

RESOLUTION NO. 24-1942

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AMENDING THE CITY OF LAKE FOREST PARK GOVERNANCE MANUAL REGARDING PUBLIC COMMENT

WHEREAS, the City of Lake Forest Park adopted by Resolution 23-1937 an updated City Governance Manual; a manual of city governance, policies, procedures, and guidelines for the City's Mayor-Council form of government; and

WHEREAS, the City Council desires to update the provisions for public comment; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park as follows:

Section 1. City Governance Manual, Amended. Section 4.9.2 Public Comment of the City Governance Manual is hereby amended as follows:

4.9.2 Public Comment

A regular business meeting ~~typically~~ includes public comment ~~for a limited period of time stated in advance~~ on the agenda, during which a member of the public may address the Council on any matter of public concern that the Council has purview, control or influence over (whether or not on the agenda) for up to three minutes. Overall limit on ~~The actual~~ time allowed for individual public comment ~~may~~shall be determined by the presiding officer and stated publicly at the beginning of the public comment period.

A. Any member of the public wishing to address the Council is encouraged to do so in person or virtually. Individuals in person should will fill in the sign-in sheet provided for that purpose. Speakers must be recognized by the chair, come forward to the microphone and identify themselves by name, and state the agenda item or topic they are addressing before proceeding. ~~If the speaker makes disruptive, impertinent, slanderous, or threatening remarks while addressing the Council shall be asked to leave the Council Chambers by the Mayor, or if the speaker is participating remotely, the Mayor will request the City Clerk to remove their permission to talk in the application. The presiding officer may offer an opportunity for comment to those in the chambers who wish to speak who are not on the sign-in sheet. After members of the public in person have spoken, the presiding officer will take public comment from those participating virtually by asking virtual speakers signal their intent to speak.~~

A.B. ~~The Speakers~~ shall abide by the time limits established for the particular ~~hearing or~~ comment period. The ~~presiding officer~~ Mayor shall announce this rule at the beginning of any regular meeting or hearing. Speakers shall respect the decorum of Council Meetings. If the speaker makes disruptive, slanderous or threatening remarks while addressing the Council they shall be asked to leave the Council Chambers by the presiding officer, or if the speaker is participating remotely, the presiding officer will request the City Clerk remove their permission to talk in the application. The speaker shall abide by the time limits established for the particular hearing or comment period. The Mayor shall announce this rule at the beginning of any meeting or hearing. Members of the public who join a meeting remotely after the remote public comment begins shall not be permitted to make public comment.

B.C. Written comments may also be submitted by emailing the ~~e~~City Clerk. These comments will be distributed to the whole Council and their author, date of the email, and topic will be read into the public record by the City Clerk or designee. The City Administration will provide a written summary of all questions asked by citizens. The City Administrator or Mayor are responsible for providing a City response to the questions and will inform the Council of their follow-up actions.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, resolution numbering, section/subsection numbers and any references thereto.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this 25th day of January, 2024.

APPROVED:



Thomas French
Mayor

ATTEST/AUTHENTICATED:



Matthew McClean
City Clerk

FILED WITH THE CITY CLERK: January 24, 2024
PASSED BY THE CITY COUNCIL: January 25, 2024
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