

**City of Lake Forest Park  
Parks and Recreation Advisory Board  
Regular Meeting Summary  
17425 Ballinger Way NE – Lake/Forest Room  
July 16, 2018**

## Regular Meeting:

Call to Order 7:00 p.m.

## **Parks and Recreation Advisory Board Members Present:**

Ben Greif, Derek de Bakker, Tyler Dittman, Max Beuter, Paula Karlberg

### **Others Present:**

Residents: Donna Hawkey and Mike Dee

## Staff Present:

Cory Roche - Community Volunteer Coordinator, Frank Zenk - Director of Public Works

## Welcome and Introductions

## **Review/Approve June Meeting Minutes:**

Derek motioned to approve meeting minutes, Paula second motion, and approved unanimously.

## Parks Discussion with Frank Zenk – Director of Public Works

Frank has been with LFP for over 26 years. Parks typically get hit first when there are budget cuts. In 1998 LFP got hit with budget cuts on contracts for SR 522/104 and have never recovered funds. PW Crew takes care of sewer, stormwater, streets, emergency services, call outs on weekends, winter street needs, and building maintenance. The City has contracted with the City of Kenmore Contract for 19 years and are now deciding to move on from the contract.

Frank believes community comes from parks and events. States that the Mayor is a big advocate for parks and community events. Coffee with the Mayor is a good opportunity to understand needed resources in our parks. Frank agrees Lyon Creek needs to be more open and inviting for the community, a good project would be creating a plan on how to do this. Wanting the Parks Board to learn what the community want in our parks. What are the age groups using the parks? What type of uses? What can the City do to bring in more park users?

Linda Holman has done a great job with the Animal Acres demonstration community garden. As well as Judy and Betsy with other past park projects.

Mike Dee asked about Impact Fees. Frank stated we do not have those and the City Council or Planning Commission would need approval for starting such a thing. It could pay into a park, street, or project fund but does not believe the City would receive enough income with being mostly single family residents to justify this. Stated that some Cities do impact fees for sidewalks, like Kenmore.

44        Paula asked about a Park Levy, Frank stated the community needs to look at what they  
45 are willing to spend. It takes quite a while to develop a plan and rates, levy could be possible in  
46 the year 2020.

47        Tyler asked about sidewalks, Frank stated that sidewalks last couple of years have been  
48 an increasing topic that people are now wanting. Younger families could have the impact of  
49 wanting accessible sidewalks. Paula stated that life was a little slower 20 years ago, people did  
50 not think they were necessary. Frank mentioned pathways and connections in parks and trails  
51 would be in a PRAB scope but not necessarily sidewalks.

52

### 53 **Idea Discussion on Low Budget Quick Win Projects**

54        Frank stated we need to take care of what we have now before expanding anymore.

55        Derek wondered about better utilizing the school facilities, fields, courts, and mentioned  
56 City ran camps in the summer, could be ran by students. Also right of ways or easements of  
57 waterfront lots looked like they are being encroached on but looks like it could be used for  
58 recreation. Lyon Creek Waterfront Preserve additions could include bike racks and extending  
59 pier. Frank mentioned that work on the pier like that could potentially reduce the footprint  
60 instead of making it larger but a consultant would need to look sat this and it would not be a  
61 quick win and rather a large project, bike racks and signage would be workable. Frank also  
62 mentioned street ends with unopened right of ways along the water are not a quick fixes, it  
63 could be a long process, this would need dedicated staff to oversee like a CIP project

64        Ben asked about the easement near private property that looks like there is no  
65 encroachment from property owners and might be able to clear vegetation for easier access.  
66 Frank mentioned that anything on the water needs to be approved by the Department of  
67 Ecology, Fish and Wildlife, and extensive permits may be needed. Look to add to work plan for  
68 first look/approval.

69        Max requested a PW list of what they are doing or work plan. Mentioned that the trail  
70 to creek is too steep and now cautioned off. He would like to know what their plan or timeline  
71 of items like that are. Frank replied that there is no plan right now, PW is just trying to keep  
72 things maintained right now. The Parks Board can take a look at project like this to help move  
73 things along. Max would like Picnic tables throughout parks, thinks that Blue Heron looks good  
74 but needs more picnic tables, and to be more inviting and friendly. Need to clean up the  
75 triangle/bridge area and add signage. Frank said we would need a 'master plan' for Blue Heron  
76 Park, which some of this work would be contracted out. Suggested volunteering in the  
77 community would be a good way to have the parks board get their name and efforts out into  
78 the community. Frank also mentioned that a reason the signage may be limited at Blue Heron  
79 Park is because of the sign code.

80        Paula stated the board needs to go out in the community to attend events and work  
81 parties. It should be part of their job to get out in the community.

82        Frank – Showing appreciation to volunteers a great way to get out there even if you are  
83 not able to help. Volunteering at the community event booths, there are funds to support  
84 community outreach.

85        Max would like to know the other community partners like arts council and how board  
86 can help out.

87 Ben suggested the new park Big Tree/Sims could be a good start to create a volunteer  
88 group opportunity to clean up. There is structural damages and debris in green house that may  
89 be needed to be tore down. Frank stated they would want to hold onto structures like the  
90 greenhouse, not sure what plan will be as consultants will need to take a look at it.

91 Tyler wondered how City tracks volunteer activities or if there is a list. Frank mentioned  
92 Cory does track volunteer hours. A list of scout projects for volunteer groups would be useful.  
93 The Parks board could help the program possibly. Tyler wondered about community garden  
94 needs? Frank mentioned this has been brought up usually by non-profits. Groups have started  
95 the projects like this but no follow up happened.

96 Max mentioned the SPU property and how trails are being put in. Cory mentioned that  
97 the trails may not be permeant and are now used to clear out the ivy and invasive plants. Max  
98 thinks the rope swing is bad idea but a Disc Golf course would be great in there. Frank stated  
99 the Stewardship Foundation has a good idea on park plan and are working with City Staff. Frank  
100 suggest to attend a meeting to introduce the Park Board.

101 Frank stated meeting community groups as an introduction into the community is a  
102 good idea and that it doesn't mean you always need to support everything and but will create  
103 community building.

104 Cory mentioned that on August 9<sup>th</sup> at the Budget and Finance Committee special  
105 meeting, Council is hearing presentations and having a panel discussion with the City's  
106 community partners.

#### 108 **Review Advisory Board Draft Work Plan**

109 Add community outreach plan, with a goal to get involved with the community. Paula is  
110 willing to take on creating a draft for before next meeting.

111 Add waterfront access to the gated trail off of 155<sup>th</sup>. Ben would take a look at starting  
112 the project.

113 Add Lyon Creek Waterfront, to add signage, bike racks, etc., find other ways and ideas  
114 on how to make the park known and visible to the public.

#### 116 **Public Comments/Other Business**

117 Mike Dee – Lake Haven is pending, he thinks it could be a King County Council member  
118 trying to save it for future City use. Nice job on pet parade. Planning items thinks some are  
119 going outside of work plan. Lists council goals for board. Thinks links could happen with names  
120 for bios on the webpage. SPU prop agreement with maintenance has a larger plan. Task force  
121 report you can see what people worked on, encourage people to review it. He stated impact  
122 fees could be larger funds than what Frank thinks, lots of subdivisions going up.

123  
124 **Meeting Adjourn: 9:00 p.m.**