

**City of Lake Forest Park
Planning Commission
Regular Meeting Summary
17425 Ballinger Way NE—Council Chambers
Date: May 6, 2014**

Commissioners present: Chair Ray Holmdahl; Vice-Chair Jon Lebo; Doug Gochanour; Joel Paisner; Connie Holloway; Semra Riddle; Jean Maixner and Richard Saunders

Staff and others present: Steve Bennett, Planning Director; Ande Flower, Assistant Planner; Consultants Marcie Wagoner and Deborah Munkberg from 3MW; Bob Hendrson, Economic Development Commissioner; Jason Colberg, Economic Development Commissioner; Norman Lieberman, Economic Development Commissioner; Tim Ahern, Transportation Commissioner; Dale Sanderson, Transportation Commissioner; Jon Skamser, Transportation Commission Chair; Claire Conway, Community Services Commissioner

Call to order: 7:04 PM

Approval of Meeting Agenda: Chair Holmdahl asked if updates from Council meetings could be included regularly in meetings. It was agreed that Council updates could follow updates from Commission Liaisons. Cmr. Riddle motioned to approve the agenda. The motion was seconded by Cmr. Holloway and approved unanimously.

Public Comments:

Members of the Economic Development Commission briefly introduced themselves.

Old Business:

Comprehensive Plan Update

Consultant Deborah Munkberg described the draft schedule and approach for the Comp Plan Amendment update process. Chair Holmdahl asked if this scope was in keeping with the Council directive. Mr. Bennett explained that this scope does fit with the initial goal to get the comprehensive plan adopted, and that it allows flexibility to move onto a second phase, if Council and the Mayor choose to follow through with the additional economic research. Ms. Munkberg explained that tasks 8, 9, and 10 are the elements beyond the GMA requirements.

Consultant Wagoner presented a vision statement overview and stressed the concept of having an agreed upon vision which can guide the process of developing the Comprehensive Plan. Both consultants proposed to engage with the public this summer to shape the vision statement.

Consultant Wagoner asked Commissioners to share terms that could help define LFP assets. Cmr. responded with the following terms: neighborhood, trees, community, peace, juxtaposition, home. When asked about challenges, Cmr. responded with the following: sustainability; both environmental and fiscal, affordability for a diversity of current homeowners; and a balance between needs and wants.

Consultants then asked for additional organizations for opportunities to interact with the public:

Original List	Other organizations offered:
<ul style="list-style-type: none">• Third Place Commons• Farmers' Market• Rotary Club• Merchants' Association• Civic Club• Stewardship Foundation• Public Schools• Library Advisory Club• New Park Taskforce• City Commissions	<ul style="list-style-type: none">• Garden Clubs and the Secret Garden Event• Music in the Commons• Sheridan Beach Club Swim Club• Girl Scouts, Boy Scouts• Lake Forest Park Moms (also Families, and LFP) Facebook groups• Presbyterian Church, Onuri Church in Horizon View, other community churches• Southern Gateway neighborhood• condo meetings, PTA meetings, crime watch senior volunteers• Shoreline-LFP senior group, 182nd Street Party, Night-Out, Concerts in the Park at Animal Acres (Shoreline Arts Council).

Consultant Wagoner asked Commissioners to be participatory throughout the process of engaging with the public once materials are developed, and Consultant Munkberg reminded the Commission that they will lead the city through the outreach process.

Consultants Wagoner and Munkberg presented a slideshow from WCIA (Washington Cities Insurance Association) short course, which described the requirements for a Comprehensive Plan Update.

Updates from Commission Liaisons

Cmr. Saunders said that he will share the draft schedule with the Community Service Commission on May 7th and Ms. Flower said to expect a brief summary of focus from the Environmental Quality Commission prior to the next meeting. Cmr. Maixner said she would be working with the Economic Commission to arrange to meet regularly.

Updates from City Council actions

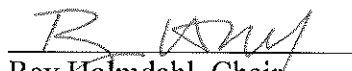
Mr. Bennett said that the City will have a separate contract with a consultant for a utility study to look at the financial focus of utilities and whether it would make sense in the long run to annex utilities. The report may be available to the Planning Commission in fall 2014.

Reports/Announcements:

Mr. Bennett offered to send out an e-mail of the draft schedule and all proposed dates for each Cmr. to respond with dates that they will miss. Cmr. Lebo and Riddle both mentioned that they like the rhythm of the proposed schedule to meet every two weeks.

Adjournment: 9:00 PM

APPROVED:


Ray Holmdahl, Chair