

**City of Lake Forest Park
Planning Commission
Regular Meeting Summary
17425 Ballinger Way NE—EOC Room
June 4, 2013**

Commissioners present: Ray Holmdahl, Chair; George Piano, Vice-Chair; Debra Born; Chuff Barden; Connie Holloway; Richard Saunders; Joel Paisner

Commissioners absent: Chuck Paulsen

Staff and others present: Steve Bennett, Planning Director; Ande Flower, Assistant Planner; Mayor Mary Jane Goss; Jason Colberg, City Council candidate; Theresa Wagner, resident; Daniel Kaiser, resident; and Jon Lebo

Call to order: 7:05 PM

Approval of Meeting Agenda: Cmr. Paisner motioned to approve the agenda as amended. The motion was seconded by Cmr. Saunders and approved unanimously.

Approval of meeting minutes: Following a brief review of the draft minutes from the February 12, 2013 meeting, Cmrs. agreed to several revisions. Cmr. Piano motioned to approve the minutes as amended. The motion was seconded by Cmr. Saunders and approved unanimously. Cmr. Holloway abstained.

Public Comment: Mr. Colberg introduced himself and shared his vision for the Cedar Brook Property.

Old Business:

Southern Gateway

Mr. Bennett said that there was a meeting with Intracorp to discuss application requirements and that they will likely apply in mid-June.

New Business:

A letter addressed to the Mayor was distributed and a discussion of resident response to new telephone poles was initiated and tabled until the next meeting once all Commissioners have had the opportunity to review the letter which has been addressed to the Mayor. Mayor Goss explained that a meeting was scheduled with Seattle City Light and the residents, and that they are not looking for immediate response.

Comprehensive Plan Update

Documents for Review

The following documents were distributed to Commissioners:

- *2005 Comprehensive Plan Policy Summary PowerPoint* (Bennett)
- *Comprehensive Plan Update Timeline- draft 6/4/13* (Bennett)
- *A Vision for Lake Forest Park* from 2005 Comprehensive Plan, pg.18 (Holmdahl)

1 Chair Holmdahl asked Mr. Bennett to report on the grant money that may be available to aid in
2 the Comprehensive Plan update. Mr. Bennett said that we will not know until the end of the
3 special session. The amount could be anywhere between \$10,000 and \$30,000. It was not known
4 when the special session would end. Chair Holmdahl suggested that we develop a budget that
5 includes a projection of a potential grant award.

6
7 Mr. Bennett presented a draft timeline for the Comprehensive Plan work program and described
8 how the many parts of the process would overlap. He mentioned that the public outreach process
9 may involve ideas beyond the topics for the Comprehensive Plan updates. Cmr. Holloway raised
10 the issue and there was discussion about collaboration and seeking shared visions with
11 neighboring communities. Mr. Bennett encouraged Cmr. Holloway to continue to raise this issue
12 in the future.

13
14 Cmr. Born expressed her frustration with the schedule for initiating the visioning. Mr. Bennett
15 pointed out that the timing is similar to the process for Southern Gateway, that it is not advisable
16 to schedule public outreach in the month of August, or have it occur during the holiday season.
17 Cmr. Barden suggested that information about this process be put on the website to enable
18 outreach as soon as possible. Mayor Goss raised the possibility for the city newsletter to include
19 this information this summer. Mr. Bennett recommended starting a page devoted to this subject.

20
21 There was discussion about limiting meetings to a reasonable number and keeping them
22 interesting and engaging. Mr. Bennett added that having a regular pattern of meetings is one way
23 to retain engagement and to bridge interest level from initial to adoption stages. Cmr. Saunders
24 added that when working with other Commissions, it helps for us to have specific tasks and
25 questions. Chair Holmdahl suggested that the Commission consider how we engage other
26 Commissions.

27
28 Chair Holmdahl asked Cmrs. to review and comment on what might be missing from the vision
29 statement on page 18 of the 2005 Comprehensive Plan. Cmr. Paisner mentioned that a focus on
30 parks and open space is lacking from this list. Mr. Bennett mentioned that in the Parks section of
31 the Comp Plan that there is a focus of active open space and parks. Mr. Paisner would like to
32 also include passive parks.

33
34 Cmr. Piano mentioned that, in his initial review, he graded city actions against each of the vision
35 statements. He noted that many of the failing grades were a reflection of the current budget
36 reality. There was discussion about how this might be communicated to the public. Cmr. Paisner
37 mentioned that we cannot be blind to the need to fund amenities within our city in order to be
38 viable and sustainable in the future.

39
40 Cmr. Piano asked that we return to the Legacy document when reviewing the 2005 Comp. Plan
41 since it involved a major visioning process.

42
43 *2005 Comprehensive Plan Policy Summary PowerPoint* Mr. Bennett described the process for
44 establishing capacity targets and the roles of the the State and the County. He then described the
45 difference between goals and policies. In comprehensive planning goals are umbrella statements

1 without any specifics on how they will be achieved and policies usually describe strategies for
2 achieving the goal they fall under.

3
4 Mr. Bennett also suggested that the Growth Management Act encourages the City to include a
5 timeframe for achievement. For instance, if operators of home occupations want to have signs
6 then they could promote the idea of including a policy in the Comp Plan that establishes a
7 timeframe for those code changes to be adopted.

8
9 Mr. Bennett then mentioned that Goal LU2 needs to be updated to reflect the adoption of the
10 Southern Gateway Sub Area Plan. He went on to explain that the City's future land use map
11 generally reflects the exact same land use as the zoning.

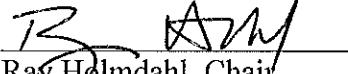
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13 **Announcements:**

14 Cmr. Born wished the Commission well and stated that this was her final meeting and that she
15 has enjoyed working with her fellow commissioners. Cmrs. Saunders and Piano thanked Cmr.
16 Born for being such a strong contributor.

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18 **Adjournment: 8:56 PM**

19 The next meeting is scheduled for July 2, 2013.

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21 APPROVED:
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Ray Holmdahl, Chair

