

**City of Lake Forest Park  
Planning Commission Meeting  
17425 Ballinger Way NE  
Tuesday, June 4, 2013  
MEETING AGENDA**

**1. Call meeting to order –7:00 p.m.**

**2. Approve agenda**

**3. Approve minutes**

- I believe we will have one or two sets of minutes to review and, hopefully, approve. Ande will send draft minutes separately.

**4. Meeting Dates**

- We will meet on the first Tuesday of the month at 7 pm without exception in the future. Our next meeting will be on Tuesday, July 2nd. After that, Tuesday, August 6th. As mentioned last meeting, please let us know at this time if you have any planned vacations/absences that would conflict with the July and August meetings.

**5. Public comments – 15 minutes**

**6. Old business**

- Southern Gateway Subarea - Any changes in the last week?

**7. New business**

- Steve would like to give us an update on possible grants available to assist us with this project
  - Based on that discussion, we will need to start to “rough out” a budget for our work.
- We will then review Steve’s hand-out from April (“Comprehensive Plan Update - Schedule and Scope of Work”). A copy is attached. Steve will propose dates/timelines for the various tasks. I expect this will evolve into a work program similar to Appendix B from the document “Keeping Your Comprehensive Plan and Development Regulations Current - a Guide to the Periodic Update Process Under the GMA.” (Electronically distributed with the prior meeting agenda.)
- Then we will discuss the Visioning Process. I have attached “A Vision for Lake Forest Park” from the 2005 Comprehensive Plan Update. Is it still current? Do things need to be added or deleted?
- Steve will then lead us in a review of the goals and policies in the Land Use Element. This discussion will follow the PowerPoint Steve passed out last week called “Comprehensive Plan Update Study Session - Oct 14, 2004.” If you need a copy, let me know and I will email it to you.
- Last, we will discuss interrelationships with other commissions; how do we involve them in this process?

## **8. Reports/Communications/Announcements**

- LFP is looking for volunteers to “man” the Zero Waste Station each week at the LFP Farmers Market. (Mentioned last week, but thought we should mention once more.)
- Any other announcements and communications? Let me know and they will be included in the agenda.

## **9. Adjournment**

**Next Regular Scheduled Meeting: Tuesday, July 2, 2013 .**

### **2012-2014 Work Plan Summary**

1. **Southern Gateway Subarea Plan**
  - EIS Process
  - Comprehensive Plan and Zoning Amendments
2. **State-mandated Comprehensive Plan Update**
  - Visioning and Prioritization
    - Working with LFP Commissions
    - Public Engagement
    - Communications with Council
  - Comp Plan Research, Analysis, and Review
  - Comp Plan Update Process

### **LFP Planning Commission**

- The Lake Forest Park Planning Commission provides recommendations to the Mayor and City Council for changes and updates to the Comprehensive Plan, zoning code, and land use policies.
- As citizen representatives, commissioners recommend programs and policies according to the needs and values of the community.
- The Planning Commission is required by law, and receives authority by state statute and city ordinance.