

**City of Lake Forest Park
Planning Commission
Regular Meeting Summary
17425 Ballinger Way NE—Council Chambers
Date: July 1, 2014**

Commissioners present: Chair Ray Holmdahl; Vice-Chair Jon Lebo; Doug Gochanour; Connie Holloway; Jean Maixner; Semra Riddle; and Richard Saunders

Staff and others present: Steve Bennett, Planning Director; Aimee Rhodey; Consultant Deborah Munkberg from Studio 3MW; and Councilmember Catherine Stanford (Commission Liaison to the City Council)

Staff absent: Joel Paisner

Call to order: 7:31 PM

Approval of Meeting Agenda: Cmr. Doug Gochanour motioned to approve the agenda. The motion was seconded by Cmr. Connie Holloway and approved unanimously.

Chair Holmdahl noted that the work plan for next year needs to be presented to City Council. Cmr. Lebo and Chair Holmdahl will be working on this.

Public Comments: None.

Old Business:

Chair Holmdahl noted the importance of reminding people from commissions to be neutral when leading community involvement in the comp plan updates. The idea is to obtaining input from the community for the comprehensive plan update.

Comprehensive Plan Update- Housing Background Data Memo: Consultant Deborah Munkberg described the Housing Background Data Memo via PowerPoint slideshow. The 2040 Vision Framework, balancing of jobs and housing within Lake Forest Park, King County countywide planning policies, including affordability at various income levels, and the Comprehensive Plan, including the Future Land Use Map, and zoning were discussed. Consultant Munkberg also discussed the City's demographics, household characteristics, as well as ethnicity, income, housing types, housing age, owner/renter occupied property percentages. Policy considerations were presented by Consultant Munkberg and it was requested that any input around these considerations be directed to Consultant Munkberg.

A discussion between commissioners regarding the level of responsibility the City has to solve the issues presented in the policy considerations took place. Director Bennett noted that as the community involvement meetings occur, feedback around policy considerations will begin to shape the continued discussion.

Cmr. Riddle suggested creating a service map that can illustrate what people want to see in 20 years versus what they are requesting to see today. Cmr. Maxiner commented on the impact that rapid societal changes can have on creating a 20 year plan. There was additional discussion about the impact that changes in demographics will have on future planning.

Cmr. Saunders said he supported Cmr. Holmdahl's suggestion to rate the importance of the items in the plan. Finding measurable goals in order to devise a plan is important. The idea of using the phrase "Should the City..." rather than "How can the City..." to identify whether the City should assume the responsibility for some of the policy items.

There was a discussion about what materials are available to encourage citizens to support housing diversity within the City.

Updates from Commission Liaisons

Cmr. Saunders said he reviewed Community Service Commission comments on the current comp plan and requested that Director Bennett and Assistant Planner Flower review the comments and send Cmr. Saunders their feedback.

Cmr. Maixner said the Economic Commission is developing questions for the survey.

Updates for Southern Gateway Development

Director Bennett stated that demo permits and an initial clear and grade permit have been issued. The utilities clear and grade plan will be reviewed later this summer. It was also reported that the Pulte Group will be turning in the civil drawings on July 7th for the new Southern Gateway development which is also the week that the Elk's lodge will be demolished. Pulte has also notified the City that the new name for the development is Twelve Degrees North Neighborhood.

Updates from Council Agenda Items & Activities

Director Bennett stated that he has been reviewing the draft phone survey topics with the Mayor and City Administrator. The list of topics will be brought to Council in the near future. The phone survey is scheduled to begin July. Director Bennett suggested that the community be informed of the upcoming survey in order to encourage participation and is following up to look into whether this is possible.

Reports/Announcements:

The next Planning Commission meeting is scheduled for Tuesday, July 15, 2014, and the following meeting will be August 19, 2014.

Chair Holmdahl asked if there was a motion to adjourn. Cmr. Gochanour moved to adjourn the meeting, Cmr. Holloway seconded the motion and it was unanimously approved.

Adjournment: 8:33 PM

APPROVED:


Ray Holmdahl, Chair