

City Hall
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www.cityofflp.com



Judge
Jennifer J. Grant

Dear Potential Juror,

Jury trials have resumed in our court. Trials are the cornerstone of the justice system, critical to fair hearings, and a key constitutional guarantee for all. Our court has taken steps to protect the health and safety of jurors by following the directions of state, local and national health officials. Please review and save this letter for important information about jury service.

1. YOU MUST RETURN YOUR QUESTIONNAIRE FORM WITHIN 7 DAYS

You must either return the paper version you received or complete the electronic version at <https://www.cityofflp.com/formcenter/>. Please keep a copy of your summons and your juror identification number (JN#) for future reference. Once the Court receives your completed questionnaire, an internal review of your submission takes place.

2. ELIGIBLE JURORS WILL BE SUMMONED TO APPEAR

If you are selected for the jury panel, you will receive a letter from the Court with specific instructions and court contact information.

There is a possibility that our case(s) will not proceed to trial. THE FRIDAY BEFORE THE FIRST DAY YOU ARE SUMMONED TO APPEAR, please call (206) 364-7711, then option 3, or visit www.cityofflp.com (under municipal court) after 5:00 PM for further instructions and updated information.

3. JURY SELECTION WILL BE CONDUCTED IN PERSON

Jury questioning, called “voir dire”, will be done in person, in the courtroom. When questioning is completed and the panel of six (and one alternate) are chosen, jurors will participate in person for the duration of the trial and for jury deliberations.

4. HEALTH AND SAFETY MEASURES AT CITY HALL AND THE COURT

All persons entering the courtroom must review the Health Check List (available online at www.cityofflp.com/634/Health-Checklist) and wear a mask or face shield. The Court will provide a new KN95 mask or a face shield, but you may wear your own mask, if you prefer. Hand sanitizer stations are also available throughout the building.

If you have any questions, please do not hesitate to contact the court.

Sincerely,

Judge Jennifer J. Grant
Presiding Judge

OUR MISSION

Dedicated to the fair and impartial administration of justice and equal access for all individuals.
Committed to serving with respect, competence and efficiency.