

**City of Lake Forest Park  
Planning Commission  
Regular Meeting Summary  
17425 Ballinger Way NE—EOC Room  
Date: March 4, 2014**

**Commissioners present:** Chair Ray Holmdahl; Semra Riddle; Jon Lebo; Doug Gochanour; Connie Holloway; and Richard Saunders

**Staff and others present:** Mayor Mary Jane Goss; Catherine Stanford, Council Liaison; Steve Bennett, Planning Director; Ande Flower, Assistant Planner; Jean Maixner, Planning Commission nominee; Hattie Stendera, resident; Michael Doquilo, resident

### **Commissioners absent: Joel Paisner**

Call to order: 7:04 PM

**Approval of Meeting Agenda:** Cmr. Saunders requested discussion of the Annual Report as an addition to the New Business agenda. Cmr. Saunders moved to approve the agenda as amended. The motion was seconded by Cmr. Lebo and approved unanimously.

**Approval of meeting summaries:** The summaries for the December 3, 2013 and January 21, 2014 meetings were reviewed. Cmr. Saunders moved to approve the summaries as presented. The motion was seconded by Cmr. Lebo and approved unanimously.

### **Public Comments:**

New Planning Commissioners Doug Gochanour, and Semra Riddle introduced themselves. Planning Commission nominee Jean Maixner introduced herself, and all in attendance also introduced themselves.

## New Business:

### Nominations for Chair and Vice-Chair

Chair Holmdahl asked for nominations for Commision Chair. Cmr. Holloway nominated Chair Holmdahl to continue as Chair. Chair Holmdahl asked if there were any other nominations. There were none, so he closed the nominations and ask for a vote for Chair. There was unanimous approval for Cmr. Holmdahl continuing as Chair for another year. Chair Holmdahl asked for nominations for Vice Chair. Chair Holmdahl nominated Cmr. Lebo for Vice-Chair. Cmr. Saunders nominated Cmr. Riddle for Vice Chair. Cmr. Chair Holmdahl asked if there were any other nominations. There were none, so he closed the nominations and ask for a vote. Two Commissioners voted for Cmr. Riddle (Cmrs. Holloway and Riddle), and four voted for Cmr. Lebo (Cmrs. Holmdahl, Lebo, Saunders, and Gochanour). Chair Holmdahl congratulated Cmr. Lebo on being elected as Vice Chair.

## Old Business

## Update on Southern Gateway

1 Chair Holmdahl gave a brief description of the recent meeting that Todd Levitt of the Pulte  
2 Group and Mr. Bennett hosted at the Town Center with neighbors of the Southern Gateway  
3 Village development at the former Elk's site. Mr. Bennett added his perspective of the meeting.  
4 Councilmember Stanford commended the work of the Planning Commission to establish the  
5 Southern Gateway regulations which remain the governing documents through any subsequent  
6 developers for this site.

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8 **Comprehensive Plan Update**

9 In response to Chair Homdahl's request, Mr. Bennett provided a summary the Comprehensive  
10 Plan Update process for the new commissioners. He also talked about the role of the Planning  
11 Commission in the public outreach process that will soon begin. Chair Holmdahl added that the  
12 Planning Commission acts as a conduit for the community which includes outreach to all of the  
13 other City Commissions.

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15 **Request for Proposals Update**

16 Mr. Bennett stated that consultant proposals would be due on Friday, March 7, 2014. At least  
17 two nominees from the Planning Commission will be included in the selection committee.  
18 Recommendations will be brought to the City Council in April. Cmr. Lebo and Cmr. Riddle  
19 volunteered to represent the Planning Commission on the selection committee. There were no  
20 objections to Cmr. Lebo and Cmr. Riddle being the Planning Commission's representatives on  
21 the selection committee.

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23 **Commission Liaisons**

24 Cmr. Lebo, Transportation Commission liaison, reviewed the Transportation Commission  
25 suggestions for updating the Transportation Element of the Comp. Plan. Cmr. Lebo suggested  
26 that their draft document contains information that could easily become part of the public  
27 engagement process. He noted that enhancing non-motorized opportunities is a common theme  
28 throughout their recommendations.

29

30 Cmr. Saunders gave a brief update of the CSC progress for their review and draft proposal. He  
31 said that there will likely be something to present the Planning Commission at the April meeting.

32

33 Councilwoman Stanford mentioned that the Council supports a stronger Economic Development  
34 focus and to reinvigorating the Economic Commission. Chair Holmdahl suggested that the  
35 Planning Commission will be looking for a liaison to the EDC. Planning Commission Nominee  
36 Maixner said that she may be interested in that role.

37

38 Mr. Bennett suggested that the Transportation Commission draft could be shared with the other  
39 Commissions as an example of what kind of feedback the Planning Commission is looking for.

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41 **Reports/Announcements:**

42 There was discussion about asking former Planning Commissioners to meet at the Lake Forest  
43 Bar and Grill after the April 1, 2014 meeting to express current Commissioners appreciation for  
44 their service.

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46 **Adjournment: 9:12 PM**

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APPROVED:

  
Ray Holmdahl, Chair

