

**City of Lake Forest Park  
Planning Commission Meeting  
17425 Ballinger Way NE  
Tuesday, July 2, 2013  
MEETING AGENDA**

**1. Call meeting to order—7:00 p.m.**

**2. Approve agenda**

**3. Approve minutes**

- I believe we will have minutes for January 8, 2013, and June 4, 2013, to review and, hopefully, approve. Ande has previously sent out draft minutes.

**4. Meeting Dates**

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**5. Public comments — 15 minutes**

**6. Old business**

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- South Gateway Village Update.
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- Visioning and Prioritization
  - Working with LFP Commissions
  - Public Engagement
  - Communications with Council
- Comp Plan Research, Analysis, and Review
- Comp Plan Update Process

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17425 Ballinger Way NE  
Tuesday, July 2, 2013  
MEETING AGENDA**

**1. Call meeting to order—7:00 p.m.**

**2. Approve agenda**

**3. Approve minutes**

- I believe we will have minutes for January 8, 2013, and June 4, 2013, to review and, hopefully, approve. Ande has previously sent out draft minutes.

**4. Meeting Dates**

- We will continue to meet on the first Tuesday of the month at 7 pm without exception in the future. Our next meeting will be on Tuesday, August 6th. After that, September 2<sup>nd</sup> (this is the day after Labor Day). As mentioned last meeting, please let Steve know if you have any planned vacations/absences that would conflict with the August and September meetings.

**5. Public comments — 15 minutes**

**6. Old business**

- Giboney Letter from last month. Deals with utility pole height. Do we need to be more explicit in the comprehensive plan?
- Comprehensive Plan Update – 2015.
  - Review visioning homework from the previous meeting. Is the vision from the 2005 Comp Plan consistent with today? Are we missing anything? Do we need to delete anything?
  - Continue review of draft work plan for the 2015 update. Anticipate asking for Council approval at the first Council meeting in September.
  - At this stage, the key to the work plan is the “visioning and public involvement.” Steve will discuss various options for getting information out to the public. He will also talk about methods for getting feedback from the public.
  - Part of visioning and public involvement is our communication with other commissions. We need to develop a plan for good communication.
  - Steve will introduce Comp Plan Update Checklist for Cities. He will send this to you separately.

## **7. New business**

## **8. Reports/Communications/Announcements**

- South Gateway Village Update.
- Any other announcements and communications? Let me know and they will be included in the agenda.

## **9. Adjournment**

**Next Regular Scheduled Meeting: Tuesday, August 6, 2013.**

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### **2013-2014 Work Plan Summary**

#### **1. State-mandated Comprehensive Plan Update**

- Visioning and Prioritization
  - Working with LFP Commissions
  - Public Engagement
  - Communications with Council
- Comp Plan Research, Analysis, and Review
- Comp Plan Update Process

### **LFP Planning Commission**

- The Lake Forest Park Planning Commission provides recommendations to the Mayor and City Council for changes and updates to the Comprehensive Plan, zoning code, and land use policies.
- As citizen representatives, commissioners recommend programs and policies according to the needs and values of the community.
- The Planning Commission is required by law, and receives authority by state statute and city ordinance.

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