

PROPERTY OWNER'S CHECKLIST FOR SIDE SEWER GRAVITY CONNECTIONS

		Status
1.	Obtain a <i>Gravity Connection Packet</i> from the City of Lake Forest Park Engineering Department or online at http://www.cityoflfp.com/city/sewer/default.html .	<input type="checkbox"/>
2.	Contact Aaron Halverson with the Engineering Department at (206) 957-2836 regarding the status of construction. Once the main line construction is complete and the system is activated, tested and accepted by the City of Lake Forest Park you may move on to the next step.	<input type="checkbox"/>
4.	Hire your choice of site/general contractor; see small works roster included in this packet.	<input type="checkbox"/>
5.	Obtain <i>Side Sewer Permit</i> (included in packet). Complete permit application and submit to Lake Forest Park Building Department. Permit can be provided over-the-counter. All fees must be collected prior to permit issuance. Contact the Building Department at (206) 368-5440 if you have any questions.	<input type="checkbox"/>
6.	Contractor(s) installs side sewer line. Do not cover/bury side sewer lines until inspection by the Building Department is complete. Call the City of Lake Forest Park Building Department to schedule an inspection by 4pm of the day prior at (206) 957-2835. Be sure the <i>Side Sewer Permit</i> is available during inspection. The side sewer line may be covered once the inspector approves the line.	<input type="checkbox"/>
7.	Hire a contractor (see list attached to application in packet) to disable/decommission your septic tank or other on-site sewage system wastewater tanks. Disable/decommission your on-site sewage facilities.	<input type="checkbox"/>
8.	Complete <i>Report of Wastewater Tank Abandonment</i> (included in packet) and submit it to: Public Health, Seattle and King County at: Eastgate Public Health Center 14350 SE Eastgate Way Bellevue, WA 98007 (206) 296-4932	<input type="checkbox"/>
9.	Submit an as-built (site plan) to the City of Lake Forest Park Planning and Building Department that accurately identifies the location of your side sewer connection that includes the location of the house, grinder pump, side sewer line and property lines.	<input type="checkbox"/>
10.	Call the City of Lake Forest Park Building Department to schedule an inspection by 4pm of the day prior at (206) 957-2835. Be sure to have the following forms available during final inspection: A. Your <i>Side Sewer Permit</i> B. Proof that your as-built has been submitted to the City of Lake Forest Park. Typical proof is a copy of a date stamped as-built. C. Proof that the on-site sewage facilities have been decommissioned	<input type="checkbox"/>