

RESOLUTION NO. 1825

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKE FOREST PARK, WASHINGTON, ESTABLISHING
2022 USER FEES FOR PERMITS AND SERVICES**

WHEREAS, the City Council of the City of Lake Forest Park has determined that establishing fees for various services, applications and permits by resolution allows for centralization of such fees and charges; and

WHEREAS, the City Council has determined that the annual review and adjustment of some of the fees for City services, applications and permits is appropriate to aid in the cost recovery of providing services; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. AMENDMENT. The City Council of the City of Lake Forest Park approves the fee schedule attached as Exhibit A, which shall remain in effect until revised by future Council action.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 3. EFFECTIVE DATE. This fee schedule in this Resolution shall go into effect January 1, 2022.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this 22nd day of November, 2021.

APPROVED:



Jeff Johnson
Mayor

ATTEST/AUTHENTICATED:



Evelyn Jahed
City Clerk

FILED WITH THE CITY CLERK: November 12, 2021
PASSED BY THE CITY COUNCIL: November 22, 2021
RESOLUTION NO.: 1825

EXHIBIT A to Resolution 1825

Exhibit A

2022 User Fee Schedule

	Fees
Licensing / Permits / Services	
Adult Cabaret License Application	\$ 1,500
Adult Cabaret Manager License	250
Adult Cabaret Entertainer License	200
Business License, Calendar Year (Non-refundable)	
Business located in the City	40
Business located outside of the City	80
Coin operated Amusement Devices	60
Initiative Filing	250
Referendum Filing	250
(to be refunded if the ordinance is overturned)	
Open House Sign Removal Fee	25
Outdoor Promotion Permit	50
Secondhand Dealer Permit	70
Solicitor Permit	100
Services	
Returned Payment Fee	40
Duplication of <i>Audio Recording</i>	10
Fingerprinting	20
False Alarm Fines	50-100
Notary services	10
Personal Floatation Device Fine	25-50
Photocopies, Records / Reports	
Accident Reports (non-participants)	10
Certified Copies	5 10
Photocopy of paper records, or printed copies of electronic records (per page)	0.15
Electronic copy of scanned paper records (per page)	0.10
Copies requiring outside copy services	At Cost
Police Reports (non-participants)	5
Municipal Court	
<i>Municipal Court fees are set by the Court based on the actual costs incurred, subject to a maximum set by State statute. The Municipal Court may adjust the court fees from time to time to correlate to actual costs incurred and/or changes in State law concerning the maximum fee that may be charged.</i>	
Sanitary Sewer	
Copy of Sewer Comp. Plan	
Color	125
Black and White	45
Sewer Availability	100
Onsite Wastewater License Application Fee	25

2022 User Fee Schedule

		Fees
Sewer Connection		
Single Family		5,034
Multi-Family		
Each Additional Unit		
5/8" x 3/4" Meters		5,034
3/4" x 3/4" Meters		7,551
1" Meters		12,584
1 1/2" Meters		25,169
2" Meters		40,270
3" Meters		80,541
4" Meters		125,845
Sewer Permit (2 inspections)		300
Sanitary Sewer Grinder Pump Review		300
Additional Inspection		100
Lien Filing and Removal Fee		185
Credit Card Surcharge - A three percent (3%) credit card surcharge will be added to all sewer availability, sewer permit review and inspection fees paid by credit card.		3%
Development Review Technology Surcharge - A five percent (5%) technology surcharge will be added to all sewer availability, sewer permit review and inspection fees. Surcharge is not applied to Sewer Connection Fees.		5%
Sewer Monthly Service		
Residential	66.39	69.43
Sewer Excise Tax	19.02	20.16
Commercial / Multi-Family Residential (per ccf)	9.83	10.30
Credit Card Transaction Fee ¹		3.95
¹ The credit card transaction fee is charged for sewer payments made by credit card. The fee is charged by the third party transaction processor and is not remitted to the City.		
Streets		
Street Excavation (2 inspections)		200
Additional Inspection		100
Street and Alley Vacation Fee		500
Right-of-Way Permit		250
(may be waived by City Council)		
Telecommunications Right-of-Way (ROW) Rental Fee		
Master Use Permit Application Fee		2,500
Master Use Permit Renewal Fee		2,500
Lease Application Fee		2,500
Lease Renewal Fee		2,500
City Property-Minimum Monthly Rent		825
Credit Card Surcharge - A three percent (3%) credit card surcharge will be added to all right-of-way and street excavation permit and inspection fees paid by credit card.		3%

2022 User Fee Schedule

	Fees
Development Review Technology Surcharge - A five percent (5%) technology surcharge will be added to all right-of-way and street excavation permit and inspection fees.	5%

Land Use

For land use, development, and surface water and drainage plan reviews and applications that exceed the scope of the established fees, the applicant will be responsible for reimbursement of the actual costs of specialty consultant or staff review. For land use, development, and surface water and drainage plan applications for City projects the application fee is \$0.

Administrative Appeal		500
(refunded if appeal is sustained and the administrative decision is overturned)		
Administrative Variance		500
Copy of Comprehensive Plan		80
Comprehensive Plan Amendment	No extra charge for Rezone	3,000
Conditional Use Application		2,500
Land Clearing/Grading/Excavation/ Filing		
Regular <u>Major</u>		300
<u>Minor</u>		85
Arborist Review	100 deposit + hourly rate	
Tree Permits		72.50
Arborist Review - Based on Actual Cost (per hour)		95.00
Land Use Public Notice & Signage (<u>per notice</u>)	plus \$25 per additional posting	<u>250</u> 200
Boundary Line Adjustment		2,000
Property Profile, Pre-application meetings, special requests (per hour), minimum 0.5 hour		100
Rezone Application	No extra charge for Comp. Plan Amend.	3,000
SEPA / Regulatory Review		
Checklist		750
EIS administration/supervision/preparation		5,000
<u>Sensitive Critical</u> Area Work Permit		
Major		550
Minor		85
Tree-related		125
<u>Sensitive Critical</u> Area <u>and Tree</u> Reasonable Use Exception (<u>plus review consultant costs</u>)		4,000
<u>Public Agency and Utility Exception (plus review consultant costs)</u>		<u>3,500</u>
Copy of Shoreline Master Plan		15
Shoreline Substantial Development Permit		3,500
Shoreline Conditional Use Permit		3,500
Shoreline Variance		3,500

2022 User Fee Schedule

	Fees
Shoreline Exemption	500
Shortplat Application	\$4,000 flat fee
Subdivision	\$12,000 + \$300 per lot
Variance	2,500
Wireless Communication Facility Permit (not requiring conditional use)	2,000
Zoning/Land Use Code Text Amendment	3,500
<u>Town Center Design Review</u>	
<u>Major (plus all notice, review consultant, hearing examiner costs)</u>	<u>4,000</u>
<u>Minor (plus review consultant costs)</u>	<u>2,000</u>
<u>Commercial site development permit</u>	
<u>Type I Review (Hearing Examiner)</u>	<u>3,500</u>
<u>Type III Review (Code Administrator)</u>	<u>2,000</u>
<u>Towne Centre Design / Site Plan Review Fee</u>	<u>8,500</u>
Credit Card Surcharge - A three percent (3%) credit card surcharge will be added to all land use permit fees paid by credit card.	3%
Development Review Technology Surcharge - A five percent (5%) technology surcharge will be added to all land use permit fees.	5%

Building Fees

Building, mechanical, and plumbing fees are based on the most current version of the International Building Code, the International Residential Code, the International Mechanical Code, and the Uniform Plumbing Code. The individual project fees will vary on a project by project basis.

Credit Card Surcharge - A three percent (3%) credit card surcharge will be added to all building, mechanical, and plumbing permit fees paid by credit card.	3%
Development Review Technology Surcharge - A five percent (5%) technology surcharge will be added to all building, mechanical, and plumbing permit fees.	5%

Surface Water and Drainage Plan Review Fees

Single Family Building Permit	
Requiring Engineering Plan	600
Without Engineering Plan	300
Multi-family site development	per 1,000 square feet of
	impervious surface
	300
	0
Commercial site development	per 1,000 square feet of
	impervious surface
	300
	0
Land Use Permits*	0
Subdivisions / Shortplats	per lot
	500
Reasonable use exemptions	per lot
	500
Conditional Use Permit	per lot
	500

2022 User Fee Schedule

		Fees
	Variances	per lot 500
	* These would be preliminary review fees, where additional drainage review fees may be applied for future development or to other permit applications necessary for development.	

Surface Water Utility Assessments

1	Single Family Residential	223.85
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	Class	% Impervious Surface	
2	Very Light	0%-10%	223.85
3	Light	11%-20%	538.05
4	Medium	21%-45%	1,082.12
5	Medium High	46%-65%	2,089.57
6	High	66%-85%	2,649.23
7	Very High	86%-100%	3,470.15

Facility Fees

Lake/Forest Room

Evening Use (6 p.m. - 10 p.m.)	50.00
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Council Chambers

	\$50 per hour plus
Evening Use (6 p.m. - 10 p.m.)	\$50

The fee for use of the Lake/Forest Room by other governmental organizations and non-profit organizations may be waived or negotiated.