

**CITY OF LAKE FOREST PARK
TRANSPORTATION BENEFIT DISTRICT
SPECIAL MEETING MINUTES
NOVEMBER 20, 2008**

Board Members present: Dwight Thompson, Alan Kiest, Ed Sterner, Sandy Koppenol,
Don Fiene, Donovan Tracy, Catherine Stanford

Staff present: John Hawley, Finance Director; Rosemary Larson, Attorney for District;
Susan Stine, District Clerk

Others present: 10 visitors

CALL TO ORDER

Board Member Dwight Thompson called the first Transportation Benefit District special meeting to order at 7:15 p.m. on November 20, 2008.

Thompson noted that the Transportation Benefit District was established by Lake Forest Park Ordinance 983. The City Council is designated the Board for the Transportation Benefit District.

Thompson said that Finance Director John Hawley would present information regarding implementation steps and would discuss the proposed Ordinance 1/Authorizing a Vehicle License Fee.

**Board Business/Open Comment
Ordinance 1/Authorizing a Vehicle License Fee**

Hawley said that information had been provided to the Board members regarding the proposed implementation steps. He noted that the ordinance authorizing a vehicle license fee is being proposed for adoption in early December.

Board member Kiest expressed his interest in exploring various mechanisms allowed by state law including a business fee. Attorney Larson provided information regarding fees on buildings or land development and how such fees were required to be used. Following discussion, the Board requested that staff provide additional information regarding the business fee option allowed by state law.

In response to a comment from Board member Tracy regarding his concern about restrictions on use of the funds collected, Kiest requested staff to consult with the state auditor to ensure that the District is in compliance.

1 Following a brief discussion of process, Board member Fiene moved to create a
2 Transportation Benefit District Fund in the City budget to receive Transportation Benefit
3 District (TBD) revenues and to transfer to other funds for TBD expenditures. Thompson
4 seconded. The motion carried unanimously.

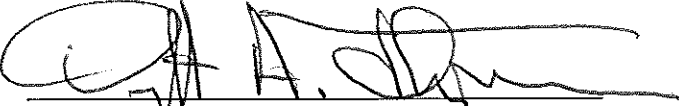
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6 Hawley provided information regarding how administrative costs would be distributed.
7 Discussion followed regarding the organization of the Board, its rules of procedure and
8 election of its chair. The Board agreed that such action would be taken at a later meeting.

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10 Following discussion, Board member Stanford moved to schedule regular Board
11 meetings on Thursday, December 4 and Thursday, December 11, to begin at 7 p.m.
12 Thompson seconded. The motion carried unanimously.

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16 ADJOURNMENT

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18 There being no objection, Board member Sterner moved for adjournment at
19 7:37 p.m. Thompson seconded. The motion to adjourn carried unanimously.

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23 Susan Stine, District Clerk

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27 Dwight A. Thompson, Board member
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