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 INCORPORATED 1961

*Judge*  
Jennifer J. Grant

*Administrator*  
Pamela McConville

## LAKE FOREST PARK MUNICIPAL COURT

**Effective July 11, 2022, the following are the attendance requirements by hearing type:**

### **Arraignments:**

- DV and DUI cases: All parties must appear IN PERSON.
- All Defendants must appear in person, unless arraignment is waived.

### **Pre Trial Hearings:**

- Defendants may appear in person or via Zoom.
- If Defendant appears in person, Defense counsel may appear by Zoom so long as counsel is able to communicate effectively with Defendant.
- If the parties anticipate entry of a plea or other disposition at pre-trial, Defendant and counsel must appear in person.

### **Testimonial Motions:**

- All parties must appear in person.

### **Trials:**

- All parties must appear in person.

### **Entry of Guilty Plea, Stipulated Order of Continuance, or Deferred Prosecution:**

- Defendants must appear in person.
- The Court will consider Zoom appearance in extremely limited special circumstances.

### **Sentencing Hearings:**

- Defendants must appear in person.
- The Court will consider Zoom appearance in extremely limited special circumstances.

### **Review Hearings:**

- Defendants may appear in person unless Zoom appearance has been previously authorized.

### **Readiness Hearings:**

- Defendants may appear via Zoom or by telephone.

### **Infractions:**

- All parties may appear via Zoom or by telephone.