changed sufficiently since the adoption of the zoning/land use code.
- C. Identify the assumptions upon which the existing text is based that are no longer applicable, or new information is available which was not considered since the adoption of the zoning/land use code.
- D. The proposed amendment promotes a more desirable community as a whole. Explain how the proposed amendment serves the public interest.
- E. The proposed amendment would not cause adverse impacts to public services or facilities; or if applicable, other properties in the vicinity, unless they are reasonably mitigated.

- F. The proposed amendment reflects an applicable change in the community's vision.
- G. The proposed amendment is consistent with legal requirements, such as the Growth Management Act.
- H. Identify the proposal's environmental impacts. Explain the potential or likely effects to ecological functions, animal or fish habitat, and air or water quality.

## 5. Release / Hold Harmless Agreement

I, the undersigned, his/her heirs and assigns, in consideration for City processing the application agrees to release, indemnify, defend and hold the City of Lake Forest Park harmless from any and all damages and/or claims for damages, including reasonable attorneys fees, arising from any action or inaction as based in whole or in part upon false, misleading or incomplete information furnished by the applicant, his agents or employees.

The undersigned acknowledges that this application is for a permit from the City of Lake Forest Park; that any permit issued by the City as a result of this application establishes only that the applicant's project complies with City ordinances and regulations; and that other State and Federal laws and regulations, particularly the Endangered Species Act, U.S.C. 16.31, et. seq., may apply to this project. The undersigned further acknowledges and accepts responsibility for complying with such other laws and regulations and agrees to release the City of Lake Forest Park, indemnify and defend it from any claim, damages, injuries, or judgments, including reasonable attorney's fees, arising from or related to violations of such other laws or regulations.

### Permission to enter subject property

**I, the undersigned, certify (or declare) under penalty under the laws of the State of Washington that the above answers are true and complete to the best of my knowledge. I also grant his/her or its permission for public officials and staff of the City of Lake Forest Park to enter the subject property for the purpose of inspection and posting attendant to this application.**

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature of applicant, owner or representative*

Complete applications must be submitted to the City of Lake Forest Park Planning and Building Department 17425 Ballinger Way NE, Lake Forest Park, WA 98155.

*Official review of a proposal will not commence until the responsible official has determined that all materials necessary for a complete application have been received.*