

**City of Lake Forest Park  
Planning Commission Meeting  
17425 Ballinger Way NE  
Tuesday, August 6, 2013  
MEETING AGENDA**

**1. Call meeting to order –7:00 p.m.**

**2. Approve agenda**

**3. Approve minutes**

- We are close to being caught up on minutes. We may get minutes of a meeting.

**4. Meeting Dates**

- Our next meeting will be on Tuesday, September 3<sup>rd</sup> (this is the day after Labor Day). After that, October 1<sup>st</sup>. As mentioned last meeting, please let Steve know if you have any planned vacations/absences that would conflict with meetings.

**5. Public comments – 15 minutes**

**6. Old business**

- Comprehensive Plan Update - 2015.
  - Steve previously emailed out a Public Participation/Work Program (still being refined). He will review that (especially the Work Program) with the Commission.
  - Steve will also discuss the process of obtaining a consultant to help us in the public participation process.
  - We will then have initial discussions on the land use section of the 2005 Comprehensive Plan. What is outdated? What things need to change?
  - We will also discuss future meetings over the next few months, which will tie in to the work plan schedule emailed out by Steve last Friday.

**7. New business**

- Approval of the work plan by the City Council. Our primary function over the next two years is to focus on the Comprehensive Plan. Mayor does not want us to get off-track.
- Communications with other Cities around LFP related to the Comprehensive Plan.

## **8. Reports/Communications/Announcements**

- South Gateway Village Update.
- Lynn Creek - what's going on (expanding culverts)
- Giboney letter update/resolution (regarding utility poles)
- Mayor's quarterly Commission Chairs' Meeting; communications with other Commissions.
- Any other announcements and communications? Let me know and they will be included in the agenda.

## **9. Adjournment**

**Next Regular Scheduled Meeting: Tuesday, September 3, 2013.**

### **2013-2014 Work Plan Summary**

1. **State-mandated Comprehensive Plan Update**
  - Visioning and Prioritization
    - Working with LFP Commissions
    - Public Engagement
    - Communications with Council
  - Comp Plan Research, Analysis, and Review
  - Comp Plan Update Process

### **LFP Planning Commission**

- The Lake Forest Park Planning Commission provides recommendations to the Mayor and City Council for changes and updates to the Comprehensive Plan, zoning code, and land use policies.
- As citizen representatives, commissioners recommend programs and policies according to the needs and values of the community.
- The Planning Commission is required by law, and receives authority by state statute and city ordinance.