



Tree Board Work Plan – 2022

Work Plan Goals*

1. Public Outreach and Education on Trees	
2. Tree Planting and Maintenance Events	
3. Advise Council on city-wide tree studies and Tree Fund spending priorities.	
4. Be aware of opportunities and threats and advise Council and the Mayor if the Board identifies any that are relevant to trees in Lake Forest Park.	

*Each of the items above are reflective of the Council Strategic Plan Goal: Healthy Environment section of the Comprehensive Plan Policy Implementation (EQ-9). The third item is also reflective of the Council Strategic Plan Goal: Accountable and Engaged Gov't section of the Comprehensive Plan Policy Implementation (EQ-9).

2021 Work Plan Action Items	Duration	Target Date	Done ?	Lead	Time Estimate
Public Outreach and Education on Trees					
Review LFP web content and incorporate code changes	Annual	May		Dick Marty Doug	12 hrs/yr
Develop content to improve public outreach (including to property owners, realtors, and tree service companies) through city newsletters and other formats	Monthly	N/A		Margaret Bryn Dick	6 hrs/mo
ON HOLD: Create and host Ivy Out contest	Annual	Fall or winter			
Host annual Arbor Day activity such as tree planting, keeping in mind possible Sound Transit replanting opportunities	One-time	April		Bryn Ashley	12 hrs/yr
Stay in communication with peer advocacy and stakeholder groups (e.g. LFP Stewardship Foundation, Parks Board, WA DNR Urban & Community Forestry Div.), and look for opportunities to work together	Monthly	N/A		Margaret	1 hr/mo
Update and publicize Tree Walks and Heritage Tree program	One-time			Dick	12 hrs/yr
Tree Planting and Maintenance Events					
Identify/prioritize areas in city for replacement tree plantings. Work with City's Volunteer Coordinator and City Arborist to hold tree planting and maintenance/watering events (e.g. street tree program, tree planting in parks and/or rain garden culverts).	Annual	Fall		Everyone	20 hrs/yr
McAleer Creek restoration	Monthly	Dec.		Julia	40 hrs/yr

ON HOLD: General invasive plant management	Annual				8 hrs/yr
Advise the Mayor and Council on city-wide tree studies and Tree Fund spending priorities.					
Make recommendations to Council on the findings and review of the LFP tree canopy study every 5 years	One-time	April		Doug Ashley	10 hrs/yr
Develop proposal for, facilitate, and report on results of tree inventory study.	Jan-Aug	Sept		Ashley Doug Dick Possible: Student Interns	TBD
Meet w/ Council and Mayor re: accomplishments, follow up on council actions (e.g. adopting new Tree Codes)	Quarterly	Jan, Apr, Jul, Oct		Margaret	5 hrs/yr
Review intern Tree Removal/Replacement dataproject, report findings, and make recommendations to Council	One-time	Dec.		Cameron	10 hrs/yr
Review "Community Forest Management Plan," make recommendations for changes	Annual	March		Everyone	1 hr per member + 1 hr as a group/yr
ON HOLD: Recommend amendments to Tree Code					
Deliver Annual Work Plan to Council and Mayor	Annual	Dec.		Margaret	2 hrs/yr
Review Tree List and reconcile discrepancies in canopy expectations per species, consider deletions/additions	One-time	April		Ashley Dick Doug	25 hrs/yr
Engage the Mayor and Council regarding opportunities and threats Board identifies relevant to trees in Lake Forest Park					
Deliver Annual Report (compiled by Ashley from monthly reports) to Council; include analysis of Tree Permit data	Annual			Ashley Cameron Bryn Margaret	3 hrs/yr
Research and present plan on possible incentives for tree preservation and retention based on other municipalities	Monthly			Marty	5 hrs/mo
Review Comprehensive Plan for tree-related goals, keeping in mind city's next every-5-year update in 2023	Annual	Dec.		Everyone	1 hr/member + 1 hr as a group per yr
Review Council Strategic Plan for tree-related goals, confer with Deputy Mayor re: timing and how Tree Board can impact	Annual	Jan.		Margaret	3 hrs/yr