

## RESOLUTION NO. 24-1971

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, APPROVING THE CITY'S 2025-2026 ALLOCATION FOR THE REGIONAL CRISIS RESPONSE (RCR) AGENCY BUDGET

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**WHEREAS**, the Regional Crisis Response Agency (RCR) was formed effective January 1, 2023; and

**WHEREAS**, RCR is in the process of adopting its biennial budget for 2025-2026; and

**WHEREAS**, the RCR Interlocal Agreement, to which the City is a party, requires that the City Council approve the City's allocation for RCR's budget before the RCR budget is adopted.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Lake Forest Park, as follows:

**Section 1. BUDGET ALLOCATION** The City of Lake Forest Park 2025 and 2026 allocations for the Regional Crisis Response Agency (RCR) budget in the amounts of \$116,930 and \$127,607, respectively, as assessed by RCR and to be adopted in the City of Lake Forest Park 2025-2026 budget.

**Section 3. CORRECTIONS** The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, numbering, section/subsection numbers and any references thereto.

**PASSED BY A MAJORITY VOTE** of the members of the Lake Forest Park City Council this 24<sup>th</sup> day of October, 2024.

APPROVED:

*Thomas French*  
Thomas French (Oct 29, 2024 12:15 PDT)

Tom French  
Mayor

ATTEST/AUTHENTICATED:

*Matt McLean*

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Matthew McLean  
City Clerk

FILED WITH THE CITY CLERK: September 26, 2024  
PASSED BY THE CITY COUNCIL: October 24, 2024  
RESOLUTION NO.: 24-1971

# REGIONAL CRISIS RESPONSE (RCR) AGENCY

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Date: August 8, 2024

To: Phillip Hill, City of Lake Forest Park City Administrator, RCR Executive Board Member  
Accounts Payable, City of Lake Forest Park, RCR Participant Billing Contact

From: RCR Fiscal Agent Staff  
Michael Olson, RCR Executive Board Treasurer, City of Kirkland Director of Finance & Administration  
Elizabeth Adkisson, City of Kirkland Administrative Services Director

Re: 2025-2026 RCR Budget – Principal Agency Contributions

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<sup>1</sup>Please be advised – on August 1, 2024, the Regional Crisis Response (RCR) Agency Executive Board approved the 2025-2026 RCR Preliminary Budget.

Pursuant to Section 12(b) of the RCR Agency Interlocal Agreement, this notice advises Principal Agencies of their required financial participation for the 2025-2026 biennium, reflected in Table 1.

***Table 1 - 2025-2026 Principal Agency Contributions***

REGIONAL CRISIS RESPONSE AGENCY PARTICIPANT AGENCY CONTRIBUTIONS 2025-2026						
	BOTHELL	KENMORE	KIRKLAND	LAKE FOREST PARK	SHORELINE	TOTAL
Population (2024 Final Estimate)	50,670	24,350	96,710	13,680	61,910	247,320
% of Total	20.49%	9.85%	39.10%	5.53%	25.03%	100.00%
<b>STEADY STATE BUDGET OPTION PER CAPITA CONTRIBUTION</b>						
2025 All costs allocated per capita	\$ 433,104	\$ 208,133	\$ 826,633	\$ 116,930	\$ 529,178	\$ 2,113,978
2026 All costs allocated per capita	\$ 472,651	\$ 227,138	\$ 902,114	\$ 127,607	\$ 577,498	\$ 2,307,008
<b>TOTAL 2025-2026</b>	<b>\$ 905,755</b>	<b>\$ 435,270</b>	<b>\$ 1,728,747</b>	<b>\$ 244,538</b>	<b>\$ 1,106,677</b>	<b>\$ 4,420,987</b>

For the 2025-2026 Biennium, the City of Lake Forest Park's Contributions are as follows:

- 2025: \$116,930
- 2026: \$127,607

In accordance with the RCR Agency Interlocal Agreement, each participating agency must provide confirmation of approval by their legislative authority of their respective shares of the budget, as evidenced by resolution or other appropriate method, to be received by the RCR Agency no later than December 1, 2024.

Failure of a Principal to approve its share of the 2025-2026 Budget shall result in the RCR Agency no longer responding to Community Members in Crisis within the jurisdictional boundaries of the Principal Agency, effective January 1, 2025.

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<sup>1</sup> August 1, 2024, RCR Executive Board Materials – [www.kirklandwa.gov/files/sharedassets/public/v1/city-managers-office/pdfs/agendas/rcr-exec-board-2024.08.01-meeting-packet.pdf](http://www.kirklandwa.gov/files/sharedassets/public/v1/city-managers-office/pdfs/agendas/rcr-exec-board-2024.08.01-meeting-packet.pdf)

# REGIONAL CRISIS RESPONSE (RCR) AGENCY

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In light of the holidays occurring just previous to the interlocal agreement deadline, RCR Fiscal Agent Staff is requesting this evidence be provided no later than **Friday, November 22, 2024**, and has provided a sample resolution approving the 2025-2026 allocation for the Regional Crisis Response (RCR) Agency budget.

All approval documentation should be sent to the attention of the RCR Fiscal Agent Point of Contact, as follows, no later than Friday, November 22, 2024:

RCR Fiscal Agent Staff  
Attn: Elizabeth Adkisson  
123 5<sup>th</sup> Ave  
Kirkland, WA 98033  
[eadkisson@kirklandwa.gov](mailto:eadkisson@kirklandwa.gov)

The RCR Agency Executive Board will meet on Thursday, December 5, 2024, to consider adoption of the 2025-2026 RCR Budget.

Please contact the RCR Fiscal Agent staff with any questions, or if we may be of any assistance in your Agency's budget approval process, and the consideration of these contributions.

Thank you for your attention to this matter.

RCR Fiscal Agent Team,

Michael Olson

RCR Board Treasurer &  
Kirkland Director of Finance and  
Administration

O: 425-587-3146

[molson@kirklandwa.gov](mailto:molson@kirklandwa.gov)

Elizabeth Adkisson

Administrative Services Manager  
City of Kirkland

O: 425-587-3133

M: 425-410-1656

[eadkisson@kirklandwa.gov](mailto:eadkisson@kirklandwa.gov)

Enclosure: Sample Resolution.