

**City of Lake Forest Park  
Planning Commission Meeting  
17425 Ballinger Way NE  
Tuesday, March 4, 2014  
MEETING AGENDA**

**1. Call meeting to order—7:00 p.m.**

**2. Approve agenda**

**3. Approve minutes** – December 3, 2013, and January 21, 2014

**4. Meeting Dates**

- Our next meeting is scheduled for Tuesday, April 1, 2014. After that, May 6, 2014. As mentioned last meeting, please let Steve know if you have any planned vacations/absences that would conflict with meetings. Also, as mentioned last month, when things “heat up,” we may be scheduling additional meetings.

**5. Public comments**

- Opportunity to meet new and prospective member(s).

**6. Commission Appointments and Chair/Vice Chair Elections**

- Status and plan for new commission members – who do we have in the “pipeline”?
- Nominations for Planning Commission Chair and Vice-Chair. Elections.

**7. Old business**

**Update on South Gateway**

- Pulte Group (the new owner of the old Elks property) met with many Southern Gateway neighbors up at the Town Center. Ray to give an update.

## **Comprehensive Plan Update**

- Steve will provide a brief re-cap of our responsibilities and where we are now in the process.
- The City Council has approved the Scope of Work/Request for Proposals for a planning consultant. The contract has been advertised. Steve will give us an update on prospective consultants. He will also update us on the schedule.
- We will then discuss what is involved with the review of proposals from consultants. As you remember, we will be represented on the Section Committee. Nominations for our representatives will be made and we will select our team.
- Jon will lead us in a review of the Transportation Committee's comments on the 2005 Comprehensive Plan.
- Other liaisons will give us updates (EQC – Joel will be gone). CSC – Richard; Merchants; Association - ?.

## **8. New Business - none**

## **9. Reports/Communications/Announcements**

- Good turnout at the Commons Breakfast on Feb. 13<sup>th</sup>. Thanks, Richard!
- Any other announcements and communications? Let me know and they will be included in the agenda.

## **10. Adjournment**

**Next Regular Scheduled Meeting: Tuesday, April 1, 2014**

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### **2013-2014 Work Plan Summary**

#### **1. State-mandated Comprehensive Plan Update**

- Visioning and Prioritization
- Comp Plan Research, Analysis, and Review
- Comp Plan Update Process

#### **LFP Planning Commission**

- The Lake Forest Park Planning Commission provides recommendations to the Mayor and City Council for changes and updates to the Comprehensive Plan, zoning code, and land use policies.
- As citizen representatives, commissioners recommend programs and policies according to the needs and values of the community.
- The Planning Commission is required by law, and receives authority by state statute and city ordinance.