

## RESOLUTION NO. 25-2031

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN AMENDMENT A TO AGREEMENT PC25-96103-014 WITH THE WASHINGTON STATE DEPARTMENT OF COMMERCE FOR FUNDING FOR THE SR 104 AND 40<sup>TH</sup> PLACE NE ROUNDABOUT PROJECT

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**WHEREAS**, the City applied for and was awarded a competitive loan from the Washington State Department of Commerce Public Works Board for construction of the SR 104 and 40<sup>th</sup> Place NE Roundabout Project; and

**WHEREAS**, the City and the Washington State Department of Commerce executed the resulting Public Works Board Construction Funding Agreement PC25-96103-014; and

**WHEREAS**, changes to the SR 104 and 40<sup>th</sup> Place NE Roundabout Project budget created a need to increase the value of the funding agreement; and

**WHEREAS**, the Washington State Department of Commerce prepared Amendment A to the Public Works Board Construction Funding Agreement PC25-96103-014, an amendment that increases the total agreement value from \$2,000,000 to \$2,500,000;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Lake Forest Park, as follows:

Section 1 AGREEMENT. Authorizes the Mayor to sign Amendment A to the Public Works Board Construction Funding Agreement PC25-96103-014 with the Washington State Department of Commerce, in substantially the same form as attached hereto as Exhibit A.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

**PASSED BY A MAJORITY VOTE** of the members of the Lake Forest Park City Council this 9th day of October 2025.

APPROVED:

*Tom French*

[Tom French \(Oct 13, 2025 19:25:04 PDT\)](#)

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Tom French  
Mayor

ATTEST/AUTHENTICATED:

*Matt McLean*

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Matthew McLean  
City Clerk

FILED WITH THE CITY CLERK: October 3, 2025  
PASSED BY THE CITY COUNCIL: October 9, 2025  
RESOLUTION NO.: 25-2031

**EXHIBIT A**  
**CONTRACT FACE SHEET**

**Contract Number:** PC25-96103-014

**Amendment:** A

**PUBLIC WORKS BOARD  
CONSTRUCTION FUNDING AGREEMENT**

<b>1. Contractor</b> City of Lake Forest Park 17425 Ballinger Way NE Lake Forest Park, WA 98155		<b>2. Contractor Doing Business As (optional)</b> N/A	
<b>3. Contractor Representative</b> Katie Phillips, <a href="mailto:kphillips@cityofflp.gov">kphillips@cityofflp.gov</a>		<b>4. Public Works Board Representative</b> Max Wedding, <a href="mailto:max.wedding@commerce.wa.gov">max.wedding@commerce.wa.gov</a>	
<b>5. Agreement Amount</b> \$2,000,000.00	<b>6. Amendment Amount</b> \$500,000.00	<b>7. New Agreement Amount</b> \$2,500,000.00	
<b>8. Amendment Funding Source</b> Federal: <input type="checkbox"/> State: <input checked="" type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>		<b>9. Amendment Start Date</b> Amendment Execution Date	<b>10. Agreement End Date</b> June 1, 2045
<b>11. Federal Funds (as applicable)</b> N/A		<b>Federal Agency</b> N/A	<b>CFDA Number</b> N/A
<b>12. Tax ID #</b> N/A	<b>13. SWV #</b> 0018019-00	<b>14. UBI #</b> 601-140-623	<b>15. UEI #</b> N/A
<b>16. Amendment Purpose</b> The purpose of this amendment is to modify the total agreement amount.			
<p>The Board, defined as the Washington State Public Works Board and Borrower/Contractor acknowledge and accept the terms of this Agreement/Contract As Amended and have executed this Agreement/Contract Amendment on the date below to start on the last date signed below. The rights and obligations of both parties to this Agreement/Contract As Amended are governed by this Agreement/Contract Amendment and the following other documents incorporated by reference: Amendment Terms and Conditions. A copy of this Agreement/Contract Amendment shall be attached to and made a part of the original Agreement/Contract between the Board and the Borrower/Contractor. Any reference in the original Agreement/Contract to the "Agreement" or the "Contract" shall mean the "Agreement As Amended" or "Contract As Amended," respectively.</p>			
<b>FOR THE CONTRACTOR</b>  <u>PER PWB: THIS COPY NOT FOR SIGNATURE</u> Signature  _____ Print Name  _____ Title  _____ Date		<b>FOR PUBLIC WORKS BOARD</b>  _____ Kathryn A. Gardow, Public Works Board Chair  _____ Date  <b>APPROVED AS TO FORM ONLY</b>  _____ Signature on File Dawn C. Cortez Assistant Attorney General	

# DECLARATIONS

## CLIENT INFORMATION

Legal Name: City of Lake Forest Park  
Agreement Number: PC25-96103-014  
Amendment: A

## PROJECT INFORMATION

Project Title: SR 104 & 40<sup>th</sup> Place NE Roundabout  
Project City: Lake Forest Park  
Project State: **Washington**  
Project Zip Code: 98155

## FUNDING INFORMATION

### LOAN FUNDING

Original Loan Amount: \$2,000,000.00  
New Loan Amount: \$2,500,000.00  
Loan Term: 20 years  
Interest Rate: 1.71%  
Payment Month: June 1<sup>st</sup>

### GRANT FUNDING

Grant Amount: \$0.00  
% of Funding as Grant: 0%

### PROJECT TOTALS

Total Estimated Cost: \$8,600,000.00  
Total Project Funding: \$2,500,000.00  
Earliest Date for Cost Reimbursement: September 6, 2024  
Time of Performance: 60 Months from the Execution Date of the Agreement to Project Completion

## SPECIAL TERMS AND CONDITIONS GOVERNING THIS AGREEMENT

N/A

## LOAN SECURITY CONDITION GOVERNING THIS AGREEMENT

This loan is a general obligation of the CONTRACTOR.

## SCOPE OF WORK

This project includes a single-lane roundabout with ancillary improvements of approximately 1,100 linear feet of new sidewalks and shared use pathways, new pedestrian crossings with refuge islands, streetlights, stormwater treatment and/or flow control facilities, trees and irrigated landscaping, and miscellaneous signage, pavement markings, and minor utility adjustments. The constructed improvements of the project will also include the relocation of numerous existing utility facilities, the majority of which shall be performed by the facility owners per the terms of their utility franchise agreements with the City.

The project costs may include but are not limited to: engineering, cultural and historical resources, environmental documentation, review, permits, public involvement, bid documents, and construction. The project needs to meet all applicable Local, State, and/or Federal standards

# **AMENDMENT TERMS AND CONDITIONS**

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**Washington State Department of Commerce  
PUBLIC WORKS BOARD  
CONSTRUCTION FUNDING AGREEMENT**

Contractor/Borrower: City of Lake Forest Park  
Agreement Number: PC25-96103-014  
Amendment Number: A

The purpose of this amendment is to modify the total agreement amount of the above referenced Public Works Board Program.

The Public Works Board (or its successors), a department of the State of Washington, (hereafter referred to as the "Board") and the Contractor, listed above and on the attached Face Sheet, agree to amend the declared funding as described.









# Resolution2031-25

Final Audit Report

2025-10-14

Created:	2025-10-13
By:	Jessica Halterman (jhalterman@cityofflp.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXM0kPgD07k9EtcA_u9kdiKwoqTZk4KQB

## "Resolution2031-25" History

-  Document created by Jessica Halterman (jhalterman@cityofflp.gov)  
2025-10-13 - 11:09:40 PM GMT
-  Document emailed to Tom French (tfrench@cityofflp.gov) for signature  
2025-10-13 - 11:09:44 PM GMT
-  Document emailed to Matt McLean (mmclean@ci.lake-forest-park.wa.us) for signature  
2025-10-13 - 11:09:44 PM GMT
-  Email viewed by Matt McLean (mmclean@ci.lake-forest-park.wa.us)  
2025-10-13 - 11:11:08 PM GMT
-  Document e-signed by Matt McLean (mmclean@ci.lake-forest-park.wa.us)  
Signature Date: 2025-10-13 - 11:11:19 PM GMT - Time Source: server
-  Email viewed by Tom French (tfrench@cityofflp.gov)  
2025-10-14 - 2:24:48 AM GMT
-  Document e-signed by Tom French (tfrench@cityofflp.gov)  
Signature Date: 2025-10-14 - 2:25:04 AM GMT - Time Source: server
-  Agreement completed.  
2025-10-14 - 2:25:04 AM GMT