

**CITY OF LAKE FOREST PARK
TRANSPORTATION BENEFIT DISTRICT
SPECIAL MEETING MINUTES
November 21, 2013**

Board Members present: John Wright, Chair; Don Fiene, Tom French (via phone), Jeff Johnson, Sandy Koppenol, Bob Lee, Catherine Stanford

Staff present: Mary Jane Goss, Mayor; Pete Rose, City Administrator; Bob Sterbank, Attorney for District; Steve Sutton Police Chief; Frank Zenk, Director of Public Services; Steve Nolen, Finance Director; Lee Aalund, Administrative Services Manager; Neil Jensen, City Engineer; Kelley Gradwohl, Court Administrator; Aaron Halverson, Environmental Program Manager; Heidi Dunlap-Ingles, Business and Tax Accountant; Deb Milan, Receptionist; Evelyn Jahed, District Clerk

Others present: seven visitors

CALL TO ORDER

Chair John Wright called the November 21, 2013 Transportation Benefit District meeting to order at 10:58 p.m.

ADOPTION OF AGENDA

Board member Fiene moved to adopt the agenda as presented. **Board member Lee seconded.**
The motion carried unanimously.

ADOPTION OF MINUTES

Fiene moved approval of the September 12, 2013 Transportation Benefit District meeting minutes. **French seconded.** **The motion carried unanimously.**

Action or Discussion

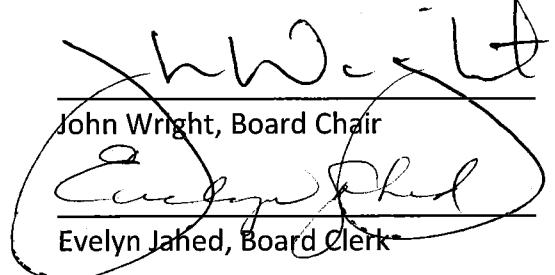
Approve 2013 Transportation Benefit District Annual Report

Director of Public Services Frank Zenk reviewed use of the funds which included overlay, chip seal, pothole repairs and other projects as required.

Fiene moved to approve the 2013 Transportation Benefit District Annual Report. **Johnson seconded.** **The motion carried unanimously.**

ADJOURN

Fiene moved to adjourn the Transportation Benefit District meeting at 11:01 p.m. Lee seconded. The motion to adjourn carried unanimously.


John Wright, Board Chair

Evelyn Jahed, Board Clerk