

**City of Lake Forest Park  
Planning Commission  
Regular Meeting Summary  
17425 Ballinger Way NE—EOC Room  
Date: February 4, 2014**

**Commissioners present:** Chair Ray Holmdahl; Vice Chair George Piano; Jon Lebo; Chuff Barden; Joel Paisner Chuck Paulsen; and Richard Saunders

**Staff and others present:** Steve Bennett, Planning Director; Ande Flower, Assistant Planner; David Farkas, EQC Chair; Marvin Wheeler, resident; Doug Gochanour, resident

### **Commissioners absent: Connie Holloway**

Call to order: 7:06 PM

**Approval of Meeting Agenda:** Cmr. Paulsen moved to approve the agenda. The motion was seconded by Cmr. Saunders and approved unanimously.

**Approval of meeting minutes:** Meeting notes for February 5, 2013 were reviewed a second time (the first time was at the January 21, 2014 meeting). Cmr. Paulsen moved to approve the minutes. The motion was seconded by Cmr. Saunders and approved unanimously.

### Public Comments:

David Farkas, Environmental Quality Commission (EQC) Chair briefly described his Commission's efforts for draft edits to the 2005 Comp Plan.

## New Business:

## New Business:

Commissions code and rule amendment proposed by Councilmember Resha

Mr. Bennett read through the changes to City codes proposed by Councilmember Resha, and encouraged Commissioners to bring any concerns to the Council meetings. Cmr. Paisner mentioned RCW 35.63.040 which he thought might conflict with the language proposed.

Chair Holmdahl reminded the Commission that both the Chair and Vice-Chair roles will be up for election in March, 2014.

## Old Business: Comprehensive Plan

## Request for Proposal (RFP) for Comprehensive Plan Update

Mr. Bennett reviewed the draft RFP, which had been approved by Council in January. He said that it was scheduled to be published on February 7, 2014. The earliest that a consultant will begin the project would be mid-April. Part of the visioning process will be to encourage participation with a Finance Academy. The intent is to provide city finance information that will give citizens context when they provide feedback during the visioning process.

There was discussion about whether information from the “Sustainable LFP Advisory Taskforce,” would be incorporated in the LFP Finance Academy. Cmr. Paulsen stated that he

1 thought the RFP was well-written. Chair Holmdahl asked how this proposed timeline fits with  
2 past proposed timelines. Mr. Bennett mentioned that having a tighter timeline may lead to more  
3 effective citizen participation.

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5 There was discussion about Planning Commission participation in the consultant selection  
6 committee and a suggestion to send out sample questions from past selection committees.

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8 Contributions from Other Commissions

9 Liaison Commissioners gave updates on the efforts of the EQC, Transportation Commission, and  
10 CSC. Cmr. Piano met with the local Merchants Association. There was discussion about how  
11 much Planning Commissioners valued the participation from other commissions.

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13 "Comprehensive Plan Conversation Starters" Videos

14 Mr. Bennett presented a few videos from the Association of Washington Cities series entitled  
15 "Comprehensive Plan Conversation Starters" which are intended to educate those who are new  
16 to the comprehensive plan amendment process. Cmr. Paisner brought up the topics of  
17 sustainability and global warming and asked how these elements get integrated into the update  
18 process. Mr. Bennett suggested that a focus of sustainability could be basis for reorganizing the  
19 document.

20  
21 Historic Preservation

22 Chair Holmdahl asked how the opportunity for the program presented at the January Planning  
23 Commission meeting for an inter-local agreement with King County Historic Preservation will  
24 get carried forward. Ms. Flower offered that the door remains open for any further information  
25 that Commissioners may request. Mr. Bennett stated that this concept should not be staff-driven,  
26 but brought to the public for feedback. If the Commission is confident that residents want this to  
27 happen, then the Commission can recommend policies to that effect for the Council to consider.

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29 Cmr. Saunders offered to keep a running tally of these topics that the PC continues to want  
30 included for further discussion and consideration while addressing Comp Plan amendments.

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32 Reports/Announcements:

33 Cmr. Saunders reminded the PC of the Third Place Breakfast on February 13<sup>th</sup>, 2014.

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35 Adjournment: 8:40 PM

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37 APPROVED:

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Ray Holmdahl, Chair