

**City of Lake Forest Park
Planning Commission Meeting
17425 Ballinger Way NE
Tuesday, August 14, 2018
PROPOSED MEETING AGENDA**

- 1. Call Meeting to Order—7:00 p.m.**
- 2. Approval of Agenda**
- 3. Approval of Meeting Notes – July 10, 2018 and July 24, 2018**
- 4. Meeting Dates**
 - Next meeting is scheduled for August 28, 2018.
- 5. Public comments**
- 6. Old Business**
 - Implementation of Town Center Vision (Approx. 90 minutes)
 - Sharing of ideas among Commissioners: mixed use redevelopment, public spaces/amenities - 10-15 minutes
 - Potential redevelopment scenarios and ideas for Town Center - 20 minutes
 - Potential options for Sound Transit facilities 20 minutes
 - Matrix of code elements/discussion for tonight will focus on the following elements - 20 minutes
 - Maximum building heights
 - Incentives for bonus height/density
 - Comprehensive Plan review for compatibility/update needs - 10 minutes
 - Looking ahead to October community event - 5 minutes
 - Planning Commission 2017 Annual Report
 - Resolution 18-02 – PROST Plan Recommendation to Council
- 7. New Business**
- 8. Reports and Announcements**
- 9. Agenda for Next Meeting**
- 10. Adjournment**

2018 Work Plan Summary

- Town Center Vision (policy framework) and land use code updates
- Parks, Recreation, Open Space and Trails Plan
- Title 18 Planning and Land Use Regulation General Update
- Subdivision Design Standards

LFP Planning Commission

- The Lake Forest Park Planning Commission provides recommendations to the Mayor and City Council for changes and updates to the Comprehensive Plan, zoning code, and land use policies.
- As citizen representatives, commissioners recommend programs and policies according to the needs and values of the community.
- The Planning Commission is required by law, and governed by state statute and city ordinance.



Lake Forest Park **TOWN CENTER**

Heart of the Community



IMPLEMENTING THE VISION

Show and Tell

Portland, Oregon

Show and Tell—Rachael Katz



Portland, Oregon

Show and Tell—Rachael Katz



Lake Forest Park
TOWN CENTER
Heart of the Community

Seattle

Show and Tell—Rachael Katz



Seattle

Show and Tell—Rachael Katz



Tarzana

Show and Tell—Rachael Katz



Solar Panels on Roofs

Show and Tell—Rachael Katz



RiverPlace, Portland

Show and Tell—Ira Gross

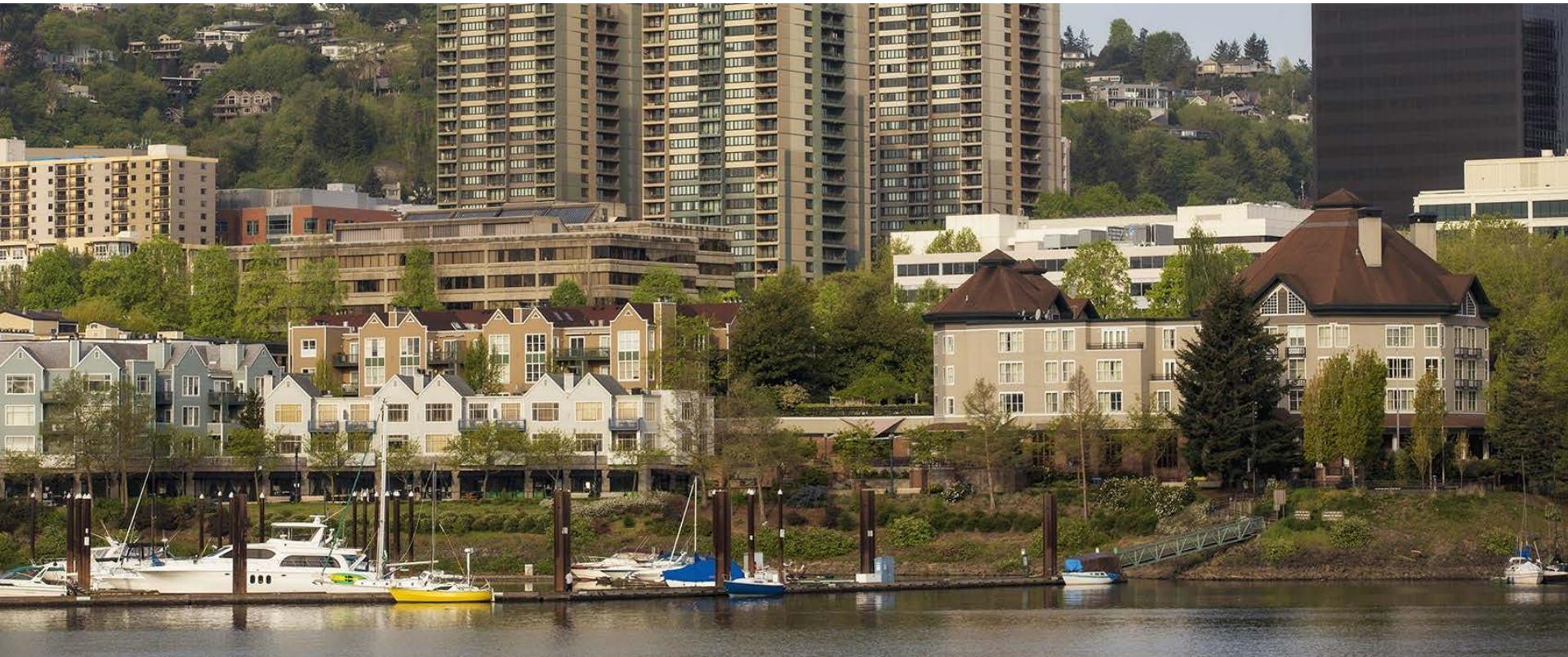


The 42 million dollar, multiuse complex incorporates both public and private space. Many structural systems were utilized on this project including steel pipe and prestressed concrete piles, structural concrete slabs and foundations, hollow core plank floor systems and wood framing. Offshore, a floating wood frame restaurant is founded on a 6 foot thick steel honeycomb float which is held in place by driven piles and steel encasing rings.

From Ira: I have always liked this project. Generally there are 3 to 5 levels of wood frame over a transfer level of precast concrete podium. Phased project with each housing structure designed as stand alone with landscaping (grass and plants to create yards that the residents could use like their own yards.

RiverPlace, Portland

Show and Tell—Ira Gross



RiverPlace, Portland

Show and Tell—Ira Gross



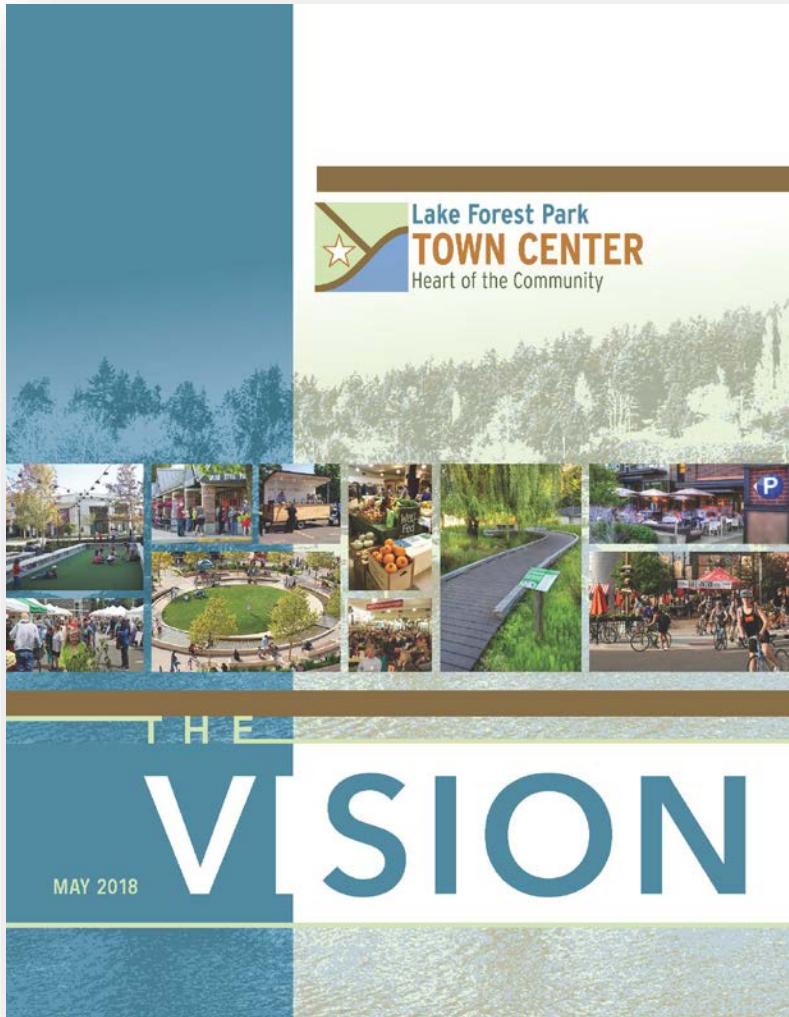
RiverPlace, Portland

Show and Tell—Ira Gross



Work in Process and Redevelopment Alternatives/Scenarios

IMPLEMENTING THE VISION



WORK IN PROCESS

- Zoning Code Revisions and Design Standards/Guidelines
- Comprehensive Plan: Consistency Review
- Non-Project Level Environmental Impact Statement Analysis of Redevelopment Alternatives

PRODUCTS

Summary Table of Town Center
Code Provisions

Amended
Chapter 18.42
Town Center
Provisions of LFP
Municipal Code

Town Center
Design Guidelines
Document

Planning Commission Focus

- + Comprehensive Plan amendments (if needed)
- + Policies in Vision updated
- + Zoning map updates?

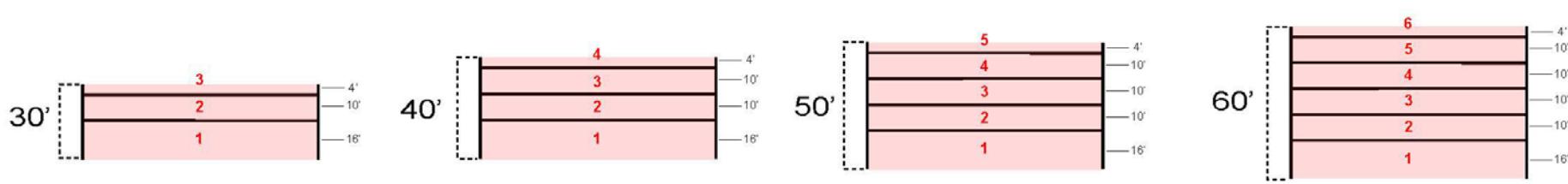
PRODUCTS

NON-PROJECT ENVIRONMENTAL IMPACT STATEMENT

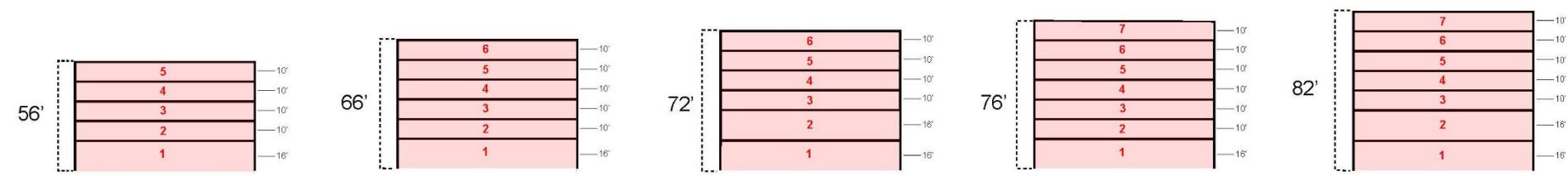
- Will analyze three alternatives (see framework hand-out).
- Will provide a sense of potential redevelopment concepts, but not design-level work.
- Will identify mitigation measures, such as infrastructure improvement needs, public services, and other elements.
- Basis for approval/adoption of a preferred alternative plan for Town Center.

Consultant and Staff Focus to Support Capital Project/Public Works and Other Planning

Representative Building Heights



PARKING STRUCTURE HEIGHTS



MIXED USE RESIDENTIAL/PARKING STRUCTURE HEIGHTS

POSSIBILITIES

Transit-Oriented Residential and Mixed Use Development

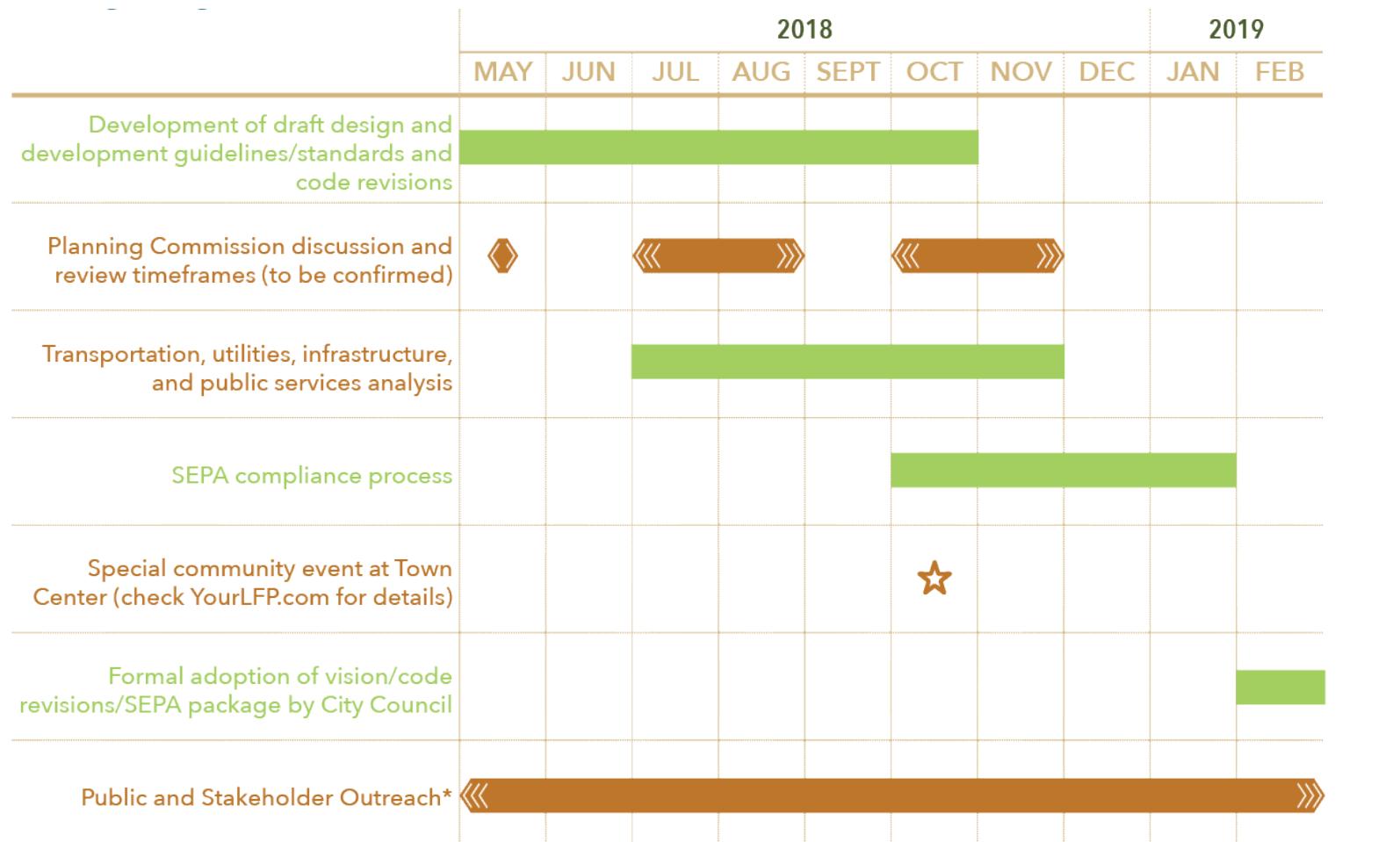


OCTOBER PUBLIC EVENTS

- Evening Scoping Meeting Week of October 8th
- Town Center Possibilities Event October 14th 11:00 am to 3:00 pm (See Hand-Out)
- Input/Comments on Ideas Presented?

CURRENT TIMELINE

NEXT STEPS TIMELINE



*City activities will include website updates, e-newsletters/updates, Planning Commission meetings, meetings with property owners, Sound Transit, and other stakeholders. Note: Sound Transit also will be conducting a separate public involvement process for the Bus Rapid Transit project.



Lake Forest Park
TOWN CENTER
Heart of the Community

**FOR MORE INFORMATION,
GO TO:**

www.YourLFP.com

THANK YOU!

Mandi Roberts, Principal

Otak, Inc.

City Name	Affordable Housing Required	Development Incentives Available	Incentive Type
Federal Way	At least two dwelling units, or five percent of the total number of proposed units (whichever is greater) (19.110.010)	Market-rate bonus units; multi-family tax exemptions	Tax exemption, density bonus, bonus market-rate units
Shoreline	Affordable housing required in mixed-use residential zones in light rail station sub areas (20%) (SMC 20.40.046)	Reduction in percentage of affordable units required; MF tax exemptions; density bonuses; exemptions from impact fees	Tax exemptions, increased density, reduced impact fees
Renton	Codifies planned urban development, but does not mandate affordable housing (4-9-150)	MF tax exemption for developments in designated zones → baseline is 8 years, but can be extended for an additional 4 if the development devotes 20% of units as 'affordable'. Impact and permit fee exemptions for developments with at least 50% of the units 'affordable' (4-1-210). Bonus allowance (one market-rate unit for each affordable unit; up to the max bonus density allowed)	Tax and fee exemptions, density bonus
Burien	Encourages high-density MF housing, but does not require affordable housing in code	MF tax exemption for affordable housing (19.45.030). Baseline is 8 years, but can be extended for developments that devote 20% as affordable housing. Allows ADUs as affordable housing alternative	Alternative affordable housing, tax exemptions
Tukwila	Codifies high-density residential development, transit-oriented development, allows planned residential development	MF tax exemption in Tukwila Urban Center (3.90). Baseline is 8 years but can be extended for an additional four if the development devotes 20% affordability. Height and density bonus; reduced parking for 'older adult housing'	Tax exemptions, height and density bonus, reduced parking
Kenmore	Inclusionary zoning policy in certain zones (with more than 20 units) to include affordable housing (18.77.030)	Tax exemptions, density bonus, impact fee exemption	Financial incentives for developer
Newcastle	Requires at least 10% of housing units in CBC overlay zone to be affordable (18.04.130)	Density bonus (18.34.040)(1.5 units per benefit unit), development agreements, FAR incentive (50% rental = 4:1 FAR; 60% rental = 3:1 FAR).	Developer agreements, FAR incentives, density bonus, alternative affordable housing options
Kirkland	Affordable housing requirements for all developments with at least 4 or more new residential units in commercial, high density residential, medium density, and office zones (KMC 112.15; 25.10.010)	Density bonus , exemptions from road impact fees, exemptions from park impact fees, and exemptions from permit fees. Tax exemption to promote affordable housing	Payment in-lieu of construction, tax and fee exemptions, density bonus
Bothell	All developments creating five or more new dwelling units must provide for affordable housing (12.07.030A)	School and park impact fee exemptions for developments that provide affordable housing (21.08.100) (21.12.020)	Fee exemptions
Woodinville	No requirements	Developer agreements → affordable housing listed as a public benefit	Developer agreements
Lake Forest Park	No requirements or considerations for affordable housing	No incentives for developers	N/A

Chapter 18.42 TOWN CENTER

Sections:

- [18.42.010](#) Purpose.
- [18.42.020](#) Permitted uses – Commercial and nonresidential.
- [18.42.030](#) Permitted uses – Primary and accessory residential.
- [18.42.040](#) Limitations on use.
- [18.42.050](#) Conditional uses.
- [18.42.060](#) Building height.
- [18.42.070](#) Setbacks.
- [18.42.080](#) Land coverage.
- [18.42.090](#) Screening and landscaping.
- [18.42.100](#) Signs.
- [18.42.110](#) Parking.
- [18.42.120](#) Site plan review required – Exceptions.
- [18.42.130](#) Site plan review – Criteria.
- [18.42.140](#) Town center framework design guidelines – Adopted – Rules of interpretation.
- [18.42.150](#) Town center framework design guidelines – Application – Effect.
- [18.42.160](#) Administration.
- [18.42.170](#) Development agreement.
- [18.42.180](#) Design departure.
- [18.42.190](#) Bonds or other financial security.

18.42.010 Purpose.

The intent of the TC zone is to encourage neighborhood and community scale developments and uses which create interesting and vital places for residents of the city and the nearby community. The TC zone should provide for increased diversity for desirable business, commercial, civic, recreation, employment, and housing opportunities, and to enable imaginative site and building design that will encourage pedestrian access to employment opportunities, goods and services. Uses in the TC zone should be developed in a manner that is compatible with the residential character and scale of the city. The TC zone allows and encourages residential uses, but does not require such uses. (Ord. 773 § 3, 1999)

18.42.020 Permitted uses – Commercial and nonresidential.

The following commercial and nonresidential uses are permitted in the TC zone, subject to the off-street parking and landscaping requirements and other general provisions as set forth in this title, except where modified by this chapter:

- A. Retail sales of food and commodities, which involve only incidental and limited fabrication and assembly. Uses excluded from this zone would include auto service stations, sale of gasoline or other fuels, and car washes, repair or sale of heavy equipment, boats, tires and motor vehicles, sale of alcohol for on-premises consumption except in a restaurant with a license from the Washington State Liquor Board;
- B. Business offices and uses rendering professional, personal, and instructional services, such as real estate or insurance brokerages, consultants, medical or dental clinics, technical training, health clubs, and repair of jewelry, eyeglasses, clothing, household appliances and tools, or other such similar uses; excluding vehicle or tool rentals, pet sales and veterinary clinics;
- C. Government buildings and uses, including but not limited to City Hall, police stations, libraries, administrative offices, and other public service uses that are compatible with the intent of the TC zone;
- D. Day care facilities;
- E. Public utilities. (Ord. 773 § 3, 1999)

18.42.030 Permitted uses – Primary and accessory residential.

The following residential uses are permitted in the TC zone, subject to the off-street parking and landscaping requirements and other general provisions as set forth in this title, except where modified by this chapter:

- A. Multiple dwelling units;
- B. Senior citizen apartments;
- C. Convalescent, nursing and retirement homes. (Ord. 773 § 3, 1999)

18.42.040 Limitations on use.

Every use located in the TC zone shall be subject to the following further conditions and limitations:

A. Residential uses are not permitted as separate projects; they must be developed in combination with commercial or nonresidential uses as part of a single site development plan. Residential uses may not be developed at a density of greater than seven dwelling units per acre;

B. Commercial and nonresidential uses shall occupy the floor(s) below the residential portion of a mixed use building in order to enhance the quiet and privacy for the residents above when both residential and nonresidential uses occupy the same structure;

C. Individual commercial and nonresidential uses shall contain a maximum of no more than 60,000 square feet per use. Uses greater than 60,000 square feet and not more than 100,000 are only permitted after obtaining a conditional use permit (LFPMC [18.42.050](#));

D. Business and residential portions of a building must be separated by soundproof walls, floors, equipment, utilities or other suitable architectural features or appurtenances;

E. All businesses, services, repair, processing, storage or merchandise displays shall be conducted wholly within an enclosed building except for the following:

1. Off-street parking or loading;
2. Storage and sale of goods in connection with an established use under the provisions of a temporary use permit or special event; and
3. Merchandise displays which are located in the TC zone where proper provision has been made for screening and safe pedestrian and vehicular passage. (Ord. 773 § 3, 1999)

18.42.050 Conditional uses.

Conditional uses and associated development standards, if any, for the TC zone are those identified in Chapter [18.54](#) LFPMC, including permitted uses exceeding 60,000 square feet, but not more than 100,000 square feet, and drive-through window services. (Ord. 773 § 3, 1999)

18.42.060 Building height.

The maximum building height limit in the TC zone is not to exceed 30 feet; except that a mixed-use building including residential units may be constructed to a height of no more than 40 feet. (Ord. 773 § 3, 1999)

18.42.070 Setbacks.

Minimum setback requirements in the TC zone shall be:

- A. Front yard, 20 feet;
- B. Side yards, 20 feet; and
- C. Rear yard, 20 feet. (Ord. 773 § 3, 1999)

18.42.080 Land coverage.

The maximum land coverage by all structures, excluding driveways, private walkways and similar impervious surfaces, shall be no more than 45 percent of the total lot area. (Ord. 773 § 3, 1999)

18.42.090 Screening and landscaping.

All sites in the TC zone must have adequate screening and landscaping, subject to the regulations of Chapter [18.62](#) LFPMC. (Ord. 773 § 3, 1999)

18.42.100 Signs.

Signs are limited to those provided for in Chapter [18.52](#) LFPMC. (Ord. 773 § 3, 1999)

18.42.110 Parking.

All parking in the town center shall be provided in accordance with the provisions of Chapter [18.58](#) LFPMC. (Ord. 773 § 3, 1999)

18.42.120 Site plan review required – Exceptions.

Except for wireless communications proposed in accordance with Chapter [18.68](#) LFPMC, all new development and/or significant exterior modifications of existing development within the TC zone shall require a site plan review according to criteria and procedures of LFPMC [18.42.130](#), unless the applicant chooses to proceed under the optional town center framework design guidelines process established by LFPMC [18.42.140](#) through [18.42.180](#). (Ord. 944 § 1, 2006; Ord. 773 § 3, 1999)

18.42.130 Site plan review – Criteria.

Site plan review shall be processed as a Type II decision under Chapter [16.26](#) LFPMC; provided, that the city planning commission shall replace the hearing examiner and perform the responsibilities required of that official by LFPMC [16.26.140](#) and [16.26.150](#). The city shall use the following criteria in the evaluation and/or conditioning of applications under the town center site plan review process:

A. Building Facade Articulation. Projects within the TC zone shall provide building facade articulation with the use of windows, entries, balconies, and/or bays on facades. The following standards shall apply to the articulation:

1. Windows shall be frequent and coordinate with the articulation of entries, bays and balconies;
2. Display windows must line facades facing public streets and sidewalks, with no more than 10 feet of blank nonwindow wall space for every 25 feet of store front;
3. All window frames shall provide a reveal with the exterior finish (i.e., not flush);
4. Reflective glass curtain walls are prohibited;
5. Facades shall not consist of an undifferentiated blank wall when facing a public street or pedestrian connected walkway.

B. Entries. To ensure development in the TC zone is easily visible and accessible to pedestrian and vehicular traffic, the following guidelines shall apply:

1. Primary entries shall be located adjacent to a public street or pedestrian walkway and must be visible from that street or walkway;
2. Entries shall be sheltered with an overhang or portico with a depth of at least four feet.

C. Landscaping.

1. A landscape plan that provides for extensive landscaping of large parking areas or other open areas which can be seen from the street or other pedestrian-oriented areas.
2. A landscaped buffer shall be provided between projects in the TC zone and any abutting RS or RM zoned properties. A combination of landscaping and screening may be used to buffer visual and audible impacts.
3. Landscaped areas shall consist of a combination and variety of deciduous and evergreen vegetation. Native plant species are encouraged.

D. Buildings. The size, shape, texture, and color of buildings may be reviewed to ensure that the purpose and proposed character of the TC zone is preserved.

E. Pedestrian Amenities. Projects in the TC zone are encouraged to incorporate pedestrian amenities into the design and layout of interior and exterior spaces. Pedestrian amenities may include, but are not limited to, benches and low walls or planters at sitting height, alcoves or other small meeting areas, water features and art, covered walkways, and clear pedestrian connections.

F. Height.

1. That the overall aesthetic qualities of the town center as reflected in this section are not diminished.
2. That increased height of existing buildings or the height of new buildings does not have an unreasonable potential to negatively impact use and benefit of natural light within the town center or adjoining areas.
3. That the proposal demonstrates those views from the town center or vicinity properties have been preserved to the extent possible.
4. In the event that the proposal is requesting a height which exceeds 30 feet and no more than 40 feet to provide housing, the proposal shall demonstrate how the increased height results in an overall benefit to the town center through preservation enhancement of public places or environmental resources and furthers the goals and policies of the town center comprehensive plan designation. (Ord. 944 § 2, 2006)

18.42.140 Town center framework design guidelines – Adopted – Rules of interpretation.

A. The guidelines contained on pages 14 through 15, 24 through 41 and Appendix 2 of the City of Lake Forest Park “Town Center Framework Design Guidelines,” dated September 26, 2005, are adopted as alternate guidelines applicable to applications filed under the optional town center design guideline process and incorporated by reference herein.

B. Those portions of the “Town Center Framework Design Guidelines” not specifically adopted contain expressions of intent, goals, history and philosophy which form specific guidelines that may be used to interpret the adopted guidelines, in addition to the ordinary rules of statutory interpretation. (Ord. 944 § 2, 2006)

18.42.150 Town center framework design guidelines – Application – Effect.

A. Except as otherwise provided, any person who plans to develop or redevelop within the town center zone may apply to have the proposed project processed and reviewed according to LFPSC [18.42.140](#). An accepted application shall be reviewed under the town center framework design guidelines, which shall take precedence over and supersede any conflicting provision of Chapter [18.42](#) LFPSC, including provisions incorporated by reference into Chapter [18.42](#) LFPSC.

B. The city shall not accept an application submitted for review under LFPMC [18.42.140](#) that does not propose to develop or redevelop all property in the town center zone owned or controlled by the applicant. (Ord. 944 § 2, 2006)

18.42.160 Administration.

The town center framework design guidelines shall be administered as follows:

A. The application shall not be processed according to Chapter [16.26](#) LFPMC, except that LFPMC [16.26.020](#), Definitions; [16.26.040](#), Applications; [16.26.240](#), Rules; and [16.26.250](#), Hold harmless and indemnification, shall be applicable to the application.

B. Upon determination by the administration that an application is complete, the application shall be forwarded to the city council which by resolution shall refer the application to a special committee on Towne Centre development of the council. The resolution may appoint the citizen members of the committee, if any, set a schedule for concluding review, provide for extension of the schedule, and reserve to the full city council the right to assume the committee's responsibilities if the committee is unable to complete its mandate within the prescribed time.

C. In accordance with the city council's resolution forwarding the application, the special committee on Towne Centre development shall review the application, with the assistance of the city administration, for compliance with the town center framework design guidelines, other applicable ordinances, and laws; negotiate the development agreement authorized by LFPMC [18.42.170](#); and refer the application, the draft development agreement, and the recommendation of the special committee on Towne Centre development to the city council for final decision.

D. Upon receiving the application, draft development agreement and a recommendation from the special committee on Towne Centre development, the city council shall direct that the application be placed on a council agenda for public hearing and subsequent action. (Ord. 1013 § 1, 2010; Ord. 944 § 2, 2006)

18.42.170 Development agreement.

A. The applicant and the city shall enter into a development agreement as provided in RCW [36.70B.170](#) incorporating the town center framework design guidelines, the decision of the city council, and other provisions not inconsistent with the town center design guidelines or other provision of this code.

B. The development agreement may provide for subdivision of the applicant's property to facilitate orderly, economic development of the property. In case of a conflict with any provision of the city's subdivision regulations, LFPMC Title [17](#), the town center framework design guidelines shall control. (Ord. 944 § 2, 2006)

18.42.180 Design departure.

A. An applicant may propose an alternative project design that does not strictly comply with the town center framework design guidelines, but is consistent with the intent of the design guidelines. Such a proposal shall be processed as provided in LFPMC [18.42.160](#). In evaluating the project, the city council shall determine whether the alternative design provides equivalent or superior results when compared with strict compliance with applicable guidelines according to one or more of the following criteria:

1. The alternate enhances multiple uses in the town center;
2. The alternate enhances the pedestrian scale of the town center;
3. The alternate enhances the perimeter of the town center; or
4. The alternate enhances the environmental quality of the town center.

B. The city council may also review, as provided in LFPMC [18.42.160](#), an alternative project design on the basis of physical constraints of the project site, provided the alternate provides equivalent or superior results when compared with strict compliance with applicable guidelines according to the foregoing criteria.

C. An approved alternate design shall be implemented by a development agreement as provided for in LFPMC [18.42.170](#) that shall include the reasons for concluding that alternative design provides equivalent or superior results when compared with strict compliance with applicable guidelines. (Ord. 944 § 2, 2006)

18.42.190 Bonds or other financial security.

The city may require a bond or other financial security to ensure compliance with any aspect of a permit or approval under this chapter. (Ord. 944 § 2, 2006)

**The Lake Forest Park Municipal Code is current through
Ordinance 1179, passed June 14, 2018.**

Disclaimer: The City Clerk's Office has the official version of the Lake Forest Park Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

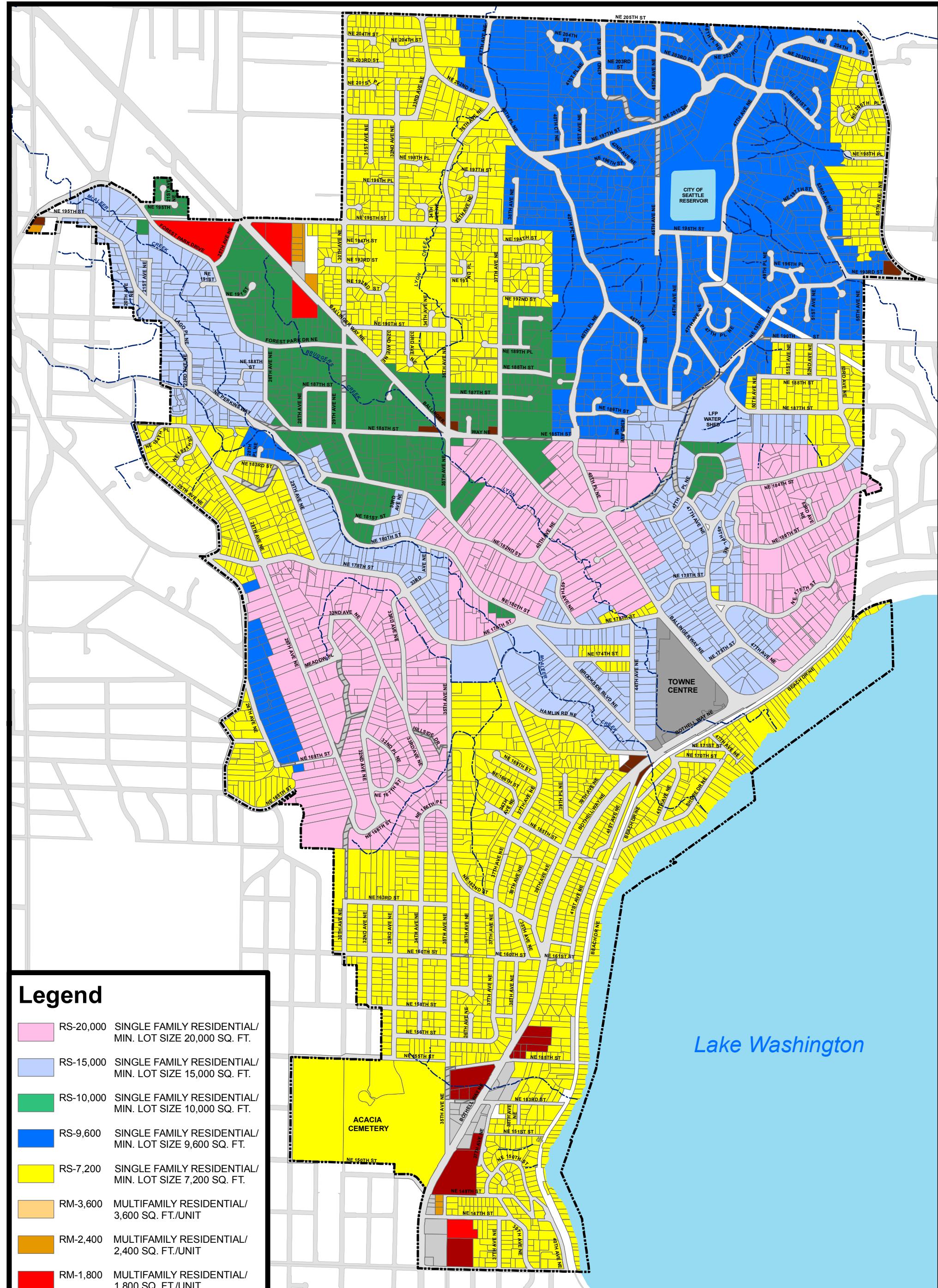
City Website: <http://www.cityofflp.com/> (<http://www.cityofflp.com/>)

City Telephone: (206) 368-5440

[Code Publishing Company](https://www.codepublishing.com/) (<https://www.codepublishing.com/>)

LAKE FOREST PARK TOWN CENTER: Framework Design Guidelines

	Current Zoning	Baseline Guidelines	Bonus Guidelines
Placemaking			
Site Scale	No Standards	200 - 250' grid of ground-related walkways. Minimum acreage threshold for Framework Option = 15 acres	Same As Baseline
Uses	General Commercial and Low Density Residential.	Mixed Use (horizontal or vertical). Redevelopment must include residential as a component of the overall site. Allowable uses include but are not limited to residential, senior housing, live/work, retail, service, professional office, public realm and event space, performing arts.	Same As Baseline
Height	Commercial only @ 30'; Mixed Use at 40'.	Anticipated floor-to-floor heights for various uses are as follows: Grocery 20', Retail 18', Office, Live/Work and Service 12', Residential 10' (see Incentive to Redevelop below)	Same As Baseline (see Incentive to Redevelop below)
Density		Residential - Density shall be determined by form rather than prescription. Density will be based upon complying with elements such as Edge Conditions and floor-to-floor heights.	Same As Baseline
Residential	Maximum of 7 dwelling units per acre.	Commercial – No single-store footprint should exceed 60,000 sf	Same As Baseline
Commercial	Commercial – Individual uses of less than 60,000 SF allowed outright; Non-residential uses between 60,000 and 100,000 allowed with conditional use permit.	Signage plan complementing the character of redevelopment	Same As Baseline
Signage	Compliance with Ch. 18.58	Buildings adjacent areas of public realm (public and private ownership), should incorporate 12-16 foot setback of the third floor, regardless of use. Landscaping plan increasing negative cover and buffer treatment complying with Ch. 16.16.350H Town Center provisions.	Same As Baseline
Edge Conditions and Landscaping	20' Front, Side, and Rear Setbacks with adequate landscaping and screening in accordance with Ch. 18.62		Same As Baseline
Environment			
Residential	Building and Energy Code Only	LEED R for Residential certification or Green Globes 2 Globe level or BuiltGreen 3 star level	LEED R Silver or Built Green 4 Star or Green Globe 3 Globes
Mixed Use and Commercial	Building and Energy Code Only	LEED R or Built Green 3 star for Residential component, LEED ND or Green Globe 2 Globe level, LEED EB for Existing buildings	LEED NC or EB Silver, Built Green 4 Star or Green Globe 3 Globes
Mobility & Walkability			
Pedestrian	No Standards	"Pedestrian First" design, pedestrian grid (see placemaking), east/west connection adjacent Lyon Creek, enhanced pedestrian walkway along Ballinger Way (separated from street where reasonably achievable)	Same As Baseline
Transit	No Standards	Connect shelters to pedestrian walkways, provide information kiosks on-site, provide additional lighting to shelters and weather protection for bike racks or bike storage facility. To the extent that third party funding for park and ride and/or transit-oriented facilities is available, work in good faith to include such facilities to the full extent feasible.	Baseline standards plus integrated transit facility within the site.
Bicycle	No Standards	Provide clear bike route of travel between the crosswalk to Burke Gilman trail and the rest of the site and weather protection for bike racks or storage within multi family area.	Same As Baseline
Vehicular	In accordance with City Code and Basic Engineering Standards	Lengthen distance between access points and internal drive aisles (per Heffron report), internal access to have pedestrian authority, use traffic calming, design to prevent short cutting of the intersection.	Same As Baseline
Parking	Commercial Uses 5 parking spaces per/1,000 SF of Building Area; Residential Uses 1.5 spaces per unit.	Alternative off-street parking ratios as well as demonstrated feasibility of shared parking will be considered.	Baseline standards with increased underground parking
ADA	ADA Compliance	Compliance with ADA, as well as efforts to make this site inclusive to people of all abilities.	Same As Baseline
Public Realm			
Site Edges	No Standards	Create visual connection between all public realm spaces and buildings, enhance landscape within adjacent rights of way to replace invasive plants with drought tolerant and native species. Enhance Lyon Creek on west edge with appropriate habitat vegetation.	Same As Baseline
Site Interior	No Standards	(1) Enhance Lyon Creek adjacent Bothell Way as a character contributing element for center; (2) provide approximately 20,000 sf contiguous flexible open space element for active public use, approximately 10,000sf of which is contiguous, flexible interior space (a third place concept), (3) provide numerous seating opportunities along pedestrian grid, (4) provide "eyes on" design of surrounding structures to public realm.	Baseline standards with Increase in size of indoor and outdoor open space areas and added public amenities (water features, public art, etc.)
Incentive to Redevelop	10' height increase for mixed-use buildings.	(1) 3 over 1 Residential Capacity (limited by Edge Condition requirements); (2) proactive permitting process; (3) design flexibility; (4) market-based redevelopment standards	4 over 1 Residential Capacity (limited by Edge Condition requirements)



**CITY OF
LAKE FOREST PARK
ZONING MAP
(ADOPTED 2.24.2000)**



0 550 1,100 2,200 Feet

CITY OF LAKE FOREST PARK

Design Guidelines for
Southern Gateway - Corridor
and
Southern Gateway - Transition
Zones

Final Adopted

March 28, 2013

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1 A. Administrative

2 A.1 Purpose

3 The general purpose of these Southern Gateway – Corridor and Transition Zone Design
4 Guidelines (Guidelines) is to implement the City's Comprehensive Plan vision and the Southern
5 Gateway Sub-Area Plan.

6 More specifically, the purposes of these Guidelines are to ensure attractive, functional
7 development, promote social and economic vitality, and foster safety, comfort, and interest in
8 the Southern Gateway – Corridor (SG-C) and Southern Gateway – Transition (SG-T) Zones.

9 These guidelines complement provisions of Sections 18.46 and 18.47 of the Lake Forest Park
10 Municipal code (LFPMC)

11 A.2 Administrative Procedures

12 The City of Lake Forest Park director of the Planning and Building Department (Director or code
13 administrator) will administer these Guidelines (Guidelines), lead the review process, and ensure
14 that new development meets their intent, as provided in LFPMC 18.46 and 18.47. The review of
15 a development project application with respect to the Guidelines will be the same as, and
16 concurrent with, project review with respect to the zoning provisions.

17 A.3 Applicability

- 18 a. All construction of new buildings and structures, as well as additions to existing buildings
19 that increase gross floor area by 1,000 sq. ft. within SG-C and SG-T zones shall be subject
20 to the Guidelines (ref. Lake Forest Park Municipal code (LFPMC). See the City's Zoning
21 Map for the locations of the SG-C and SG-T zones where these Guidelines are applicable.
- 22 b. Where alteration or expansion of an existing building is proposed, the code administrator
23 will determine which guidelines are applicable to the proposal. Generally, design
24 guidelines are applied only to portions of existing buildings or site development that will
25 be affected by new construction.

B. Site Planning

B.1 Relationship to Street Front

INTENT:

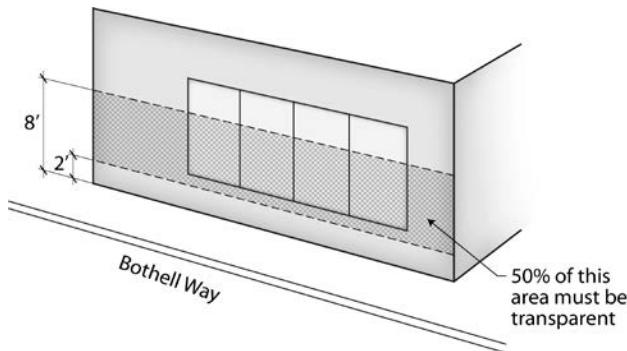
- ◆ To enhance appearance of properties and adjoining streetscapes on Bothell Way.
- ◆ To establish a visual identity for the Southern Gateway area.
- ◆ To create an active, safe pedestrian environment on both Bothell Way and side streets.
- ◆ To create attractive streetscapes on side streets and internal streets.
- ◆ To improve circulation, including options for pedestrians, bicycles and vehicles.
- ◆ To enhance the visibility and attractiveness of properties as viewed from the street.
- ◆ To create an appropriate southern gateway for people entering the City from the south.

GUIDELINES:

B.1.1 Properties Fronting on Bothell Way

All development in SG-C and SG-T zones fronting Bothell Way must adhere to the following standards,

- a. Building entries must have a direct pathway to the public sidewalk. Building entries must face a street, if feasible. For properties between NE 145th Street and NE 147th Street, preferably locate the entrances on the North-South Access Street (N-S Access Street) aligned roughly 200 feet east of Bothell Way or on 35th Ave NE.)
- b. Parking areas fronting Bothell Way must be screened according to the options provided in D.2.2.
- c. No untreated blank walls or service areas shall be located along Bothell Way or any public street frontage. (See Section E.8.)
- d. If the building is located within 30 feet of the Bothell Way right-of-way, then the area between the sidewalk and the building must feature pedestrian-oriented space or landscaping. This area may be used for outdoor display or seating, but it may not be used for storage or display when the building is closed.
- e. Non-residential buildings and non-residential portions of buildings located within 15 feet of the Bothell Way right-of-way must feature transparency (window or glass area) on at least 50 percent of the ground floor between 2 feet and 8 feet above the grade on the façade facing Bothell Way.
- f. Parking areas are not allowed at property corners where Bothell Way intersects 145th and 153rd. (That is, buildings rather than parking areas must be located facing the intersection. This will improve pedestrian access and also facilitate access to the parking areas because the driveways will be further away from turning movements at intersections.)



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Figure B.1.1-1. Transparency requirement for facades facing Bothell Way

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g. Portions of non-residential buildings facing Bothell Way and within 100 feet of intersections of Bothell Way with cross streets shall feature pedestrian-oriented facades as described in Section E.4.

Building entries must have direct access to the public sidewalk. Such entries should face the street.

Buildings located within 15' of the Bothell Way ROW must feature transparency (window or glass area) on at least 50% of the ground floor facade between 2' and 8' above the grade.

If a building is located within 30' of the Bothell Way ROW, then the area between the sidewalk and the building must feature pedestrian-oriented space or landscaping.

Do not locate untreated blank walls facing Bothell Way

No large item display areas are permitted

No chain link fences or fences taller than 3' are allowed within 15' of the front property line.

Minimize driveways access to Bothell Way to increase safety and reduce congestion. Where possible locate main drives off of side streets.

Screen parking area adjacent to the street

Set back buildings and other elements 12' from the face of the curb. (See Section 31B.060)

Locate no parking lot facing the street at intersections of Bothell Way with NE 145th and 153rd Streets.

Buildings must feature pedestrian oriented facades within 100' of a side street ROW

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Figure B.1.1-1. Bothell Way street orientation requirements.

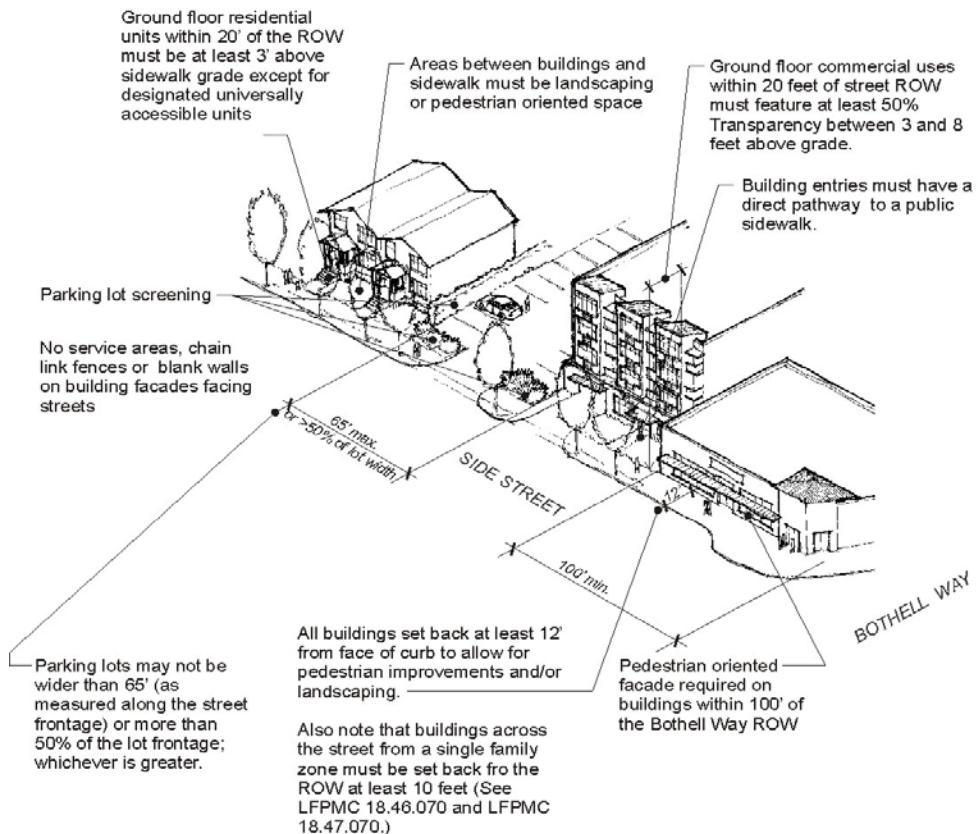
1 h. At grade structured parking (parking garages) shall not face onto Bothell Way unless they
2 are screened with at least a 15 feet wide planting of Type I or II landscape planting as
3 described in section B.8.1.

4 i. All buildings and other site features must be set back from the curb line to allow at least a
5 12' sidewalk/landscape area along Bothell Way.

6 j. All new development and major exterior remodels in the SG-C Zone must provide a
7 sidewalk at least 6 feet wide and a planting strip at least 6' wide. The planting strip must
8 include at least one street tree for every 30 feet of frontage and ground cover or shrubs
9 conforming to standards in Section C.3.2.

11 **B.1.2 Properties Fronting on Side Streets**

12 All development for properties in the SG-C and SG-C Zones fronting on side streets (streets that
13 intersects Bothell Way, e.g.: NE 145th Street, NE 147th Street, NE 153rd St, etc.) shall meet the
14 following conditions:



15 *Figure b.1.2-1. Side street configuration requirements*

16 a. Parking areas must occupy not more than 50 percent of the side street front. For parcels
17 with less than 130 feet of side street frontage, the parking may occupy up to 65 linear feet
18 of street front.

19 b. No parking areas are allowed along the NE 145th Street and 153rd Street rights-of-way within
20 50 feet of the Bothell Way right-of-way. See also Section B.7, Street Corners.

1 c. Service areas and untreated blank walls shall not front a side street. (See Section E.8.)

2 d. Portions of buildings facing a side street and within 50 feet of the Bothell Way right-of-way

3 must feature pedestrian-oriented facades facing the side street. (See Section E.4.)

4 e. Buildings with ground floor residential units within 20 feet of the right-of-way must have a

5 ground floor elevation at least 3 feet above sidewalk grade - except for designated

6 universally accessible units. Buildings with ground floor residential units facing the street

7 must feature a window area of at least 10 square feet for every 30 linear feet of frontage or

8 landscaping with trees, shrubs, and groundcovers, as approved by the code administrator.

9 f. Parking areas must be screened from pedestrian areas, sidewalks, walkways and the street

10 right-of way in accordance with D.2.

11 g. Non-residential buildings located within 15 feet of the side street right-of-way must feature

12 transparency (window or glass area) on at least 30 percent of the ground floor façade facing

13 the street between 2 feet and 8 feet above grade. The area between the street and building

14 must be landscaped.

15 h. Building entries must have a direct pathway to the public sidewalk. Such entries should face

16 the street.

17 i. Areas between the street right-of-way and the front building façade must be landscaped or

18 a pedestrian oriented space as described in C.2.1.

19 j. All buildings must be set back from the curb line at least 12 feet to allow for a 4 foot wide

20 sidewalk plus a 4 foot wide planter and a 4 foot wide planting strip.

21 k. All new development and major exterior remodels in the SG-C and SG-T Zones fronting on a

22 side street must provide a sidewalk at least 4 feet wide and a planting strip at least 4 feet

23 wide along the side street. The planting strip must include at least one street tree for every

24 30 feet of frontage and ground cover or shrubs conforming to standards in Section C.3.2.

25 The code administrator will identify the curb line if there is no existing curb or if there is a

26 planned street improvement.

27 l. Except where there is a pedestrian oriented façade, buildings on side streets shall be

28 separated from the sidewalk by a 4 foot wide (minimum) planting strip with a continuous

29 row of shrubs or trees meeting the standards of section C.3.2. The plantings may feature a

30 variety of plant species.

31 See also LFPMC Sections 18.46.070 and 18.47.070 for other setback requirements

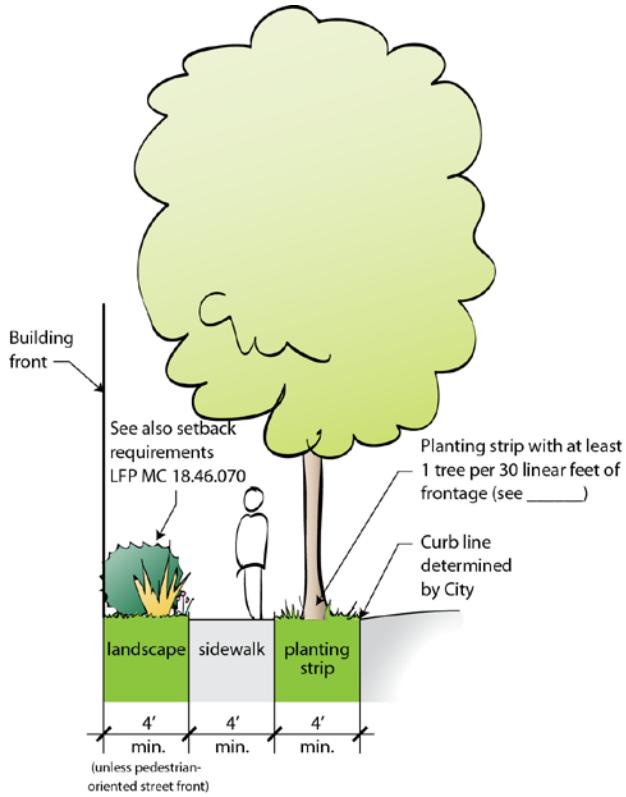


Figure B.1.2-2. Streetscape requirements for side streets.

Note: See also LFPMC Sections 18.46.070 and 18.47.070

B.1.3 Properties Fronting on the Planned North-South Access Street

Development in the SG-T Zone between NE 145th Street and NE 147th Street is conditioned with the requirement to construct a north south access street. For parcel 1626049030 (Deja Vu site), development (including major exterior remodels and remodels that change the footprint of any existing buildings) must be set back sufficiently to allow the construction of the north south access street. (See Section B.3.2.) The following provisions relate to buildings fronting on that planned street.

- a. In the **SG-C Zone**, the following requirements apply to the street fronts along the north south access street (N-S Access Street):
 - (1) No parking areas shall occupy street frontage along the N-S Access Street.
 - (2) All building facing the N-S Access Street must feature pedestrian oriented facades (See Section E.4) over at least 75% of the building frontage.
 - (3) Spaces between buildings and the nearest sidewalk must conform to the pedestrian oriented open space requirements in section C.2.
 - (4) Buildings with ground floor residential units within 20 feet of the right-of-way or publicly accessible street (excluding alleys) must have a ground floor elevation at least 3 feet

1 above sidewalk grade - except for designated universally accessible units. Buildings with
2 ground floor residential units facing the street must feature a window area of at least 10
3 square feet for every 30 linear feet of frontage or landscaping with trees, shrubs, and
4 groundcovers, as approved by the code administrator.

5 (5) Parking areas must be screened from pedestrian areas, sidewalks, walkways and the
6 street right-of way in accordance with D.2.

7 (6) Non-residential buildings located within 15 feet of the new N-S Access Street right-of-
8 way must feature pedestrian oriented facades on at least 75 percent of the ground floor
9 façade facing the street between 2 feet and 8 feet above grade. The area between the
10 street and building must be pedestrian oriented space as described in Section C.2.

11 (7) Building entries must have a direct pathway to the public sidewalk. Building entries
12 should face the street.

13 (8) Service areas and untreated blank walls shall not front the N-S Access street. (See
14 Section E.8.)

15 b. In the **SG-T Zone**, the following requirements apply to the street fronts along the north south
16 access street (N-S Access Street):

17 (1) No off-street parking areas shall occupy street frontage along the N-S Access Street.
18 There must be a building between the parking area and the N-S Access Street.

19 (2) All non-residential buildings facing the N-S Access Street must feature pedestrian
20 oriented facades (See Section E.4) along the building frontage.

21 (3) Open spaces between buildings and the nearest sidewalk must conform to the
22 pedestrian oriented open space requirements in section C.2.

23 (4) Buildings with ground floor residential units shall be built so that they can be converted
24 to commercial use. Ground floor units located along the proposed N-S Access Street
25 must have ceilings at least 12' above the permanent floor so that if the unit is
26 converted to commercial space it will have a 12' ceiling height.

27 (5) Building entries must have a direct pathway to the public sidewalk. Building entries
28 should face the street.

29 (6) Service areas and untreated blank walls shall not front the N-S Access Street. (See
30 Section E.8.)

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1 **B.2 General Pedestrian Circulation**

2 INTENT:

- 3 ◆ To improve the pedestrian environment by making it easier, safer, and more comfortable to walk
4 between businesses and residences, on street sidewalks, to transit stops, and through parking areas.
- 5 ◆ To provide pedestrian facilities such as sidewalks, crosswalks, and bus shelters connecting to all
6 modes of transportation.
- 7 ◆ To provide convenient pedestrian circulation connecting all on-site activities to adjacent pedestrian
8 routes and streets.
- 9 ◆ To connect neighborhoods severed by major arterials.
- 10 ◆ To provide access to transit and services.

11 GUIDELINES:

12 **B.2.1 Pedestrian Circulation**

13 Provide safe convenient pedestrian circulation for all users. Specifically:

- 14 a. Where practical, provide pedestrian access onto
15 the site from all streets on which the use is
16 located.
- 17 b. Building must include universally accessible,
18 convenient, clearly identified pedestrian entry.
- 19 c. For developments with multiple buildings,
20 provide for pedestrian circulation between all
21 buildings.
- 22 d. New developments must provide direct
23 pedestrian access to adjacent properties if the
24 code administrator determines it is feasible and
25 desirable.
- 26 e. New developments shall provide for the opportunity for future pedestrian connections to
27 adjacent properties through the use of pathway stub-outs, building configuration, and/or
28 parking area layout.

29 See also Chapter C, Pedestrian Access, Amenities, and Open Space Design and B.4 below.



29 *Figure B.2.1-1. Provide pedestrian
30 access to the site from the street.*

1 B.3 Vehicular Access and Circulation

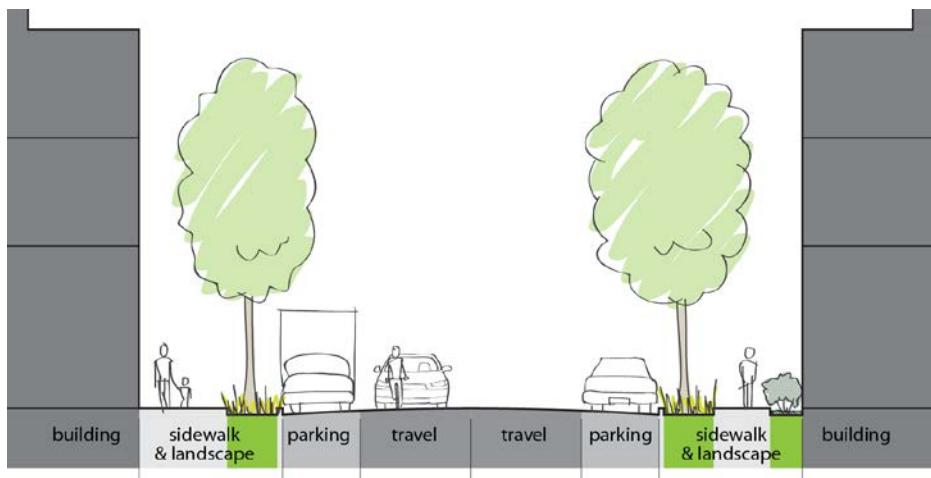
2 INTENT:

- 3 ◆ To minimize cut-through traffic in residential neighborhoods.
- 4 ◆ To provide safe and convenient vehicular access routes through large areas by connecting public
- 5 and/or private roadways and accessways.
- 6 ◆ To enhance the visual character of interior access roads.
- 7 ◆ To minimize conflicts with pedestrian circulation and activity.
- 8 ◆ To enhance the safety and function of public streets.
- 9 ◆ To provide access management on Bothell Way; i.e., to reduce turning movements that increase
- 10 congestion and reduce safety.
- 11 ◆ To support transit services.

12 GUIDELINES:

13 B.3.1 North-South Access Street

- 14 a. Development in the SG-T Zone between NE 145th Street and NE 147th Street is conditioned
15 with the requirement to construct a north south access street. For parcel 1626049030 (Déjà
16 Vu site), development (including major exterior remodels and remodels that change the
17 footprint of any existing buildings) must be set back sufficiently to allow the construction of
18 the north south access street. The street will run north and south generally along the
19 western edge of the SG-T Zone. The street will be approximately 60 feet wide from backside
20 of sidewalk to backside of sidewalk (See Figure 7 below). The roadway design must be
21 submitted to the City for approval. In the absence of other direction from the code
22 administrator, the roadway will generally consist of 2-10 feet wide travel lanes, two 7 feet
23 wide parking lanes (or widened sidewalks) and two 13 feet wide sidewalks.



24
25 *Figure 3.1.1. Preliminary N-S Access Street Section*

1 **B.3.2 Vehicular Connections**

2 a. Provide street trees and sidewalks on all internal access streets to increase their function
3 and appearance.



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Figure B.3.2-1. Juanita Village, one model
15 of internal roadways. Note the on-street
16 parking, wide sidewalks, street trees,
17 signage, and pedestrian lighting.

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20 b. Primary vehicular access to corner lots shall be located on side streets (Not Bothell Way) and
21 sufficiently distant from the intersection to minimize traffic conflicts.

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23 c. The code administrator may require modification of proposed vehicle access points and
24 internal circulation in order to minimize the potential for cut-through traffic in residential
25 neighborhoods.

26 d. Provide street trees and sidewalks on all internal access streets to increase their function
27 and appearance.

28 **B.4 Lots with Multiple Buildings or with a Total Area Greater than
29 Forty-five Thousand Square Feet**

30 INTENT:

31 ♦ To create integrated development plans and phasing strategies.
32 ♦ To reduce negative impacts to adjacent properties.
33 ♦ To enhance pedestrian and vehicular circulation.
34 ♦ To encourage transit use.
35 ♦ To provide usable open space.
36 ♦ To create focal points for pedestrian activity for developments.
37 ♦ To enhance the visual character of the community.
38 ♦ To create unique attractions for the Bothell Way corridor.

1 **GUIDELINES:**

2 **B.4.1 Unifying Site Planning Concept**

- 3 a. Development at sites with two or more buildings or larger than 45,000 SF in gross area shall
4 demonstrate that the project is based on a unifying site planning concept that meets the
5 following criteria:
6 b. Incorporates open space and landscaping as a unifying element.
7 c. Provides pedestrian paths or walkways connecting all businesses and the entries of multiple
8 buildings.
9 d. Provides for safe, efficient internal vehicular circulation that does not isolate the buildings.
10 e. Takes advantage of special on-site or nearby features.
11 f. In order to achieve better pedestrian connections and a pleasant atmosphere, building
12 entrances must not be focused around a central parking area but be connected by a
13 pathway system and/or open space(s).
14 g. A development may provide a major public entry serving several shops rather than
15 providing a separate storefront entry for all shops. If the development employs the
16 combined-entry option, then it must be at least 15 feet wide, with special entry features,
17 weather protection, lighting, etc.

18 **B.5 Service Areas, Utilities and Mechanical Equipment**

19 **INTENT:**

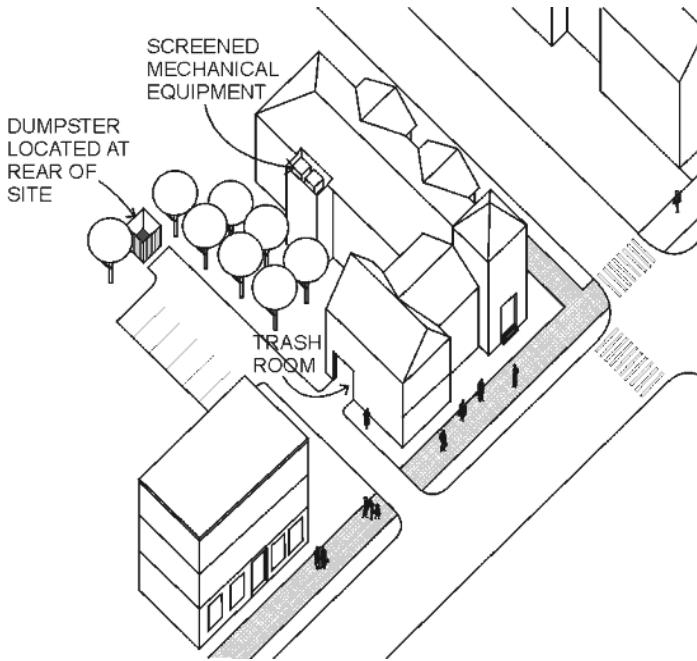
- 20 ◆ To minimize adverse visual, olfactory, or auditory impacts of mechanical equipment and service
21 areas at ground and roof levels.
- 22 ◆ To provide adequate, durable, well-maintained, and accessible service and equipment areas.
- 23 ◆ Protect residential uses and adjacent properties from impacts due to location and utilization of
24 service areas.

26 **GUIDELINES:**

27 **B.5.1 Service Areas**

28 Reduce impacts of refuse containers and storage areas through the following implementation
29 measures:

- 30 a. Service areas (loading docks, trash dumpsters, compactors, recycling areas, and mechanical
31 equipment areas) shall be located to avoid negative visual, auditory (noise), olfactory, or
32 physical impacts on the street environment and adjacent residentially zoned properties. The
33 City may require evidence that such elements will not significantly impact neighboring
34 properties or public areas. (For example, the City may require noise damping specifications
35 for fans near residential zones.)



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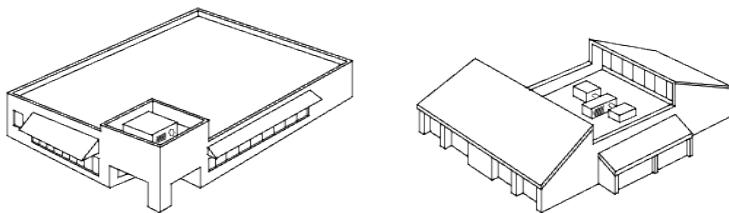
Figure B.5.1-1. Locate service elements to reduce impacts on the residential and pedestrian environment.

b. Exterior loading areas and service vehicle (e.g., delivery and garbage truck) drives for commercial uses shall not be located within 20 feet of a single family residentially zoned property, unless the code administrator finds such a restriction does not allow feasible development. In such cases, the areas and drives will be separated from the residential lot by a masonry wall at least 8 feet high. Internal service areas may be located across the street from a single family residential zone.

c. Service areas must not be visible from the sidewalk and adjacent properties. Where the City finds that the only option for locating a service area is either visible from a public right-of-way or space or from an adjacent property, the area must be screened with either landscape or structural screening measures provided in Section B.5.2.

d. Ground-mounted mechanical equipment must be located and screened to minimize visual and noise impacts to pedestrians on streets and adjoining properties

e. Roof-mounted mechanical equipment must be located and screened so the equipment is not visible from the ground level of adjacent streets or properties within 20 feet of the structure. Match the color of roof mounted equipment with the exposed color of the roof to minimize visual impacts when equipment is visible from higher elevations nearby.



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Figure B.5.1-2. Examples of how to screen roof-mounted mechanical equipment.

f. Locate and screen utility meters, electrical conduit, and other service and utilities apparatus so they are not visible from adjoining properties and nearby streets.

1 g. Other provisions of Section B.5 notwithstanding, service areas used by residents shall be
 2 located to avoid entrapment areas and other conditions where personal security is a
 3 problem. The code administrator may require pedestrian-scaled lighting or other measures
 4 to enhance security.

5 h. While exterior service areas must be screened, screening requirements may be reduced by
 6 the code administrator at access points for service areas inside buildings.



12 *Figure B.5.1-3. Place utility meters in less visible
 13 locations. Note that this example is acceptable
 14 on a service alley but not near a street or
 residential walkway.*

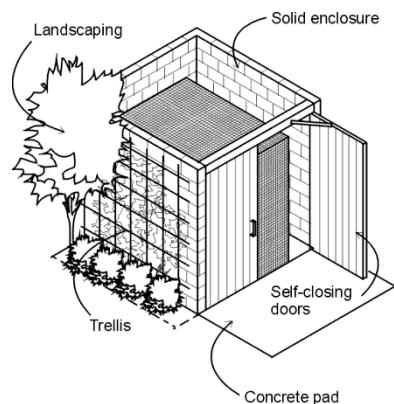
B.5.2 Screening of Service Areas and Mechanical Equipment

Where screening of service areas is called for, adhere to the following:

17 a. A structural enclosure shall be constructed of masonry or heavy-gauge metal and have a
 18 roof. The walls must be sufficient to provide full screening from the affected roadway or
 19 use. The enclosure may use overlapping walls to screen dumpsters and other materials (see
 20 photos). Gates shall be made of heavy-gauge, site obscuring metal.

21 b. Collection points shall be located and configured so that the enclosure gate swing does not
 22 obstruct pedestrian or vehicle traffic, or does not require that a hauling truck project into
 23 any public right-of-way.

24 c. Weather protection of recyclables shall be ensured by using weather-proof containers or by
 25 providing a roof over the storage area.



33 *Figures B.5.2-1, B.5.2-2. Drawing and example of enclosed service areas.*

1 **B.5.3 Underground Utility Lines**

2 All on-site utility lines must be located underground.

4 **B.6 Storm Water Facility Planning**

5 **INTENT:**

6 ◆ To comply with storm water management requirements.

7 ◆ To integrate storm water management/water quality systems into the site design as an amenity.

8 ◆ To reduce the economic burden of storm water management systems on developments.

9 Note: These guidelines address design issues and are not intended to diminish or alter other
10 requirements for storm water management measures in the LFPMC.

11 **GUIDELINES:**

12 **B.6.1 Integration of Storm Water Facilities into Site Design**

13 To the extent feasible, integrate biofiltration swales, rain gardens, storm water planters, and
14 other storm water management measures into the overall site design. Examples of filtration
15 methods are listed below:

16 a. Incorporate the biofiltration system, including low-impact development (LID) features, as
17 part of the landscape features of the development. If the biofiltration system is
18 incorporated into the landscaping of the site's open space, then, upon approval of the code
19 administrator, the storm water facility may be counted as part of the required open space.

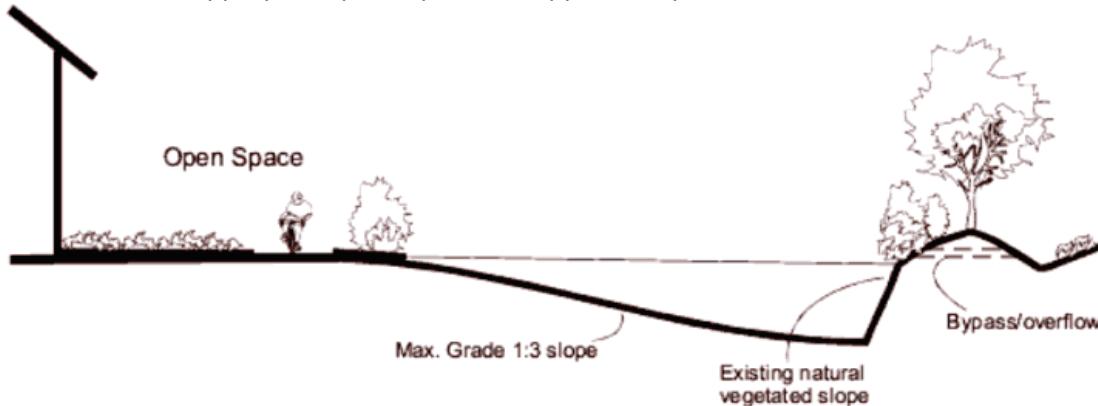


20 *Figure B.6.1-1. A preferred method of
21 handling storm water is through retention
22 systems, such as rain gardens, incorporated
23 as site amenities. Other low-impact
24 development techniques are encouraged.*

26 b. Locate biofiltration swales, ponds, or other approved biofiltration systems as part of a
27 landscape screen. Trees may be planted near the grass swale as long as they do not
28 substantially shade the grass or undermine soil structure within the swale. The swale or
29 pond should be designed so it does not impede pedestrian circulation or shared parking
30 between two or more properties.

31 c. Where topography is favorable, locate the biofiltration swale, wet pond, or other approved
32 biofiltration system within the paved parking or service area. The swale or pond should be
33 landscaped as part of the required internal parking area landscaping and oriented so it does
34 not impede pedestrian circulation.

1 d. Use appropriate plant species as approved by the code administrator.



2 *Figure B.6.1-2. Biofiltration swale designed as an amenity.*

3 **B.6.2 Pavement Minimization**

4 Pavements for site features other than motor vehicle circulation and parking shall be permeable
5 (porous concrete, porous asphalt, unit pavers, wooden deck, etc) where soil conditions make it
6 feasible.

7 **B.6.3 Storm Water Infiltration**

8 As part of the storm water management application and review process, the applicant must
9 demonstrate that that infiltration through low impact development practices has been used as
10 part of the overall stormwater handling system or that infiltration has been considered in the
11 planning process and found infeasible due to soil conditions or other site features.

12

13 **B.7 Multi-Family Open Space**

14 **INTENT:**

15 ◆ To create useable space that is suitable for leisure or recreational activities for residents.
16 ◆ To create open space that contributes to the residential setting.

17 **GUIDELINES:**

18 **B.7.1 Amount of required Residential Open Space**

19 a. All multifamily residential development must provide 100 square feet of on-site open space
20 per dwelling unit. Acceptable types of open space include:
21 (1) Common Open Space. Where accessible to all residents, usable outdoor open space
22 may count for up to one hundred percent of the required open space. "Usable outdoor
23 open space" includes landscaped courtyards or decks, entrance plazas, gardens with
24 pathways, children's play areas, or other multipurpose recreational and/or green
25 spaces. Special requirements for common open spaces include the following:

- 1 i. Required setback areas shall not count towards the open space requirement, unless it is part of the space that meets dimensional requirements.
- 2 ii. Space shall have a minimum dimension of fifteen feet to provide functional leisure or recreational activity.
- 3 iii. Space should feature paths or walkable lawns, landscaping, seating, lighting, play structures, sports courts, or other pedestrian amenities to make the area more functional and enjoyable for a range of users.
- 4 iv. Common space shall be separated from ground level windows, streets, service areas and parking lots with landscaping, low-level fencing, and/or other treatments as approved by the city that enhance safety and privacy for both the common open space and dwelling units.
- 5 v. The space should be oriented to receive sunlight, face east, west or preferably south, when possible.
- 6 vi. Separate common space from ground floor windows, streets, service areas, and parking areas with landscaping and/or low-level fencing. However, care should be used to maintain visibility from dwelling units towards open space for safety.
- 7 vii. The space must be directly accessible and visible from public streets and sidewalks and oriented to encourage activity from local residents.

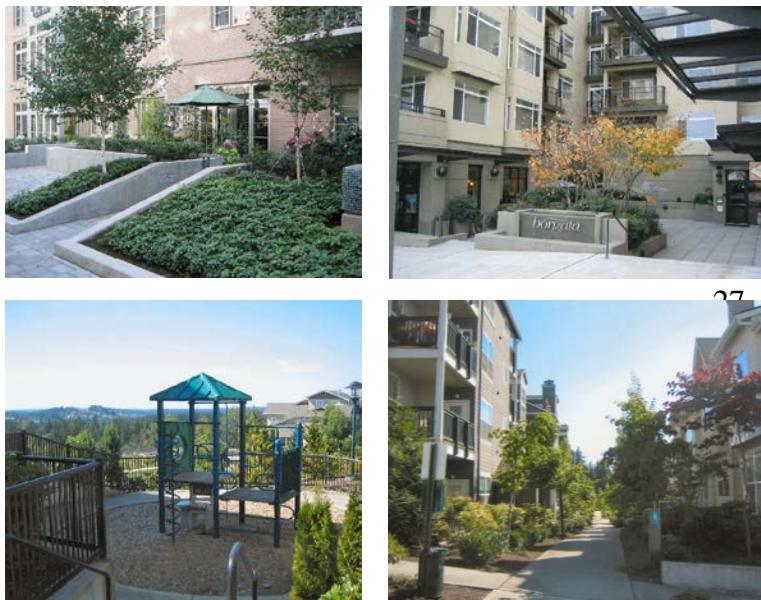


Figure B.7.1-1. Good examples of common open space, including street level courtyards (top pictures), a children's play area (lower left), and a pedestrian corridor (lower right)

34

35 (2) Balconies. Individual balconies or patios may be used for up to fifty percent of the
36 required open space. To qualify as open space, balconies or patios must be at least
37 thirty-five square feet, with no dimension less than five feet.

38 (3) Rooftop Decks and Terraces. May be used to meet up to fifty percent of the required
39 open space, provided the following conditions are met.

40

- 1 i. Space must be accessible (ADA) to all dwelling units.
- 2 ii. Space must provide amenities such as seating areas, landscaping, and/or other features that encourage use as determined by the city.
- 3 iii. Space must feature hard surfacing appropriate to encourage resident use.
- 4 iv. Space must incorporate features that provide for the safety of residents, such as enclosures and appropriate lighting levels.
- 5 (4) On-site indoor recreation areas may be used to meet up to fifty percent of the required open space, provided the following conditions are met.
 - 6 i. Space must be accessible (ADA) and walkable to all dwelling units.
 - 7 ii. The space is designed for and includes equipment for a recreational use (e.g., exercise, group functions, etc.).
- 8 (5) Setbacks/Privacy. All ground floor residential units shall be set back at least ten feet from the right-of-way, sidewalk or commonly accessible pathway. Exception: The code administrator may waive this requirement if the units have a floor elevation at least three feet above the sidewalk grade to provide for increased privacy. The city may approve other design solutions that retain resident privacy while enhancing the pedestrian environment on the sidewalk.

B.8 Non-Residential Open Space

INTENT:

- ◆ To enhance the development character and attractiveness of non-residential development.
- ◆ To increase pedestrian activity and amenity for shoppers
- ◆ To mitigate the impacts of large format retail stores, which by their nature are auto-oriented, anti-pedestrian, and damaging to the desired, mixed-use character of the mixed use zones.

GUIDELINES:

B.8.1 Non-Residential Open Space Requirements

- a. New developments with non-residential uses with a total site area greater than 45,000 SF must provide pedestrian-oriented open space equal to at least 1% of the ground floor non-residential building footprint plus 1% of the "site area". The open space may be in the form of wider sidewalks, beyond the minimum noted elsewhere in these guidelines, café seating area, garden or play area as well as the plaza type of open space stated in Section C.3. "Site area" includes all land needed for the non-residential portion of the project including parking, service areas, access and required landscaping.

1 **B.9 Site Planning for Security**

2 INTENT:

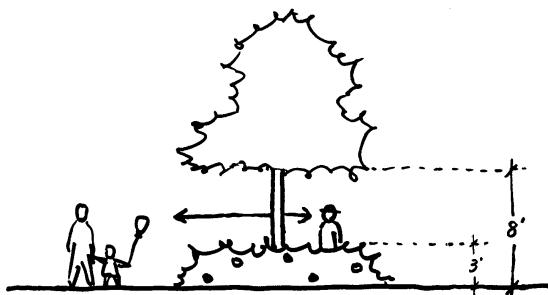
3 ♦ To increase personal safety and property security.

4 GUIDELINES:

5 **B.9.1 Prohibitions**

6 In site development planning, avoid:

- 7 a. Entrapment areas, where a person could become trapped with no exit route. Provide two
8 means of egress from all outdoor spaces. Ensure entrapment conditions are avoided in the
9 design of rooftop decks.
- 10 b. Areas which are dark or not visible from a public space.



11 *Figure B.9.1-1. Keep landscaping open
12 between 3 feet and 8 feet above grade
13 where there is the need for visibility.*

- 14 c. Buildings, vegetation, or other objects (e.g., a storage enclosure) that block visibility into a
15 space or provide places to hide.
- 16 d. Screens or landscaping that blocks motorists' views of pedestrians crossing streets,
17 driveways, and vehicular circulation areas.
- 18 e. Where visibility is necessary to avoid creating an insecure area to reduce the potential for
19 pedestrian/vehicle collisions, do not plant vegetation that will obstruct views between 3
20 feet and 8 feet above the ground. (See
21 Figure B.9.1-1.)

22 **B.9.2 Desirable Elements**

23 In the planning of the site and design of buildings and site elements, to the extent feasible
24 provide for:

- 25 a. "Passive surveillance," the ability of people occupying buildings and public spaces to view all
26 parts of accessible spaces. (See
27 Figure B.9.2-1.)
- 28 b. Security and pedestrian lighting per Guideline F.1.1.

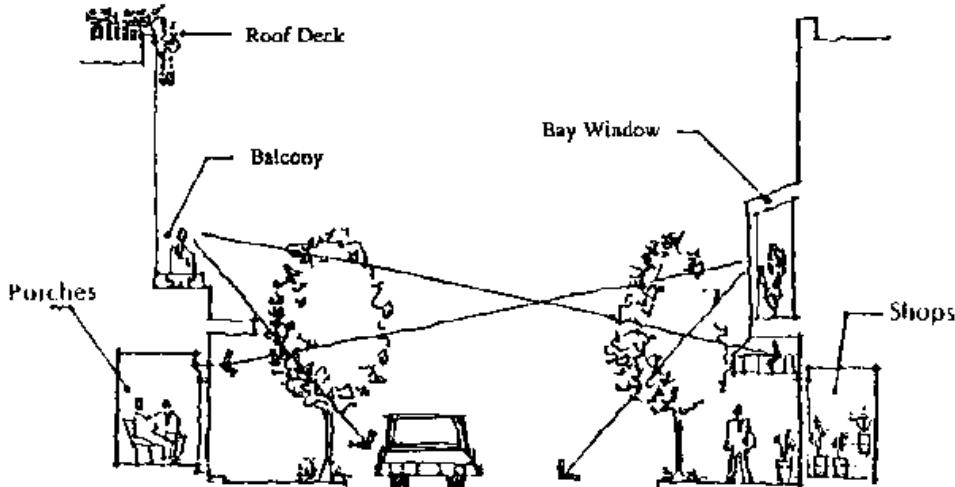


Figure B.9.2-1. Passive surveillance or the ability of people in buildings or traveling along roadways to see outdoor spaces, increases security.

C. Pedestrian Access, Amenities, and Open Space Design

C.1 Internal Pedestrian Paths and Circulation

INTENT:

- ◆ To provide safe and direct pedestrian access that accommodates all pedestrians, minimizes conflicts between pedestrians and vehicular traffic, and provides pedestrian connections to neighborhoods.
- ◆ To accommodate non-competitive/non-commuter bicycle riders who use bicycles on short trips for exercise and convenience.
- ◆ To provide attractive internal pedestrian routes that promote walking and enhance the character of the area.

GUIDELINES:

C.1.1 Pedestrian Circulation – General Design

- a. For safety and access, landscaping shall not block visibility to and from a path, especially where it approaches a roadway or driveway.
- b. Pedestrian walks shall be separated from structures at least 3 feet for landscaping except where the adjacent building features a pedestrian-oriented façade per Section E.4. The code administrator may consider other treatments to provide attractive pathways. Examples include sculptural, mosaic, bas-relief artwork, or other decorative treatments that meet the intent. (Figure . provides one example.)

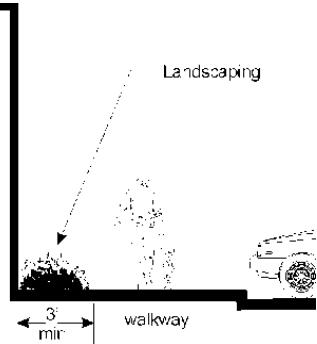


Figure C.1.1-1. Provide landscaping between walkways and structures



Figure C.1.1-2. An example of an attractive pedestrian connection through a multi-family development.



Figure C.1.1-3. Wall treatment to provide interest along a walkway.

- c. Pathways providing access to commercial and mixed-use buildings must be at least 8 feet. If the walkway is between a façade with a primary building entry and a parking lot see C.1.2 below. For all other interior pathways, the applicant must demonstrate to the code administrator's satisfaction that the proposed walkway is of sufficient width to accommodate the anticipated number of users. For example, a 10- to 12-foot wide pathway can accommodate two couples passing one another. An 8 foot wide pathway will accommodate three persons walking abreast, while a 6-foot wide pathway will allow two individuals to pass comfortably.
- d. Public pathways must be compliant with American with Disabilities Act (ADA).

C.1.2 Pedestrian Circulation Where Facades Face Parking Areas

In commercial settings where buildings face onto a parking area rather than the street, provide wide pathways adjacent to the façades of retail and mixed-use buildings. Pathways along the front façade of mixed-use and retail buildings 100 feet or more in length (measured along the façade) that are not located adjacent to a street must be at least 12 feet wide with 8 feet minimum unobstructed width and include the following:

- a. Trees, as approved by the code administrator, must be placed at an average of 30 feet on-center and placed in grates. Breaks in the tree coverage will be allowed near major building

1 entries to enhance visibility. However, no less than 1 tree
 2 per 60 lineal feet of building façade must be provided.

3 b. Planting strips may be used between any vehicle access or
 4 parking area and the pathway, provided that the required
 5 trees are included and the pathway is at least 8 feet in width
 6 and the combined pathway and planting strip is at least 12
 7 feet in width. (See Figure.)
 8 c. Pedestrian-scaled lighting is required, mounted either on
 9 posts no more than 15 feet high or on the building.



Figure C.1.2-1. Example of a successful pedestrian sidewalk between parking lot and storefront.

C.1.3 Bicycle Facilities

Provide bicycle racks or other means of safely and conveniently parking bicycles at the rate of at least 1 rack (for two bicycles) for every 50 linear feet of building façade with a main entry.

C.1.4 Benches and outdoor seating

Provide at least one bench or five linear feet of seating wall or 2 outdoor chairs for every 50 feet of storefront (the length of the side of the building on which the main entrance is located). The seating may be located in a pedestrian oriented open space (See Section C.2) within 200 feet of the actual storefront.

C.2 Pedestrian-Oriented Open Space

INTENT:

- ◆ To provide a variety of pedestrian areas to accommodate shoppers on pedestrian-oriented streets.
- ◆ To provide safe, attractive, and usable open spaces that promote pedestrian activity and recreation.

GUIDELINES:

C.2.1 Pedestrian-Oriented Open Space

Where “pedestrian-oriented open space” is provided (including, but not limited to areas required in these guidelines or in Title 18 LPMC), design the open space according to the following criteria. If sidewalks are wider than the required minimum width, the additional sidewalk width may be counted as pedestrian-oriented open space.

- a. Required pedestrian-oriented open space features:
 - (1) Visual and pedestrian access (including handicapped access) into the site from a street, private access road, or non-vehicular courtyard.
 - (2) Paved walking surfaces of either concrete or approved unit paving.
 - (3) On-site pole or building-mounted lighting (fixtures no taller than 15 feet) providing 2 to 4 foot candles (average) on the ground.

1 (4) Spaces must be located in or adjacent to areas with significant pedestrian traffic to
2 provide interest and security, such as adjacent to or visible from a building entry.

3 (5) Landscaping components that add visual interest and do not act as a visual barrier. This
4 could include planting beds, potted plants, or both.

5 b. Desirable pedestrian-oriented open space features:

6 (1) Pedestrian amenities, such as a water feature, site furniture, artwork, drinking
7 fountains, kiosks, etc.

8 (2) At least 2 feet of seating area (a bench or ledge at least 16 inches deep and appropriate
9 seating height) or one individual seat per 60 square feet of plaza area or open space.

10 (3) Adjacent buildings with transparent window and doors covering 75 percent of the
11 façade between 2 feet and 8 feet above the ground level.

12 (4) Consideration of the sun angle at noon and the wind pattern in the design of the space.

13 c. Pedestrian weather protection, alcoves, seating, or other features along building edges to
14 allow for outdoor seating areas and a planted buffer.

15 d. A pedestrian-oriented open space must not have:

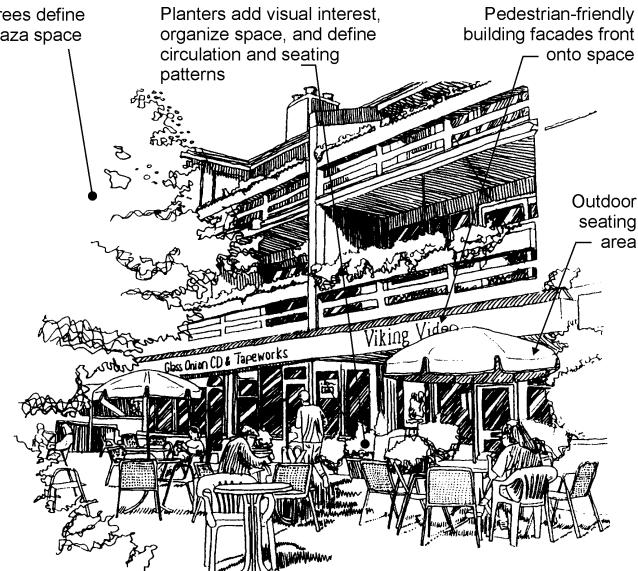
16 (1) Asphalt or gravel pavement.

17 (2) Adjacent parking areas or service areas (e.g., trash areas) that are not separated with
18 landscaping, as described in D.2.2.

19 (3) Adjacent chain-link fences.

20 (4) Adjacent "blank walls" without "blank wall treatment."

21 (5) Outdoor storage or retail sales that do not contribute to the pedestrian-oriented
22 environment.



23 *Figure C.2.1-1. Example of a small pedestrian-oriented open space.*

24

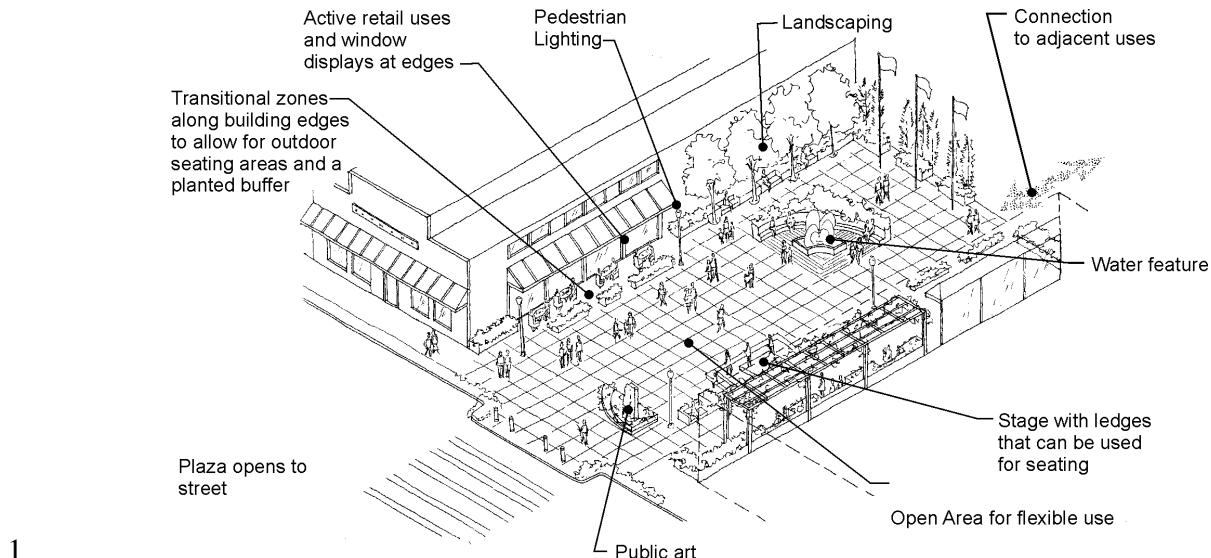


Figure C.2.1-2. Example of a large pedestrian-oriented open space.

C.3 Site Landscaping

INTENT:

- ◆ To encourage the abundant use of gardens and other landscaping in site and development design to improve site aesthetics, enhance the pedestrian experience, and increase environmental quality.
- ◆ To reduce surface water runoff by percolating water through landscaped areas.
- ◆ To maintain and improve privacy for residential zones.
- ◆ To enhance buildings and open spaces.
- ◆ To make adjacent uses more compatible
- ◆ To provide visual relief from roadways, parking areas, and the built environment.

GUIDELINES:

C.3.1 Landscape Types

The five types of landscaping screens and stormwater treatment are described and applied as follows:

a. Type I Landscaping: Full Screen

(1) Type I landscaping shall function as a full screen and visual barrier. This landscaping is typically found between residential and nonresidential areas and to screen unwanted views.

(2) Type I landscaping shall minimally consist of:

- i. A mix of primarily evergreen trees, shrubs, perennials, and groundcover generally interspersed throughout the landscape strip and spaced to form a continuous screen;
- ii. Between 70 and 90 percent evergreen trees;

- iii. Trees provided at the rate of one per 100 square feet or one per 10 linear feet, whichever is greater, of landscape strip;
- iv. Evergreen shrubs or perennials provided at the rate of one per 20 square feet of landscape strip;
- v. Perennials;
- vi. Groundcover pursuant to Section C.3.2;
- vii. Applicants shall demonstrate to the code administrator's satisfaction that the selected plant materials and configuration will be able to completely screen 80 percent of the unwanted views within three years of planting and fully screen the unwanted view within six years. This requirement will account for the size of materials planted and their typical growth rate.

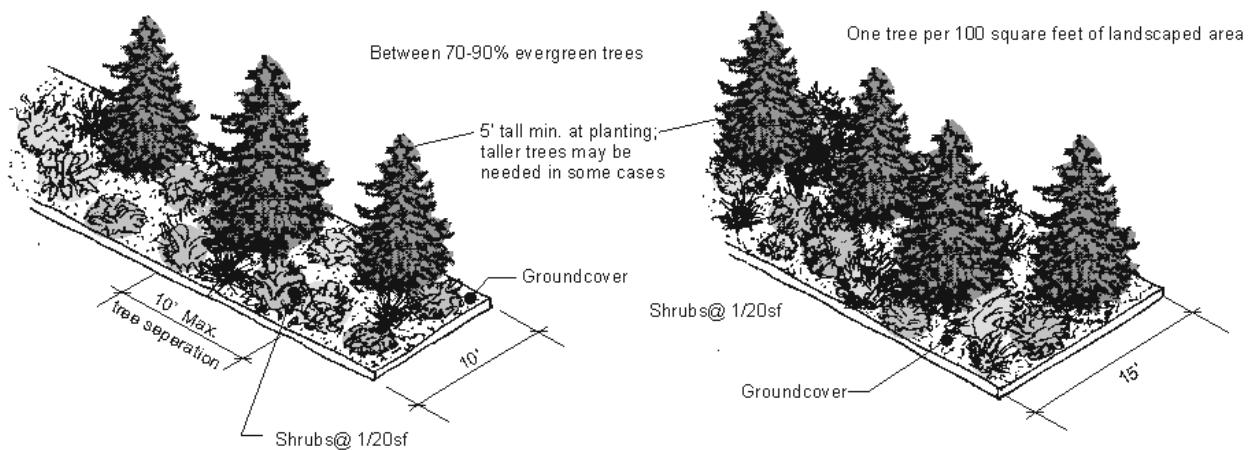


Figure C.3.1-1. Type I landscaping standards, Full Screen.

b. Type II Landscaping: Filtered Screen.

(1) Type II landscaping is a “filtered screen” that functions as a visual separator. This landscaping is typically found between differing types of residential development, and to screen unwanted views from the pedestrian environment;

(2) Type II landscaping shall minimally consist of:

- i. A mix of evergreen and deciduous trees, shrubs, perennials, and groundcover generally interspersed throughout the landscape strip spaced to create a filtered screen;
- ii. At least 50 percent deciduous trees and at least 30 percent evergreen trees;
- iii. Trees provided at the rate of one per 200 square feet or one per 20 linear feet, whichever is greater, of landscape strip;
- iv. Shrubs and perennials provided at the rate of one per 20 square feet of landscape strip and spaced no more than eight feet apart on center;
- v. Perennials;

- vi. Groundcover pursuant to Section 3.2;
- vii. Applicants shall demonstrate to the code administrator's satisfaction that the selected plant materials and configuration will meet the intent of the standards within three years of planting. This requirement will account for the size of materials and the growth rate.

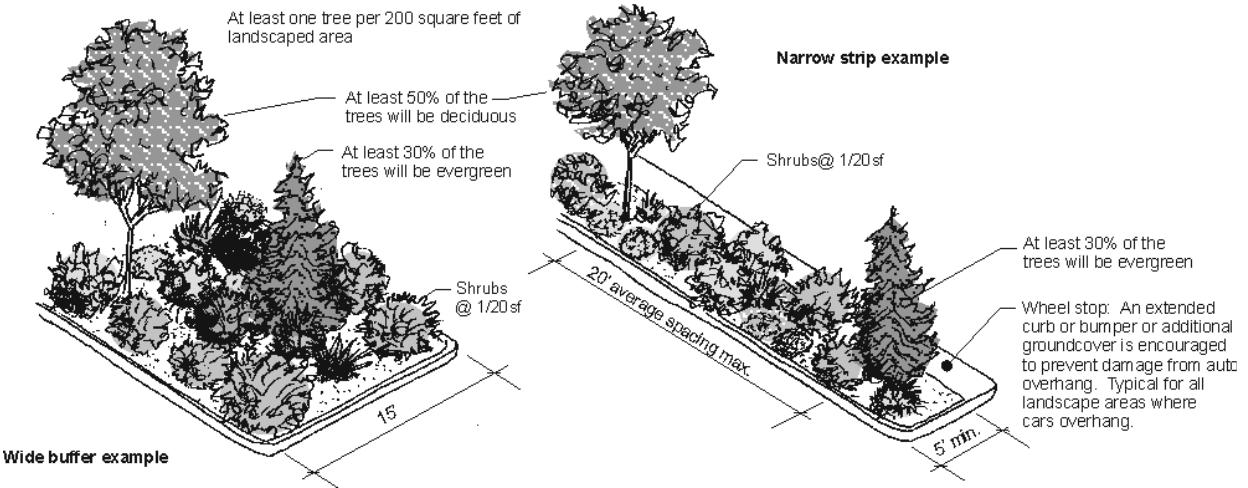


Figure C.3.1-2. Type II landscaping standards, Filtered Screen.

c. Type III Landscaping: Open Screen.

- (1) Type III landscaping is a “see-through screen” that functions as a partial visual separator to soften the appearance of parking areas and building elevations. This landscaping is typically found along street frontage or between multifamily developments;
- (2) Type III landscaping shall minimally consist of:
 - i. A mix of deciduous and evergreen trees generally interspersed throughout the landscape strip and spaced to create a continuous canopy;
 - ii. At least 70 percent deciduous trees;
 - iii. Trees provided at the rate of one per 250 square feet or one per 25 linear feet, whichever is greater, of landscape strip and spaced no more than 30 feet apart on center;
 - iv. Shrubs provided at the rate of one per 20 square feet of landscape strip and spaced no more than eight feet apart on center;
 - v. Perennials;
 - vi. Groundcover pursuant to Section C.3.2;
 - vii. Applicants shall demonstrate to the code administrator’s satisfaction that the selected plant materials and configuration will meet the intent of the standards within three years of planting. This requirement will account for the size of materials and the growth rate.

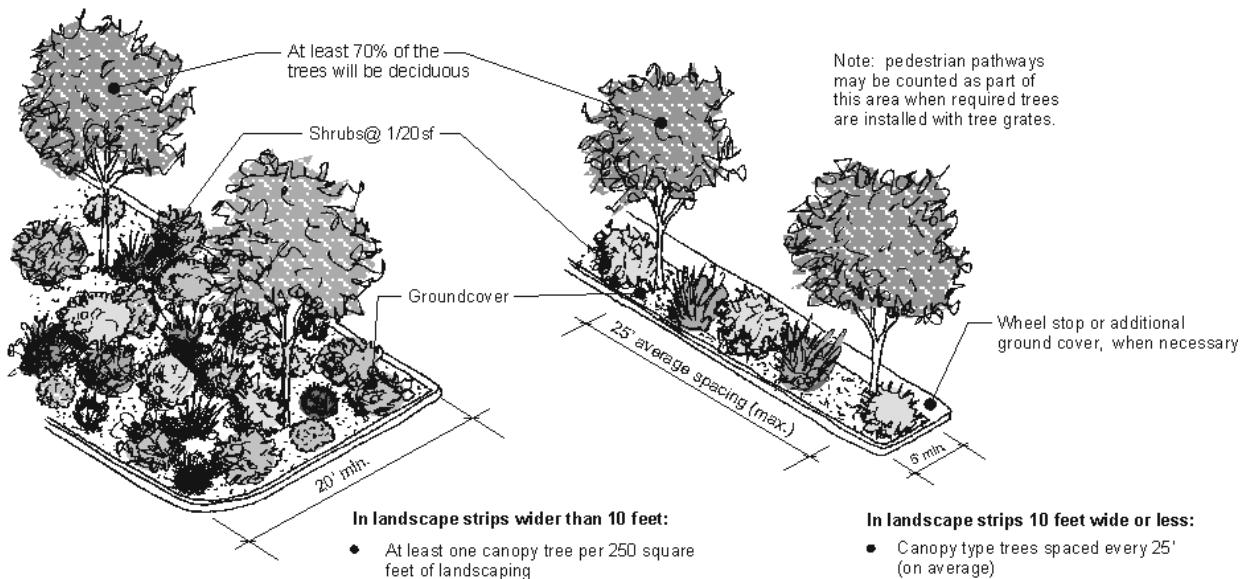


Figure C.3.1-3. Type III landscaping standards, Open Screen.

d. Type IV Landscaping. Naturalistic buffer

- (1) Type IV landscaping refers to enhanced woodland that functions as a buffer between different intensities of uses. These areas feature existing trees and vegetation, but often need supplemental planting to effectively function as an attractive buffer.
- (2) Type IV landscaping shall minimally consist of:
 - i. Trees, shrubs, perennials and ground covers that are native to the Puget Sound and are appropriate to the conditions of the site;
 - ii. Arrangement of plants shall be asymmetrical and plant material shall be sufficient in quantity to cover the soil in three growing seasons;
 - iii. Minimum 20 feet in width if used as a screen;
 - iv. Applicants shall demonstrate to the code administrator's satisfaction that the selected plant materials and configuration will meet the intent of the standards within three years of planting. This requirement will account for the size of materials and the growth rate.

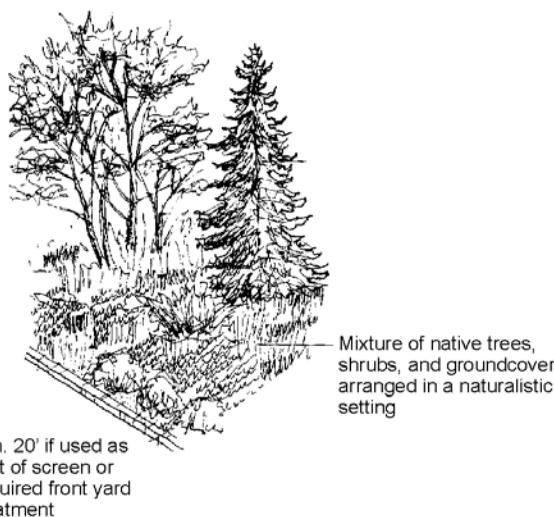


Figure C.3.1-4. Type IV
landscaping standards,
Naturalistic Buffer.

1 e. Type V Landscaping: Other

2 (1) Type V landscaping refers to all other landscaped areas that do not qualify as Type I-IV
3 landscaping. While native and low maintenance trees and shrubs are encouraged in
4 these areas, lawn areas may be used for recreational or design purposes. These areas
5 also could include flower beds and perennial beds.

6 (2) Type V landscaping may include any combination of plant materials provided the area
7 complies with C.3.2., following.

8 a. Type VI Landscaping: Biorentention

9 (1) Type VI landscaping refers to vegetated areas that function as bioretention for the
10 treatment of stormwater runoff from hard surfaces. These areas feature vegetation and
11 subsurface drainage features that treat, retain, and infiltrate stormwater runoff.

12 (2) Type VI landscaping shall be constructed, planted and maintained in general accordance
13 with the Puget Sound Action Team Low Impact Development Technical Guidance
14 Manual for Puget Sound (current edition), or equivalent guidance from the Washington
15 State Department of Ecology Storm Water Management Manual, latest edition. (3)
16 Type VI landscaping shall minimally consist of:
17 i. Trees, shrubs, perennials and ground covers tolerant of summer drought,
18 ponding fluctuations and saturated soil conditions for prolonged lengths of time
19 anticipated by the facility design and hydrologic conditions;
20 ii. Plants should be tolerant of typical pollutants from surrounding surfaces, such
21 as petroleum hydrocarbons, dissolved metals, and fertilizers;
22 iii. Plantings should consist of native plant types, and at least 15% of the plant
23 palate shall be evergreen. Planting and grading for drainage features should be
24 designed to integrate aesthetically with the surrounding landscape and urban
25 design elements;
26 iv. (iv) Visual buffering, sight distances and setbacks should be considered for
27 landscaping adjacent to roadways;
28 v. (v) The planting and bioretention soil media shall consist of a bioretention soil
29 mix in accordance with the latest edition, WSU Pierce County Extension
30 “Bioretention Soil Mix Review and Recommendations for Western Washington,”
31 or equivalent;
32 vi. (vi) Check against King County Noxious Weed list.

33 **C.3.2 Landscaping – General standards for all landscape areas**

34 All new landscape areas proposed for a development shall be subject to the following
35 provisions:

36 a. Berms shall not exceed a slope of two horizontal feet to one vertical foot (2:1).

- b. All new turf areas, except all-weather, sand-based athletic fields shall be augmented with a two-inch layer of stabilized compost material or a four-inch layer of organic material with a minimum of eight percent organic material cultivated a minimum of eight inches deep; or have an existing organic content of eight percent or more to a depth of six inches as shown in a soil sample analysis.
- c. Landscape areas, except turf or areas of established groundcover, shall be covered with at least two inches of stabilized compost to minimize evaporation.
- d. Plants having similar water use characteristics shall be grouped together in distinct hydro zones.
- e. Plant selection shall consider adaptability to climatic, geologic, and topographical conditions of the site. Preservation of existing vegetation is encouraged.
- f. Install no plants included in the King County Noxious Weed list.
- g. All plants shall conform to American Association of Nurserymen (AAN) grades and standards as published in the "American Standard for Nursery Stock" manual, provided that existing healthy vegetation used to augment new plantings shall not be required to meet the standards of this manual.
- h. Single-stemmed trees required pursuant to this chapter shall at the time of planting conform to the following standards:
 - (1) In parking area landscaping, in street rights-of-way and along internal streets deciduous trees shall have a minimum caliper of 2.0 inches and a height of 10 feet; and coniferous and broadleaf evergreens shall be at least five feet in height;
 - (2) In all other required landscape areas deciduous trees shall have a minimum caliper of 1.5 inches and a height of 10 feet; and native coniferous and broadleaf evergreen trees shall be at least five feet in height or taller if used as a screen in Types I, II and III landscaping.
 - i. Multiple-stemmed trees shall be permitted as an option to single-stemmed trees, provided that such multiple-stemmed trees are:
 - a) At least six feet in height; and
 - b) Not allowed within street rights-of-way.
- i. When the width of any landscape strip is 20 feet or greater, the required trees shall be staggered in two or more rows.
- j. Shrubs shall be dwarf varieties unless demonstrated that other varieties can thrive if maintained at 42 inches. Shrubs shall also be as follows:
 - i. At least an AAN container Class No. 2 size at time of planting in Type II, III and parking area landscaping;
 - ii. At least 24 inches in height at the time of planting for Type I landscaping; and
 - a) Able to maintain a height not exceeding 42 inches when located in Type III or parking area landscaping.

- iii. Perennials.
- k. Groundcovers shall be planted and spaced to result in total coverage of the majority of the required landscape area within three years.
- l. All fences shall be placed on the inward side of any required perimeter landscaping along the street frontage.
- m. Required street landscaping may be placed within City of Lake Forest Park street rights-of-way subject to the City of Lake Forest Park public works standards, provided adequate space is maintained along the street line to replant the required landscaping should subsequent street improvements require the removal of landscaping within the rights-of-way.
- n. Required street landscaping may be placed within Washington State rights-of-way subject to permission of the Washington State Department of Transportation.
- o. New landscape material provided for vegetation restoration or mitigation requirements and within areas of undisturbed vegetation or within the protected area of significant trees shall give preference to utilizing western Washington native plant species.

C.3.3 Landscaping – Plan design, design review, and installation

- a. A landscape plan must be submitted to the code administrator. The plan must be approved by the City Arborist. It shall be drawn on the same base map as the development plans and shall identify the following:
 - (1) Total landscape area;
 - (2) Landscape materials botanical/common name and applicable size;
 - (3) Property lines;
 - (4) Impervious surfaces;
 - (5) Natural or manmade water features or bodies;
 - (6) Existing or proposed structures, fences, and retaining walls;
 - (7) Natural features or vegetation left in natural state;
 - (8) Designated recreational open space areas;
 - (9) Irrigation plan; and
 - (10) Maintenance plan outlining the general activities and schedules for maintaining landscaping, including litter removal, mulching, weeding, pruning, watering, and lawn care (not required for single-family and townhouse development), including replacement schedule.
 - i. The proposed landscape plan shall be certified by a Washington State registered landscape architect, Washington State certified nurseryman, Washington State certified landscaper, naturalized areas by a qualified ecologist, or other qualified professional as approved by the code administrator.

1 b. An affidavit signed by a registered landscape architect or certified arborist, certifying that
2 the landscaping has been installed consistent with the approved landscaping plan, shall be
3 submitted to the code administrator within 30 days of installation completion, unless the
4 installed landscaping has been inspected and accepted by the department.

5 c. The required landscaping shall be installed no later than three months after issuance of a
6 certificate of occupancy for the project or project phase. However, the time limit for
7 compliance may be extended to allow installation of such required landscaping during the
8 next appropriate planting season. A financial guarantee shall be required prior to issuance of
9 the certificate of occupancy, if landscaping is not installed and inspected prior to occupancy.

10 **C.3.4 Maintenance**

11 a. All landscaping shall be maintained for the life of the project, including water conservation
12 practices for turf grass such as annual aeration and dethatching, top dressing and over
13 seeding;

14 b. All landscape materials shall be properly pruned by a trained specialist and trimmed as
15 necessary to maintain a healthy growing condition or to prevent primary limb failure;

16 c. With the exception of dead, diseased or damaged trees specifically retained to provide
17 wildlife habitat, other dead, diseased, damaged or stolen plantings shall be replaced within
18 three months or during the next planting season if the loss does not occur in a planting
19 season; and

20 d. Landscape areas shall be kept free of trash, mulched, and weeded.

1 D. Parking Area Design

2 D.1 Pathways Through Parking Areas

3 INTENT:

4 ◆ To provide safe and convenient pedestrian paths from the street sidewalk through parking areas to
5 building entries in order to encourage pleasant walking experiences between businesses.
6 ◆ To provide an inviting, pleasant pedestrian circulation system that integrates with parking and
7 serves as access to nearby businesses.

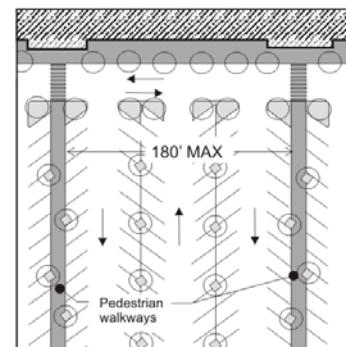
8 GUIDELINES:

9 D.1.1 Pathways Through Parking Lots

10 Developments must provide specially marked or paved walkways through parking areas.
11 Generally, walkways must be provided at least every four rows or at least every 180 feet.
12 Where possible, align the pathways to connect with major building entries or other sidewalks,
13 pathways, and destinations.



14
15 *Figure D.1.1-1 Parking area pathway examples.*



16
17 *Figure D1.1-2 Parking area pathway configuration.*
18

D.2 Parking Area Landscaping

INTENT:

- ◆ To reduce the visual presence of parking on the Bothell Way Southern Gateway zones streetscapes and adjacent development.
- ◆ To increase the visual quality of the Bothell Way Southern Gateway zones.
- ◆ To increase tree canopy cover for environmental and aesthetic benefits.
- ◆ To improve water quality and improve storm water management.

GUIDELINES:

D.2.1 Interior Parking Area Landscaping

Parking area landscaping shall be provided within surface parking areas with 20 or more parking stalls for the purpose of providing shade, diminishing the visual impacts of large paved areas, and providing stormwater management. Island and planter strips designed to work as raingardens for stormwater management, with sloped grading and curb cuts are encouraged. Surface parking areas shall be as follows:

- a. Developments with common parking areas with more than 20 stalls shall provide planting areas at the rate of 20 square feet per parking stall;
- b. Trees shall be provided and distributed throughout the parking area at a rate of one tree for every 10 parking stalls for residential or institutional development;
- c. The maximum distance between any parking stall and landscaping shall be no more than 100 feet;
- d. Permanent curbs or structural barriers shall be provided to protect the plantings from vehicle overhang and curb cuts shall be provided in these barriers to allow surface water to flow into landscaped areas.; and
- e. Parking area landscaping shall consist of:
 - (1) Canopy-type deciduous trees, evergreen trees, evergreen shrubs, perennials, and groundcovers planted in islands or strips;
 - (2) Shrubs planted at a rate of one per 20 square feet of landscaped area and maintained at a height of no more than 36 inches;
 - (3) Plantings contained in planting islands or strips having an area of at least 100 square feet and with a narrow dimension of no less than five feet;
 - (4) Groundcover pursuant to Section C.3.2.

1 **D.2.2 Parking Area Screening**

2 Parking area screening shall be provided between the sidewalk and parking areas within SG-C
3 and SG-T Zone, as follows:

- 4 a. Except for parking lots abutting Bothell Way located between NE 145th Street and NE 147th
5 Street, landscaping at parking areas fronting on a public street must include a 10-foot-wide
6 planting area along the entire street frontage, except for driveways, walkways and other
7 pedestrian spaces. Planting shall consist of Type I or II screens or the alternative described in
8 "C" below.
- 9 b. For parking lots abutting Bothell Way and located between NE 145th Street and NE 147th the
10 planting strip shall be at least 15' wide and shall be a mix of deciduous and evergreen trees
11 planted in an informal, asymmetric (park-like) layout, with at least one tree for every 15
12 linear feet of frontage. Low evergreen planting shall also be planted to achieve 50% ground
13 cover within two years.
- 14 c. Except for parking lots abutting Bothell Way and located between NE 145th Street and NE 147th the following option could be used to fulfill the requirements stated in "a" above:
15 (1) Provide a 5-foot wide planting bed that incorporates a continuous low wall
16 (approximately 3 feet tall) and/or trellis. The planting bed shall be in front of the wall,
17 provide irrigation and feature the following plantings:
18 (2) A mix of deciduous and evergreen trees generally interspersed throughout the
19 landscape strip and spaced to create a continuous canopy. Alternatively, a trellis and
20 shrubs, as in Figure D.2.2-1, may be substituted for the trees.
21 (3) At least 70 percent deciduous trees, unless the trellis option is chosen.
22 (4) Unless the trellis option is chosen, trees provided at the rate of one per 25 linear feet of
23 landscape strip and spaced no more than 30 feet apart on center.
24 (5) Shrubs provided at the rate of one per 20 square feet of landscape strip and spaced no
25 more than eight feet apart on center.
26 (6) Perennials per section C.3.2.
27 (7) Groundcover per section C.3.2.
28 (8) A wall, constructed of brick, stone, decorative concrete or concrete block, or other
29 permanent material that provides visual interest and helps to define the street edge as
30 determined by the code administrator. (See Figure D.2.2-1 for an example).



32 *Figure D.2.2-1 Parking area planting
33 buffer with low wall and trellis.*

1 **E. Building Design**

2 **E.1 Building Design - Character**

3 **GENERAL NOTES:**

4 1. Many of these building design guidelines call for a building to feature one or more elements from a
5 menu of items. In these cases, a single element, feature, or detail may satisfy multiple objectives.
6 For example, a specially designed or fabricated covered entry with attractive detailing might be
7 counted toward requirements for human scale, building corners, and building details.

8 2. The terms “decorative” and “ornamental” are not necessarily meant to mean “characterized by
9 traditional patterns, nonstructural elements, or applied markings.” Elements may be considered
10 “decorative,” “ornamental,” or “special” if they extend beyond the typical level of quality, use
11 materials or forms in an unusual way, or show special architectural consideration. The code
12 administrator shall determine what elements are “ornamental,” “decorative,” or “special.”

13 **INTENT:**

14 ♦ To provide building design that has a high level of design quality and creates comfortable human
15 environments.

16 ♦ To incorporate design treatments which add interest and reduce the scale of large buildings.

17 ♦ To encourage building design that is authentic and responsive to site conditions.

18 ♦ To encourage functional, durable, and environmentally responsible buildings.

19 **GUIDELINES:**

20 **E.1.1 Architectural Character**

21 While a variety of architectural elements and characteristics are desirable to avoid monotonous
22 development, new buildings should not exhibit specifically historical styles and themes such as
23 “Bavarian” or “Colonial” architecture. Traditional building elements, forms and materials may be
24 appropriate, as are contemporary architectural styles and features. Buildings within a multi-
25 building development should generally be designed as a composition so that the buildings’
26 characters complement one another through the use of similar forms, materials, proportions or
27 other characteristics. Corporate signature elements that do not meet the intent of these
28 guidelines are not acceptable.

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1 **E.2 Human Scale Elements**

2 **INTENT:**

3 ♦ To encourage the use of building components that relate to the size of the human body.
4 ♦ To add visual interest to buildings.

5 **GUIDELINES:**

6 **E.2.1 Human-Scale Elements**

7 “Human scale” addresses the relationship between a building and the human body. Generally,
8 buildings attain a good human scale when they feature elements or characteristics that are sized
9 to fit human activities, such as doors, porches, and balconies.

10 Incorporate a minimum of three human scale building elements into new developments.

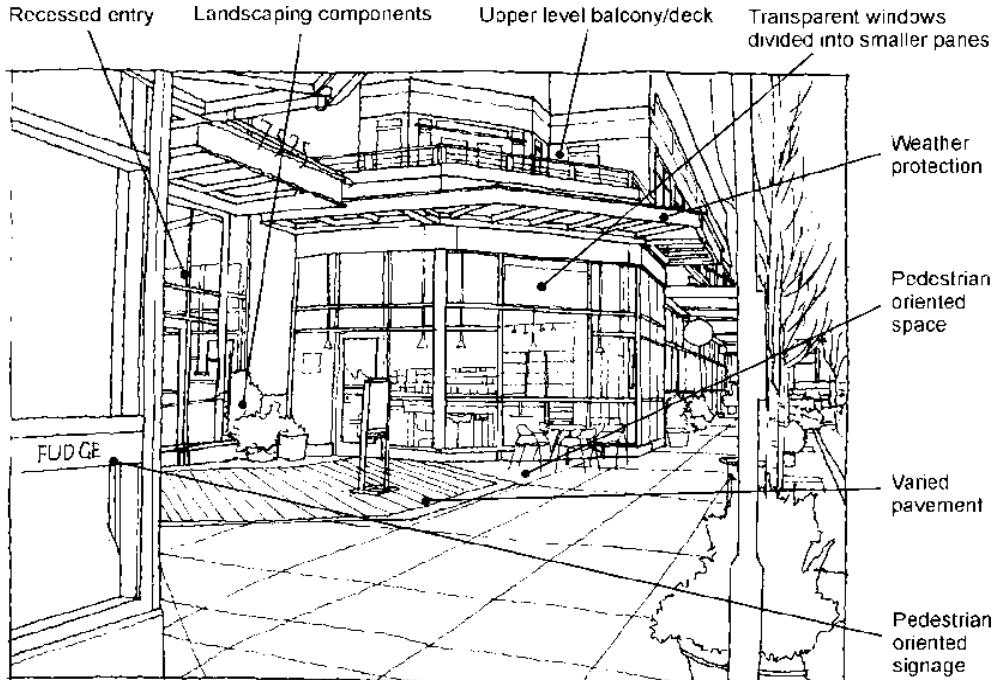
11 Human scale measures include:

- 12 a. Balconies or decks in upper stories, at least one balcony or deck per upper floor on the
13 façades facing streets, provided they are integrated into the architecture of the building;
- 14 b. Bay windows or other window treatments that extend out from the building face;
- 15 c. At least 100 square feet of pedestrian-oriented space, as described in C.3.1, for each 100
16 lineal feet of building façade;
- 17 d. First floor individual windows, generally less than 32 square feet per pane and separated
18 from the windows by at least a 6" molding;
- 19 e. A porch or covered entry;
- 20 f. Spatially defining building elements, such as a trellis, overhang, canopy, or other element,
21 that defines space that can be occupied by people;
- 22 g. Upper story setbacks, provided one or more of the upper stories are set back from the face
23 of the building at least 6 feet;
- 24 h. Placement of smaller building elements near the entry of pedestrian-oriented street fronts
25 of large buildings (
- 26 i. Figure E.2.1-2 illustrates how human scale can be achieved using elements such as multiple
27 canopies, an extended café area, and upper deck);
- 28 j. Landscaping components that meet the intent of the guidelines; and/or
- 29 k. Other element that the code administrator determines meets the intent of this guideline.

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Figure E.2.1-1. An example of balconies that have been integrated into the architecture of the building.

Figure E.2.1-2. Below, illustrates a variety of human scale components on a building.

Figure E.2.1-3 This mixed-use building incorporates decks, upper level setbacks, trellises, and landscaping to meet human scale guidelines.

1 E.3 Architectural Scale

2 INTENT:

3 ◆ To encourage architectural scale of development that is compatible with nearby areas.
4 ◆ To add visual interest to buildings.

5 Note:

6 • **Architectural scale** is the perceived height and bulk of a building relative to that of
7 neighboring buildings. A building has “good architectural scale” if its visual size is relatively
8 similar to its neighbors.

9 • **Modulation** is a stepping back or projecting forward of portions of a building face, within
10 specified intervals of building width and depth, as a means of breaking up the apparent bulk
11 of a structure’s continuous exterior walls.

12 • **Articulation** is visually breaking up a building façade into intervals by including repetitive
13 features, such as broken rooflines, chimneys, entrances, distinctive window patterns, street
14 trees, and modulation.

15 GUIDELINES:

16 E.3.1 Scale of Large Buildings

17 a. All new buildings over three stories or over 5,000 square feet in gross building footprint or
18 with facades longer than 100 feet measured horizontally shall provide at least three
19 modulation and/or articulation features as described below along any façade that is visible
20 from a street, residential zone or pedestrian pathway, and have entries at intervals of no
21 more than 60 feet. One of the features must be provision (1) Horizontal building
22 modulation.

23 (1) Horizontal building modulation. The depth of the modulation must be at least 2 feet
24 when tied to a change in the roofline and at least 5 feet in other situations. Balconies
25 may be used to qualify for this option, provided they have a floor area of at least 40
26 square feet, are integrated with the architecture of the building, and project at least 2
27 feet from the building façade.



28 *Figure E.21-1. Mixed-use
29 building with modulation to*

increase its interest and human scale.

- (2) Modulated roof line. Buildings may qualify for this option by modulating the roof line of all façades visible from a street, park, or pedestrian pathway per the following standards:
 - i. For flat roofs or façades with a horizontal fascia or parapet, change the roofline so that no unmodulated segment of roof exceeds 60 feet. Minimum vertical dimension of roof line modulation is the greater of 2 feet or 0.1 multiplied by the wall height (finish grade to top of wall);
 - ii. For gable, hipped, or shed roofs, a slope of at least 3 feet vertical to 12 feet horizontal; or
 - iii. Other roof forms such as arched, vaulted, dormer, or saw-toothed may satisfy this design standard if the individual segments of the roof with no change in slope or discontinuity are less than 60 feet in width (measured horizontally).
- (3) Repeating distinctive window patterns at intervals less than the articulation interval.
- (4) Providing a porch, patio, deck, or covered entry for each articulation interval.
- (5) Changing the roofline by alternating dormers, stepped roofs, gables, or other roof elements to reinforce the modulation or articulation interval.
- (6) Changing materials with a change in building plane.
- (7) Providing lighting fixtures, trellises, trees, or other landscape features within each interval.

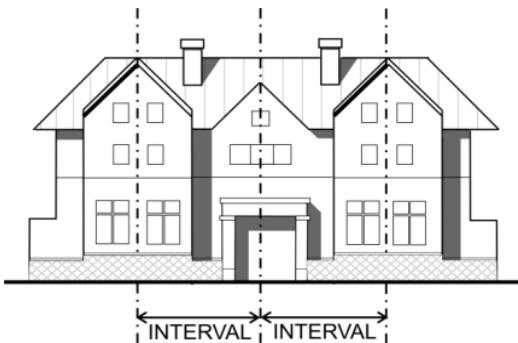


Figure E.3-2. Building articulation.

- b. The code administrator may increase or decrease the 60-foot interval for modulation and articulation to better match surrounding structures or to implement an adopted subarea plan.



Figure E.4.3. This development uses a variety of roof forms and heights, different weather protection features, changing building materials and colors, and a modest amount of horizontal building modulation to reduce the overall

1 architectural scale into smaller "storefront" components.

2 E.4 Pedestrian-Oriented Facades and Weather Protection

3 INTENT:

- 4 ♦ To create a safe, attractive, welcoming pedestrian environment.
- 5 ♦ To enhance retail activity.

6 GUIDELINES:

7 E.4.1 Pedestrian-Oriented Facades

8 Where pedestrian-oriented facades are required, the building shall meet the following:

9 a. Transparent window areas or window displays or a combination of sculptural, mosaic, or
10 bas-relief artwork and transparent window areas or window displays over at least 75
11 percent of the ground floor façade between 2 feet and 8 feet above grade.

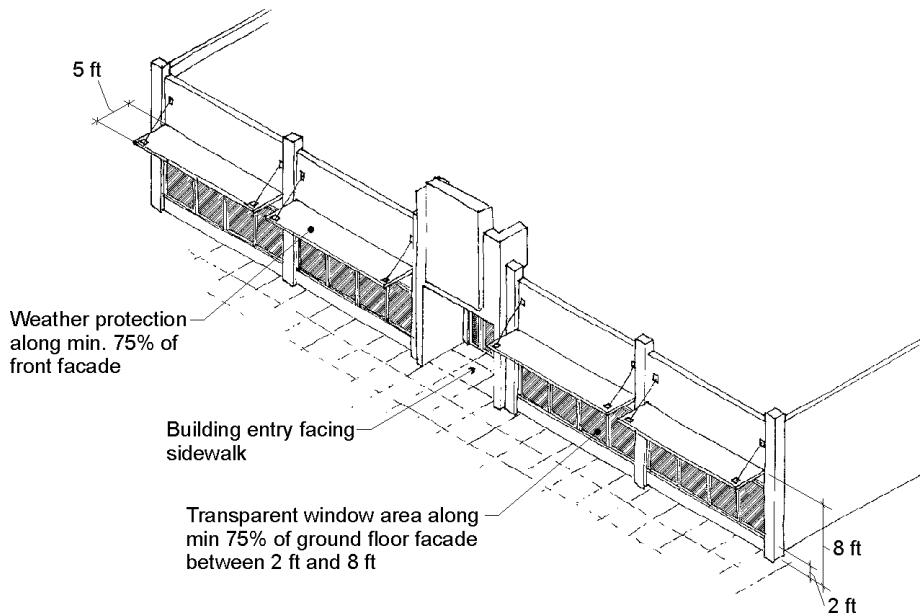


Figure E.4.1-1. An example of a pedestrian-oriented façade.

14 b. A primary building entry facing the streetfront. (See Section E.9 for entry enhancement
15 requirements.)

16 c. Weather protection at least 5 feet wide over at least 75 percent of the front facade.

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1 E.4.2 Pedestrian Weather Protection

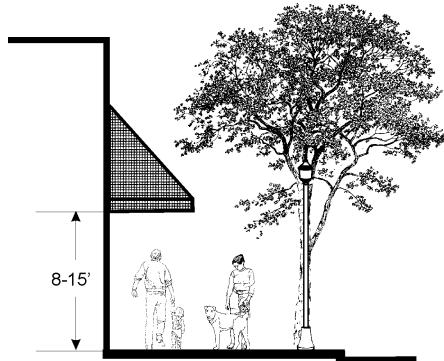
2 In addition to weather protection along pedestrian-oriented facades (see E.4.1), provide
3 pedestrian weather protection in public spaces such as transit stops, along pathways, building
4 entries, along display windows, specifically:

5 a. Weather protection at least 5 feet deep is required over the entries of all primary buildings,
6 individual businesses, and individual residences. This may include a recessed entry, canopy,
7 porch, marquee, or building overhang.



8 *Figure E.4.2-1. Provide weather protection over building entries.*

9 b. Canopies, awnings, or other similar weather protection features shall not be higher than 15
10 feet above the ground elevation at the highest point or lower than 8 feet at the lowest
11 point.



12 *Figure E.4.2-2. Height standards for weather protection features.*

13 c. The color, material, and configuration of the pedestrian coverings shall be as approved by the
14 code administrator. Coverings with visible corrugated metal or corrugated fiberglass are not
15 permitted unless approved by the code administrator. Fabric and rigid metal awnings are
16 acceptable if they meet the applicable standards. All lettering, color and graphics on
17 pedestrian coverings must conform to the City's Sign code and these guidelines.

1 d. Multi-tenant retail buildings are encouraged to use a variety of weather protection features
2 to emphasize individual storefronts and reduce the architectural scale of the building.
3 e. Figure E.4.2-3 provides an unacceptable and better example.



Figure E.4.2-3. The continuous canopy on top is monotonous and deemphasizes individual storefronts. The bottom example provides a variety of weather protection features and represents a more desirable example.

1 **E.5 Building Corners**

2 INTENT:

3 ♦ To create visual interest and increased activity at public street corners.

4 GUIDELINES:

5 **E.5.1 Building Corners**

6 Architecturally accentuate building corners at street intersections. All new buildings located
7 within 15 feet of a property line at the intersection of Bothell Way with a side street shall
8 employ two or more of the following design elements or treatments to the building corner
9 facing the intersection:

- 10 a. A corner entrance to courtyard, building lobby, atrium, or pedestrian pathway.
- 11 b. Bay window or turret.
- 12 c. Roof deck or balconies on upper stories.
- 13 d. Building core setback "notch" or curved façade surfaces.
- 14 e. Sculpture or artwork, either bas-relief, figurative, or distinctive use of materials.
- 15 f. Change of materials.
- 16 g. Corner windows.
- 17 h. Special lighting.
- 18 i. Special treatment of the pedestrian weather protection canopy at the corner of the
19 building; and/or
- 20 j. Other similar treatment or element approved by the code administrator.



21 *Figure E.5.1-1. To emphasize
22 its street corner location, this
23 building uses a cropped corner,
24 change in building materials,
25 decorative façade elements,
26 and a modulated roofline.*

1 **E.6 Building Design Details**

2 INTENT:

3 ♦ To ensure that buildings have design interest at all observable distances.
4 ♦ To enhance the character and identity of the SG-C and SG-T zones.
5 ♦ To enhance the pedestrian environment.
6 ♦ To encourage creativity in the design of storefronts.

7 DISCUSSION

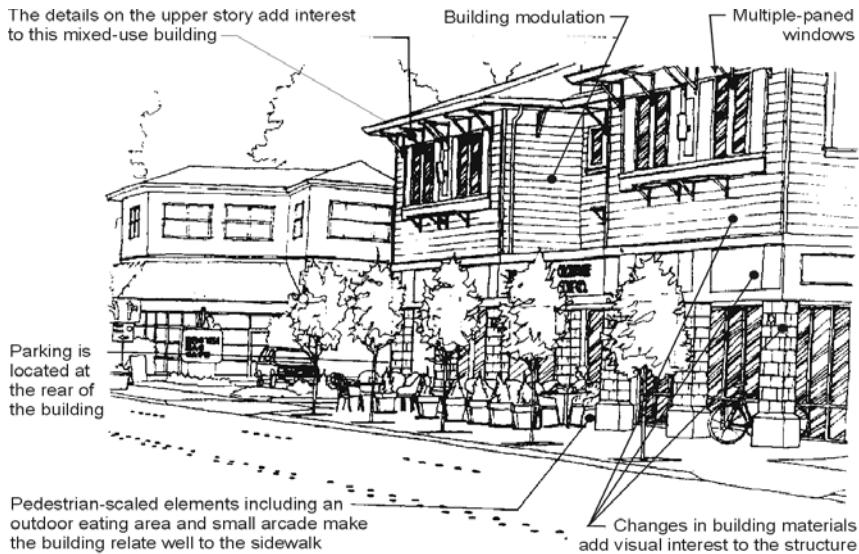
8 When buildings are seen from a distance, the most noticeable qualities are the overall form and
9 color. A three-story commercial building that is 100 feet wide and 35 feet tall must be observed
10 at least 200 feet away in order for the building to fit within a person's cone of vision so its
11 overall shape can be perceived. At that distance, windows, doors, and other major features are
12 clearly visible. However, within 60 feet to 80 feet from the building (approximately the distance
13 across a typical street), a person notices not so much the building's overall form as its individual
14 elements. At closer distances, the most important aspects of a building are its design details,
15 texture of materials, quality of its finishes, and small, decorative elements. In a pedestrian-
16 oriented business area, it is essential that buildings and their contents be attractive up close.
17 Therefore, these Guidelines require all buildings to incorporate design details and small scale
18 elements into their façades.

19 GUIDELINES:

20 **E.6.1 Design Details**

21 All new buildings and individual storefronts shall include on the façades that face a pedestrian-
22 oriented street, park, or pedestrian route at least three of the following design features:

- 23 a. Distinctive rooflines, such as an ornamental molding, entablature, frieze, or other roofline
24 device visible from the ground level. If the roofline decoration is in the form of a linear
25 molding or board, then the molding or board must be at least 8" wide.
- 26 b. Special treatment of windows and doors, other than standard metal molding/framing
27 details, around all ground floor windows and doors, decorative glazing, or door designs.
- 28 c. Decorative light fixtures with a diffuse visible light source or unusual fixture.
- 29 d. Decorative building materials, such as decorative masonry, shingle, brick, or stone.
- 30 e. Individualized patterns or continuous wood details, such as fancy butt shingles (a shingle
31 with the butt end machined in some pattern, typically to form geometric designs),
32 decorative moldings, brackets, trim or lattice work, ceramic tile, stone, glass block, carrera
33 glass, or similar materials. The applicant must submit architectural drawings and material
34 samples for approval.
- 35 f. Use of a landscaping treatment as part of the building's design, such as planters or wall
36 trellises.



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Figure E.6.1-1. The use of different building materials, window treatments, and roofline brackets adds to the visual interest of this building.

- g. Decorative or special railings, grill work, or landscape guards.
- h. Landscaped trellises, canopies, or weather protection.
- i. Decorative artwork, which may be freestanding or attached to the building and may be in the form of mosaic mural, bas-relief sculpture, light sculpture, water sculpture, fountain, free standing sculpture, art in pavement, or other similar artwork. Painted murals or graphics on signs or awnings do not qualify.
- j. Sculptural or hand-crafted signs.
- k. Special building elements, such as pilasters, entablatures, wainscots, canopies, or marquees, which exhibit nonstandard designs.
- l. Other similar features or treatment that satisfies the Intent of the Guidelines as approved by the code administrator.



Figure E.6.1-2. The building provides a number of details that enhance the pedestrian environment, including decorative lighting, planter boxes, decorative awnings, historical plaques, and decorative façade elements.

1 **E.7 Materials**

2 **INTENT:**

3 ◆ To encourage the use of a variety of high-quality compatible materials that will upgrade the visual
4 image of the Bothell Way Mixed-Use zones.

5 **GUIDELINES:**

6 **E.7.1 Materials**

7 The following are allowed only with special detailing, as described below:

- 8 a. Metal siding. When used as a siding material over more than 25 percent of a building's
9 façade visible from a public street, pathway, or park, metal siding must:
 - 10 (1) Have a matte finish in a neutral or earth tone such as buff, gray, beige, tan, cream,
11 white, or a dulled color, such as barn-red, blue-gray, burgundy, ocher, or other color
12 specifically approved by the code administrator.
 - 13 (2) Include two or more of the following elements:
 - 14 i. Visible window and door trim painted or finished in a complementary color.
 - 15 ii. Color and edge trim that cover exposed edges of the sheet metal panels.
 - 16 iii. A base of masonry, stone, or other approved permanent material extending up
17 to at least 2 feet above grade that is durable and satisfies the Intent of the
18 Guidelines. (The intent is to provide more durable materials near grade level.)
 - 19 iv. Other detail/color combinations for metal siding approved by the code
20 administrator, provided design quality and permanence meets the intent of this
21 section.
 - 22 b. Concrete block walls. Concrete block construction used over 25 percent of a building façade
23 visible from a public roadway, pathway, or park must be architecturally treated in one or
24 more of the following ways:
 - 25 (1) Use of textured blocks with surfaces such as split face or grooved.
 - 26 (2) Use of other masonry types, such as brick, glass block, or tile in conjunction with
27 concrete blocks.
 - 28 (3) Use of decorative coursing to break up blank wall areas.
 - 29 (4) Use of matching colored mortar where color is an element of architectural treatment for
30 any of the options above.
 - 31 (5) Other treatment approved by the code administrator.
 - 32 c. Prohibited materials:
 - 33 (1) Mirrored glass.
 - 34 (2) Corrugated fiberglass.
 - 35 (3) Chain link fencing (except for temporary purposes such as a construction site).

- (4) Crushed colored rock or tumbled glass.
- (5) Any sheet materials, such as wood or metal siding, with exposed edges or unfinished edges, or made of nondurable materials.
- (6) EIFS and foam core panel products. Use stucco instead.

E.8 Blank Walls

INTENT:

- ◆ To reduce the visual impact of large, undifferentiated walls.
- ◆ To reduce the apparent size of large walls through the use of various architectural and landscaping treatments.
- ◆ To enhance the character and identity of Lake Forest Park's commercial areas.
- ◆ To ensure that all visible sides of buildings provide visual interest.

GUIDELINES:

E.8.1 Blank Walls

All blank walls (see Definitions) within 50 feet of the street, pedestrian pathway, park, or adjacent property, and also visible from that street, pedestrian pathway, park, or adjacent property, shall be treated in one or more of the following ways:

- a. Install a vertical trellis in front of the wall with climbing vines or plant materials. For large blank wall areas, the trellis must be used in conjunction with other treatments described below;
- b. Provide a landscaped planting bed at least 8 feet wide or a raised planter bed at least 2 feet high and 3 feet wide in front of the wall. Plant materials must be able to obscure or screen at least 50 percent of the wall's surface within 4 years;
- c. Provide artwork (mosaic, mural, sculpture, relief, etc.) over at least 50 percent of the blank wall surface; and/or
- d. Other methods as approved by the code administrator. For example, landscaping or other treatments may not be necessary on a wall that employs high quality building materials (such as brick) and provides desirable visual interest.
- e. Special architectural lighting may be used to highlight a successful treatment.

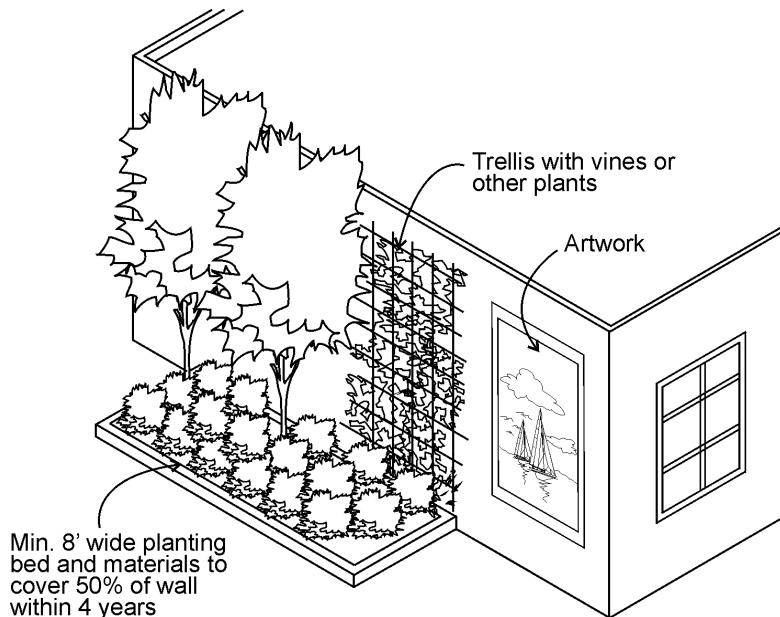


Figure E.8.1-1. Blank wall treatments.

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28 *Figure E.8.1-2. Terraced planting beds effectively screen a large blank wall.*

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1 **E.9 Building Entrances**

2 **INTENT:**

3 ♦ To ensure that buildings and businesses are inviting and accessible.
4 ♦ To encourage pedestrian activity.

5 **GUIDELINES:**

6 **E.9.1 Principal Building Entrances**

7 The principal building entrances (i.e., the building entrance used by commercial customers,
8 residents, or visitors) of all buildings shall feature the following improvements:

- 9 a. Pedestrian covering. Building entrances must be covered by at least 50 square feet of
10 pedestrian weather protection. Entries may satisfy this requirement by being set back into
11 the building façade.
- 12 b. Lighting. Pedestrian entrances must be lit to at least four foot-candles as measured on the
13 ground plane for commercial buildings and two foot-candles for residential buildings.
- 14 c. Building or business name. Entries must be identified with respect to building and/or
15 business.
- 16 d. Visibility. Building entrances must be visible from the roadway and/or major public
17 pedestrian pathway.
- 18 e. Transparency. Entries must feature glass doors, windows, or glazing (window area) near the
19 door so that the visitor and occupant can view people opening the door from the other side
20 (not required for entries leading directly to a single residential dwelling).
- 21 f. Security. To the extent feasible, entries must be visible from areas with high pedestrian
22 activity or where residents can view the entry (passive surveillance).
- 23 g. Architectural or artwork enhancements. Building entrances must be enhanced by one or
24 more of the following measures. Entrances on pedestrian-oriented streets must feature
25 two of the following measures.
 - 26 (1) Special or ornamental doors, windows, or other architectural elements.
 - 27 (2) Special paving or materials (e.g., decorative tilework).
 - 28 (3) Special architectural lighting.
 - 29 (4) Landscaping.
 - 30 (5) Artwork.
 - 31 (6) Adjacent pedestrian-oriented space.

E.9.2 Secondary Public Access for Commercial Buildings

Although these Guidelines require businesses on a pedestrian-oriented street within the SG-C zones to front on streets rather than parking areas, a large number of customers use the “secondary” entry off of a parking area. Such businesses that have secondary public access shall comply with the following measures to enhance secondary public access (applies only to entries used by the public):

- a. Weather protection at least 3 feet deep is required over each secondary entry.
- b. A sign may be applied to the awning provided that the sign complies with other regulations and guidelines.
- c. There must be at least two foot-candles illumination on the ground surface.
- d. Two or more of the design elements noted in E.9.1.g above must be incorporated within or adjacent to the secondary entry.



Figure E.9.2-1. Examples of secondary public access. Note the planters, window sign, and awning.

1 **E.10 Parking Garage Design**

2 INTENT:

3 ♦ To minimize negative visual impacts of parking garages.

4 GUIDELINES:

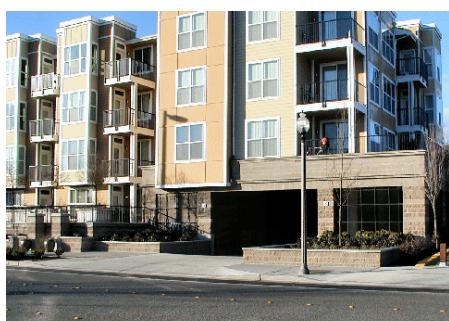
5 **E.10.1 Parking Garage Design**

- 6 a. Parking garages must be designed to obscure the view of parked cars at the ground
7 level.
- 8 b. Where the garage wall is built to the sidewalk edge, the façade shall incorporate a
9 combination of artwork, grillwork, special building material or treatment/design, and/or
10 other treatments as approved by the City that enhance the pedestrian environment.
11 Small setbacks with terraced landscaping elements can be particularly effective in
12 softening the appearance of a parking garage.
- 13 c. Upper-level parking garages must use articulation treatments that break up the massing
14 of the garage and add visual interest.

15 The Following figures are examples of acceptable parking garage treatments.



16 *Figure E.10.1-1. The side of this parking
17 garage includes some storefront retail
23 space (left), decorative grillwork, and a
24 raised brick planter to enhance the
25 pedestrian environment.*



26 *Figure E.10.1-2. Design parking garages to
31 obscure the view of parked cars. Note the
32 landscaping that separates the garage
33 from pedestrians.*



34 *Figure E.10.1-3. This building uses
35 openings on its second level parking area
36 to resemble windows.*

1 F. Lighting

2 F.1 Site Lighting

3 INTENT:

- 4 ◆ To encourage the use of lighting as an integral design component to enhance buildings, landscaping,
5 or other site features.
- 6 ◆ To increase night sky visibility and to reduce the general illumination of the sky.
- 7 ◆ To reduce horizontal light glare and vertical light trespass from a development onto adjacent parcels
8 and natural features.
- 9 ◆ To use lighting in conjunction with other security methods to increase site safety.
- 10 ◆ To prevent the use of lighting for advertising purposes.

11 GUIDELINES:

12 F.1.1 Site Lighting Levels

- 13 a. All publicly accessible areas shall be lighted with average minimum and maximum levels as
14 follows:
 - 15 (1) Minimum (for low or non-pedestrian and vehicular traffic areas) of 0.5 foot candles;
 - 16 (2) Moderate (for moderate or high volume pedestrian areas) of 1-2 foot candles; and
 - 17 (3) Maximum (for high volume pedestrian areas and building entries) of 4 foot candles.
- 18 b. Lighting shall be provided at consistent levels, with gradual transitions between maximum
19 and minimum levels of lighting and between lit areas and unlit areas. Highly contrasting
20 pools of light and dark areas shall be avoided.

21 F.1.2 Light Quality and Shielding

- 22 a. Parking area lighting fixtures shall be full cut-off, dark sky rated and mounted no more than
23 25 feet above the ground, with lower fixtures preferable so as to maintain a human scale.
- 24 b. All fixtures over 15 feet in height shall be fitted with a full cut-off shield.
- 25 c. Pedestrian-scaled lighting (light fixtures no taller than 15 feet) is encouraged in areas of
26 pedestrian activity. Lighting shall enable pedestrians to identify a face 45 feet away in order
27 to promote safety.
- 28 d. Lighting should not be permitted to trespass onto adjacent private parcels nor shall light
29 source (luminaire) be visible at the property line. All building lights shall be directed onto
30 the building itself and/or the ground immediately adjacent to it. The light emissions shall
31 not be visible above the roofline of the building.

32

1 G. Definitions

2 **Access Street.** A private street that is independent of parking area circulation and connects public
3 rights-of-way or provides primary access to and within a site.

4 **Architectural scale** is the perceived height and bulk of a building relative to that of neighboring
5 buildings. A building has “good architectural scale” if its visual size is relatively similar to its neighbors.

6 **Art, Artwork.** A device, element, or feature whose primary purpose is to express, enhance, or illustrate
7 aesthetic quality, feeling, physical entity, idea, local condition, historical or mythical happening, or
8 cultural or social value. Examples of artwork include sculpture, bas-relief sculpture, mural, or unique
9 specially crafted lighting, furniture, pavement, landscaping, or architectural treatment that is intended
10 primarily, but not necessarily exclusively, for aesthetic purpose. Signs, upon approval by the code
11 administrator, may be considered artwork provided they exhibit an exceptionally high level of
12 craftsmanship, special material, or construction, and include decorative devices or design elements that
13 are not necessary to convey information about the business or product. Signs that are primarily names
14 or logos are not considered art.

15 **Articulation.** Visually breaking up a building façade into intervals by including repetitive features, such
16 as broken rooflines, chimneys, entrances, distinctive window patterns, street trees, and modulation.

17 **Balcony.** An outdoor space built as an above-ground platform projecting from the wall of a building and
18 enclosed by a parapet or railing.

19 **Bas-relief.** A sculptural carving, embossing, or casting that projects very little from the background.

20 **Bay Window.** A window that protrudes from the main exterior wall. Typically, the bay contains a
21 surface which lies parallel to the exterior wall, and two surfaces which extend perpendicularly or
22 diagonally out from the exterior wall. To qualify as a bay, the bay must contain a window pane which
23 extends at least 60 percent of the length and 35 percent of the height of the surface of the bay which
24 lies parallel to the exterior wall. There need not be windows in the surface which extend out from the
25 exterior wall.

26 **Blank Walls.** Walls subject to "blank wall" requirements meet the following criteria:

27

- 28 • Any wall or portion of a wall that has a surface area of 400 square feet of vertical surface
without a window, door, or building modulation or other architectural feature.
- 29 • Any ground level wall surface or section of a wall over 4 feet in height at ground level that is
30 longer than 15 feet as measured horizontally without having a ground level window or door
31 lying wholly or in part within that 15-foot section.

32 **code administrator.** The Lake Forest Park Planning and Building Director or his or her designee.

33 **Courtyard.** A landscaped space enclosed on at least three sides by a single structure.

34 **Curb Cut.** A depression in the curb for the purpose of accommodating a driveway that provides
35 vehicular access between private property and the street.

1 **Deck.** A roofless outdoor space built as an above-ground platform projecting from the wall of a building
2 and connected to the ground by structural supports.

3 **Exterior Insulation and Finish System (EIFS):** EIFS is an exterior wall cladding that utilizes rigid insulation
4 boards on the exterior of the wall sheathing with a plaster appearance exterior skin.

5 **Façade.** Any portion of an exterior elevation of a building extending from the grade of the building to
6 the top of the parapet wall or eaves, for the entire width of the building elevation.

7 **Feasible.** For the purpose of these guidelines, an action or element is “feasible” if it can be
8 accomplished within standard construction and development practices, as determined by the code
9 administrator. Generally, an action or element is considered infeasible only if it is physically impossible
10 or if it substantially alters the intent of the project. An element or action may be considered feasible
11 even if it raises the cost of that aspect or element of the project.

12 **Frontage.** As used in the code, frontage refers to the length of a property line along a street.

13 **Front Yard.** The area between the street and the nearest building façade.

14 **Horizontal Modulation.** Refers to upper level building step backs. For example, this could include a
15 building where two floors of the building front directly on the sidewalk, but the third floor is set back a
16 distance from the front facade, and thus it may not even be visible from the sidewalk and portions of
17 the street below.

18 **Landscaping.** An area is considered to be landscaped if it is:

- 19 Planted with vegetation in the form of hardy trees, shrubs, or grass or evergreen ground
20 cover maintained in good condition.
- 21 Occupied by sculptures, fountains or pools, benches, or other outdoor furnishings.
- 22 Occupied by such recreational facilities as playground equipment, swimming pools, game
23 courts, etc.

24 **LFPMC.** Lake Forest Park Municipal code.

25 **Major Exterior Remodel.** A proposed improvement to any existing building structure or property that
26 changes the exterior appearance of the property and meets either of the criteria below:

- 27 Estimated value of construction exceeds 50 percent of the value of the existing built
28 facilities as determined by the City's building valuation procedure.
- 29 Construction includes an addition to extension of an existing building that increases gross
30 floor area by 1,000 sq. ft.

31 **Minor Exterior Remodel.** Any improvement that changes the visual appearance or exterior
32 configuration of a building structure or property, and which has a value less than 50 percent of the
33 existing built facilities as determined by the City's building valuation procedure. Painting and restorative
34 maintenance are considered minor remodels.

1 **Modulation.** In the Guidelines, modulation is a stepping back or projecting forward of portions of a
2 building face within specified intervals of building width and depth, as a means of breaking up the
3 apparent bulk of a structure's continuous exterior walls.

4 **Pedestrian-Oriented Building Façades.** Ground floor façades which employ at least one of the following
5 characteristics:

6 • Transparent window areas or window displays along at least 75 percent of the ground floor
7 façade. The window area must cover the area between 2 feet and 8 feet above the sidewalk
8 or walkway surface.

9 • A combination of sculptural, mosaic, or bas-relief artwork, and transparent window areas or
10 window displays (as described above) over at least 75 percent of the ground floor façade.

11 **Pedestrian-Oriented Space.** An area between a building and a street, access road, or along a pedestrian
12 path which promotes visual and pedestrian access onto the site and which provides pedestrian-oriented
13 amenities and landscaping to enhance the public's use of the space for passive activities such as resting,
14 reading, picnicking, etc.

15 **Pedestrian-Oriented Use (or Business).** A commercial enterprise whose customers commonly arrive by
16 foot; or whose signage, advertising, window display, and entryways are oriented toward pedestrian
17 traffic. Pedestrian-oriented businesses may include restaurants, retail shops, personal service
18 businesses, travel services, banks (except drive-through windows), and similar establishments.

19 **Scale, Human.** The perceived size of a building relative to a human being. A building is considered to
20 have "good" human scale if there is an expression of human activity or use that indicates the building's
21 size. For example, traditionally sized doors, windows, and balconies are elements that respond to the
22 size of the human body, so these elements in a building indicate a building's overall size.

23 **Scale, Architectural.** The perceived relative height and bulk of a building relative to that of neighboring
24 buildings. A building's apparent height and bulk may be reduced by modulating façades.

25 **Side Street.** The following are side streets: 148th Street SW, 156th Street SW, 176th Street SW, 188th
26 Street SW, 196th Street SW, 200th Street SW, and 208th Street SW.

27 **Streetscape.** The streetscape is the visual character of a street as determined by various elements such
28 as structures, greenery, open space, views, etc.

29 **Vertical Modulation.** A stepping back or projecting forward vertical walls of a building face, within
30 specified intervals of building width and depth, as a means of breaking up the apparent bulk of a
31 structure's continuous exterior walls.

Chapter 18.46 SG-C SOUTHERN GATEWAY – CORRIDOR

Sections:

- [18.46.010](#) Purpose.
- [18.46.020](#) Permitted uses – Commercial and nonresidential.
- [18.46.030](#) Permitted uses – Primary and accessory residential.
- [18.46.040](#) Limitations on use.
- [18.46.050](#) Conditional uses.
- [18.46.060](#) Building height.
- [18.46.070](#) Setbacks.
- [18.46.080](#) Land coverage.
- [18.46.090](#) Screening and landscaping.
- [18.46.100](#) Signs.
- [18.46.110](#) Parking requirements and traffic impact mitigation.
- [18.46.120](#) Southern gateway – corridor and transition zones design guidelines – Adopted – Rules of interpretation.
- [18.46.130](#) Southern gateway – corridor and transition zones design guidelines – Application – Effect.
- [18.46.140](#) Setbacks and north-south access road requirement.
- [18.46.150](#) Administration.
- [18.46.160](#) Bonds or other financial security.

18.46.010 Purpose.

The intent of the SG-C zone is to:

- A. Encourage neighborhood and community scale residential and commercial uses which provide services to the local community, a greater range of economic opportunities, a pleasant residential environment and a focus for the local community.
- B. Support an active, walkable mixed use center.
- C. Create an attractive gateway and streetscape character.
- D. Improve the intersections along Bothell Way and local vehicular and pedestrian circulation.
- E. Protect the livability and attractiveness of residential neighborhoods.
- F. Implement the city's environmental sustainability objectives. (Ord. 1057 § 2, 2013)

18.46.020 Permitted uses – Commercial and nonresidential.

The following commercial and nonresidential uses are permitted in the SG-C zone, subject to other general provisions as set forth in this title, except where modified by this chapter:

- A. Retail Sales of Food and Commodities, Which Involve Only Incidental and Limited Fabrication and Assembly. Uses excluded from this zone would include auto service stations, sale of gasoline or other fuels, car washes, and repair or sale of heavy equipment, boats, tires and motor vehicles.
- B. Business offices and uses rendering professional, personal, and instructional services, such as real estate or insurance brokerages, consultants, medical or dental clinics, technical training, health clubs, and repair of jewelry, eyeglasses, clothing, household appliances and tools, or other such similar uses; excluding vehicle or tool rentals, outdoor pet sales and housing (kennels).
- C. Marijuana retailers licensed by the state of Washington Liquor Control Board and as defined in Chapter [18.08](#) LPMC.
- D. Government and institutional buildings and uses, including but not limited to police stations, schools, educational facilities, libraries, administrative offices, and other public service uses that are compatible with the intent of the SG-C zone.
- E. Day care facilities.
- F. Public utilities.
- G. Adult use establishments; provided, however, that the operation of an adult use establishment shall be prohibited within 660 feet of any residential zone; and provided further, that adult use establishments shall not be operated concurrently within 660 feet of, nor within the same structure as, the operation of any other adult use establishment; and provided further, that no adult use establishment shall be located within 660 feet of schools, licensed day care centers, public parks, community centers or public libraries or churches which conduct religious or educational classes for minors. (Ord. 1095 § 11, 2015; Ord. 1057 § 2, 2013)

18.46.030 Permitted uses – Primary and accessory residential.

The following residential uses are permitted in the SG-C zone, subject to general provisions as set forth in this title, except where modified by this chapter:

- A. Multiple dwelling units.
- B. Senior citizen apartments.
- C. Convalescent, nursing and retirement homes. (Ord. 1057 § 2, 2013)

18.46.040 Limitations on use.

Every use locating in the SG-C zone shall be subject to the following further conditions and limitations:

- A. Residential uses are not permitted as separate projects; they must be developed in combination with commercial or nonresidential uses as part of a single site development plan.
- B. Business and residential portions of a building must be separated by soundproof walls, floors, equipment, utilities or other suitable architectural features or appurtenances.
- C. All businesses, services, repair, processing, storage or merchandise displays shall be conducted wholly within an enclosed building except for the following:
 1. Off-street parking or loading.
 2. Storage and sale of goods in connection with an established use under the provisions of a temporary use permit or special event.
 3. Merchandise displays which are located in the SG-C zone where proper provision has been made for screening and safe pedestrian and vehicular passage.
 4. Small outdoor display areas, not more than 100 square feet in footprint, associated with permanent indoor retail establishments; provided, that the merchandise is brought inside when the business is not open.
 5. Outdoor eating and drinking areas that do not require permanent construction and are associated with permanent indoor establishments.

(Ord. 1057 § 2, 2013)

18.46.050 Conditional uses.

- A. Drive-through window services.
- B. Individual commercial and nonresidential uses shall contain a maximum of no more than 60,000 square feet in building footprint area (as measured on the ground) per use. Uses greater than 60,000 square feet in building footprint area (as measured on the ground) and not more than 100,000 are only permitted after obtaining a conditional use permit (Chapter [18.54 LFPMC](#)).
- C. Transit facilities such as park-and-ride and kiss-and-ride lots. (Ord. 1057 § 2, 2013)

18.46.060 Building height.

- A. The maximum building height limit in the SG-C zone, except for properties located between NE 145th Street and NE 147th Street, shall not exceed 55 feet. Additionally, for structures near properties zoned single-family residential (including the SG-SFR zone), the maximum height shall not exceed 35 feet plus one foot in height for every one foot more than 20 feet (measured horizontally) away from the property zoned single-family residential, up to a maximum height of 55 feet (i.e., maximum height = 35 feet + distance of portion of the structure from the SFR zone minus 20 feet).

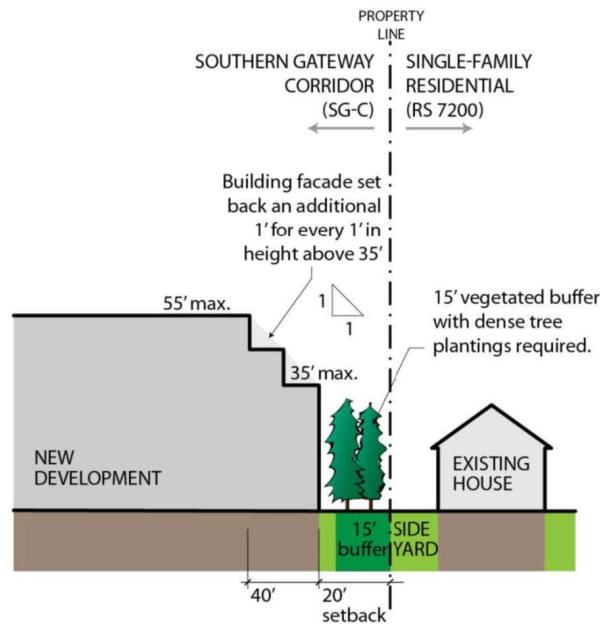


Figure 18.46.060-1. Maximum height of buildings near a single-family zone. This figure also illustrates the landscape screen called for in LGPMC 18.46.070.

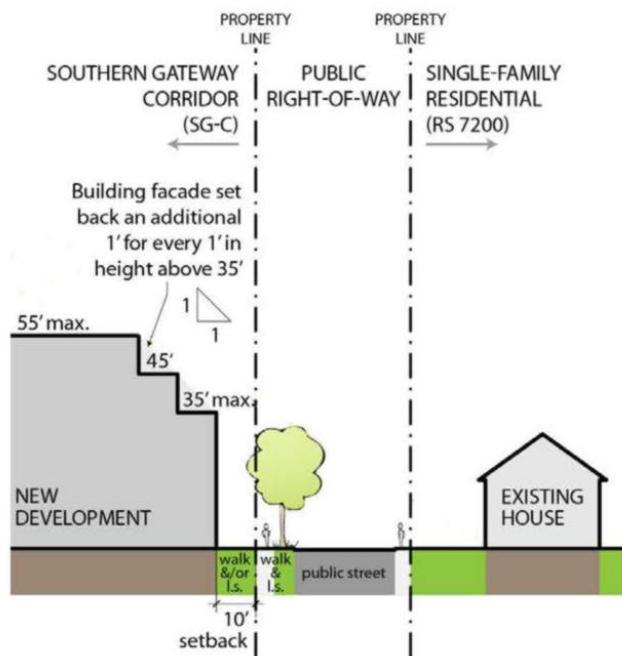


Figure 18.46.060-2. Maximum height of buildings across the street from a single-family zone.

B. For structures directly across the street from properties zoned single-family residential (including the SG-SFR zone), the maximum height shall not exceed 35 feet plus one foot in height for every one foot more than 10 feet (measured horizontally) away from the street right-of-way, up to a maximum height of 55 feet (i.e., maximum height = 35 feet + distance of portion of the structure from the SFR zone minus 10 feet).

C. Buildings on properties located between NE 145th Street and NE 147th Street shall not exceed 55 feet except as noted in subsection E of this section. Additionally, for structures directly adjacent to properties zoned single-family residential (including the SG-SFR zone), the maximum height shall not exceed 35 feet plus one foot in height for every one foot more than 20 feet (measured horizontally) away from the property zoned single-family residential, up to a maximum of 75 feet in height (i.e., maximum height = 35 feet + distance of portion of the structure from the SFR zone minus 20 feet).

D. For structures located between NE 145th Street and NE 147th Street and directly across the street from properties zoned single-family residential (including the SG-SFR zone), the maximum height shall not exceed 35 feet plus one foot in height for every one foot more than 10 feet (measured horizontally) away from the public right-of-way, up to a maximum 75 feet in height (i.e., maximum height = 35 feet + distance of portion of the structure from the SFR zone minus 10 feet).

E. Buildings on properties located between NE 145th Street and NE 147th Street may be up to 75 feet in height above grade; provided, that the restrictions noted in subsections C and D of this section are met and all of the following features or conditions are provided:

1. A public open space equivalent to two percent of the project site area and meeting the provisions of [southern.gateway – corridor and transition zones design guidelines](#) for pedestrian open space is provided. This space must be in addition to the space otherwise required by the design guidelines.
2. The building is set back at least 20 feet from the 12-foot setback required by LFPMC [18.46.070](#) for Bothell Way NE right-of-way and a Type I or Type II vegetated screen meeting the requirements of the [southern.gateway – corridor and transition zones design guidelines](#) is planted along the building face. If the building features a pedestrian-oriented facade facing at least 75 percent of the building facade facing Bothell Way, then the city may relax requirement for the landscaping of the buffer.
3. For structures located between NE 145th Street and NE 147th Street and directly across the street from properties zoned SG – transition, the maximum height shall not exceed 55 feet plus one foot in height for every one foot more than 10 feet (measured horizontally) away from the public right-of-way on the boundary between SG – transition and SG – corridor, up to a maximum 75 feet in height. (Ord. 1057 § 2, 2013)

18.46.070 Setbacks.

Minimum setback requirements in the SG-C zone shall be:

- A. No front yard is required facing Bothell Way except that all buildings and structures and other site features along a public right-of-way must be set back from the curb to allow a 12-foot-wide strip for a combination of sidewalk and street landscaping and, between NE 145th Street and NE 147th Street, an additional eight-foot-wide strip for a landscaped buffer. The eight-foot landscaped buffer must be Type I, II or III landscaping noted in Section C.3.1, Landscape types, of the [SG – corridor and transition design guidelines](#) and as approved by the city. If the building features a pedestrian-oriented facade facing at least 75 percent of the building facade facing Bothell Way, then the city may relax requirement for the landscaping of the buffer. See also [southern.gateway – corridor and transition zones design guidelines](#). Buildings facing single-family residential zones, without pedestrian-oriented facades as defined in the [corridor and transition zones design guidelines](#), must be set back at least eight feet from the public right-of-way to reduce visual impact to nearby residences (see Figure [18.46.060-2](#));
- B. No side yards are required except at least a 10-foot building setback along property lines directly adjacent to a single-family residential zone (including the SG-SFR zone); and
- C. No rear yards are required except at least a 20-foot building setback along property lines directly adjacent to a single-family residential zone (including the SG-SFR zone). (Ord. 1057 § 2, 2013)

18.46.080 Land coverage.

A. No maximum land coverage requirements, provided other provisions of this title, including stormwater management and open space requirements, are met.

B. All new development in the SG-C zone between NE 145th Street and NE 147th Street shall have at least a 0.5 floor area ratio (FAR). The FAR shall be calculated by dividing the “floor area” by the “lot area” as those terms are defined in Chapter [18.08](#) LFPMC, except that for the purpose of this provision, structured parking and indoor vehicle areas may be included in the calculation of “floor area.” (Ord. 1057 § 2, 2013)

18.46.090 Screening and landscaping.

All sites in the SG-C zone must have adequate screening and landscaping, subject to the [southern.gateway – corridor design guidelines](#). The provisions of Chapter [16.14](#) LFPMC (Tree Canopy Preservation and Enhancement) shall apply; provided, that the canopy coverage goal established in LFPMC [16.14.080\(A\)](#) shall be five percent for the SG-C zone for nonparking areas and 30 percent for open parking lots. Also, the provisions under LFPMC [16.14.080\(B\)](#) regarding designating a tree tract equal to five percent of the gross project area shall not apply. (Ord. 1057 § 2, 2013)

18.46.100 Signs.

Signs are limited to those provided for in Chapter [18.52](#) LFPMC and the [southern.gateway – corridor design guidelines](#). (Ord. 1057 § 2, 2013)

18.46.110 Parking requirements and traffic impact mitigation.

A. All parking in the southern gateway – corridor shall be provided in accordance with the following:

1. Provide one stall for every 250 square feet of commercial space.
2. Provide 1.25 stalls for every dwelling unit. Where the total quota results in a fraction, the next highest full unit shall be provided.
3. The applicant may apply for a parking reduction for conditions that reduce the actual parking need such as joint use, special populations, etc. The code administrator may allow a parking reduction if it is justified by a parking occupancy analysis prepared by a licensed transportation planner with special qualifications in parking analysis.

B. The applicant shall submit to the city a traffic and parking impact analysis identifying the increases in traffic and off-site parking demand. The analysis shall be prepared by a licensed professional transportation engineer. The applicant shall be responsible for implementing both on-site and off-site mitigation measures that the code administrator determines necessary to prevent significant adverse impacts to transportation systems and the surrounding area. Specifically, necessary mitigation measures, such as on-site and off-site traffic calming measures, must be taken to prevent cut-through traffic and additional parking demand on streets in the surrounding area. (Ord. 1057 § 2, 2013)

18.46.120 Southern gateway – corridor and transition zones design guidelines – Adopted – Rules of interpretation.

The Lake Forest Park ["Southern Gateway – Corridor and Transition Zones Design Guidelines,"](#) dated March 28, 2013, are adopted as the guidelines applicable in the southern gateway – corridor and transition zones and incorporated by reference herein. (Ord. 1057 § 2, 2013)

18.46.130 Southern gateway – corridor and transition zones design guidelines – Application – Effect.

Except as otherwise provided, any person who plans to develop or redevelop within the southern gateway – corridor zone shall apply to have the proposed project processed and reviewed according to this title. An accepted application shall be reviewed under the ["southern gateway – corridor and transition zone design guidelines,"](#) which shall take precedence over and supersede any conflicting provision of this title, including provisions incorporated by reference into this title. (Ord. 1057 § 2, 2013)

18.46.140 Setbacks and north-south access road requirement.

Where reasonably necessary to mitigate impacts disclosed by the traffic analysis prepared pursuant to LFPSC [18.46.110\(B\)](#), the city's review thereof and/or the environmental review process, approval of development in the SG-C zone between NE 145th Street and NE 147th Street may be conditioned upon construction of a commensurate portion of a north-south access street where the subject property overlaps or abuts the planned alignment of such street and where the proposed development is of a nature that the code administrator finds that this requirement is reasonable in light of the development's impacts. The street will run north and south generally along the eastern edge of the SG-C zone. The street will be approximately 60 feet wide from backside of sidewalk to backside of sidewalk (see Figure [18.46.140-1](#)). The roadway design must be submitted to the city for approval. In the absence of other direction from the code administrator, the roadway will generally consist of two 10-foot-wide travel lanes, two seven-foot-wide parking lanes (or widened sidewalks) and two 13-foot-wide sidewalks plus planting areas. (Sidewalks plus planting strips together must be at least 13 feet wide.)

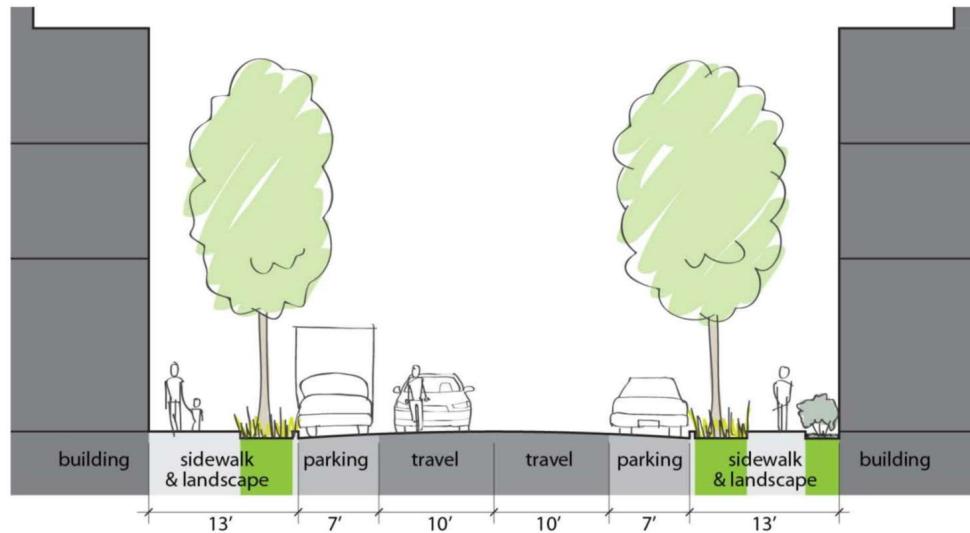


Figure 18.46.140-1. Preliminary N-S access street section.

(Ord. 1057 § 2, 2013)

18.46.150 Administration.

The provisions of this chapter and the ["southern gateway – corridor and transition zones design guidelines"](#) shall be administered via a commercial site development permit (CSDP) issued pursuant to Chapter [18.48](#) LFPSC, as follows:

A. If the proposed development is: (1) less than 30,000 square feet in total building footprint, and (2) less than 45,000 square feet in total property area, and (3) involves only one building, and (4) does not involve phased development (over more than two years), the CSDP shall be decided upon by the code administrator as a Type III administrative decision under LFPSC [16.26.030\(C\)](#), [16.26.180](#) and [16.26.190](#).

B. If the project is: (1) more than 30,000 square feet in total building footprint, or (2) more than 45,000 square feet in total property area, or (3) involves more than one building, or (4) involves phased development (over more than two years), the code administrator shall make a recommendation on the CSDP as provided in LFPSC [16.26.080](#), Type I applications – Code administrator's recommendation, and the procedures for a hearing examiner decision stated in LFPSC [16.26.090](#) through [16.26.110](#) shall apply. (Ord. 1057 § 2, 2013)

18.46.160 Bonds or other financial security.

The city may require a bond or other financial security to ensure compliance with any aspect of a permit or approval under this chapter. (Ord. 1057 § 2, 2013)

**The Lake Forest Park Municipal Code is current through
Ordinance 1179, passed June 14, 2018.**

Disclaimer: The City Clerk's Office has the official version of the Lake Forest Park Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

City Website: <http://www.cityofflp.com/> (<http://www.cityofflp.com/>)

City Telephone: (206) 368-5440

Code Publishing Company (<https://www.codepublishing.com/>)

Chapter 18.47

SG-T SOUTHERN GATEWAY – TRANSITION

Sections:

- [18.47.010](#) Purpose.
- [18.47.020](#) Permitted uses – Commercial and nonresidential.
- [18.47.030](#) Permitted uses – Primary and accessory residential.
- [18.47.040](#) Limitations on use and minimum residential density.
- [18.47.050](#) Conditional uses.
- [18.47.060](#) Building height.
- [18.47.070](#) Setbacks and north-south access road requirement.
- [18.47.080](#) Land coverage.
- [18.47.090](#) Screening, landscaping and tree retention.
- [18.47.100](#) Signs.
- [18.47.110](#) Parking requirements and traffic impact mitigation.
- [18.47.120](#) Southern gateway – corridor and transition zones design guidelines – Adopted – Rules of interpretation.
- [18.47.130](#) Southern gateway – corridor and transition zones design guidelines – Application – Effect.
- [18.47.140](#) Administration.
- [18.47.150](#) Bonds or other financial security.

18.47.010 Purpose.

The intent of the SG-T zone is to:

- A. Encourage small to moderate scale neighborhood and community oriented residential and commercial uses which provide services to the local community, a greater range of economic opportunities and housing choices, a pleasant residential environment and a focus for the local community.
- B. Serve as transition between the more intense and larger scale development envisioned along Bothell Way and the smaller, single-family character to the north and east.
- C. Support an active, walkable mixed use center.
- D. Protect the livability and attractiveness of residential neighborhoods.

The SG-T zone should provide for increased diversity for desirable business, commercial, civic, recreation, employment, and housing opportunities in a manner that is compatible with the residential character and scale of the local neighborhood. (Ord. 1057 § 3, 2013)

18.47.020 Permitted uses – Commercial and nonresidential.

The following commercial and nonresidential uses are permitted in the SG-T zone, subject to the off-street parking, [southern gateway – corridor and transition zones design guidelines](#) and other general provisions as set forth in this title, except where modified by this chapter:

- A. Retail sales of food and commodities, which involve only incidental and limited fabrication and assembly. Uses excluded from this zone would include auto service stations, sale of gasoline or other fuels, and car washes, repair or sale of heavy equipment, boats, tires and motor vehicles, sale of alcohol for on-premises consumption except in a restaurant with a license from the Washington State Liquor Control Board.
- B. Business offices and uses which render professional, personal, and instructional services, such as real estate or insurance brokerages, consultants, medical or dental clinics, technical training, health clubs, and repair of jewelry, eyeglasses, clothing, household appliances and tools, or other such similar uses; excluding vehicle or tool rentals, pet sales and veterinary clinics.
- C. Government buildings and uses, including but not limited to community centers, police stations, libraries, administrative offices, and other public service uses that are compatible with the intent of the SG-T zone.
- D. Day care facilities.
- E. Public utilities.
- F. Electric vehicle charging stations.
- G. In-home businesses and services. (Ord. 1057 § 3, 2013)

18.47.030 Permitted uses – Primary and accessory residential.

The following residential uses are permitted in the SG-T zone, subject to the off-street parking, [southern gateway – corridor and transition zones design guidelines](#) and other general provisions as set forth in this title, except where modified by this chapter:

- A. Multiple dwelling units.

B. Single-family dwelling units are permitted in the SG-T zone; provided, that no single-family dwelling units shall front on the proposed north-south road along the west edge of the transition zone and single-family dwelling units shall make up no more than 50 percent of the residential units in the SG-T zone. Regardless of the number of single-family dwelling units in the transition zone, the minimum density in LFPSC [18.47.040\(E\)](#) shall apply. Additionally, for single-family residences in the SG-T zone, the Lake Forest Park [southern.gateway-single-family.residential.zone.design.guidelines](#) shall also apply.

C. Senior citizen apartments.

D. Convalescent, nursing and retirement homes. (Ord. 1057 § 3, 2013)

18.47.040 Limitations on use and minimum residential density.

Every use locating in the SG-T zone shall be subject to the following further conditions and limitations:

A. Buildings facing the north-south connector road (the envisioned street as described in LFPSC [18.47.070](#)) shall feature either:

1. Ground floor commercial spaces and uses facing the connector road over at least 85 percent of the building frontage; or
2. At least 55 square feet of public open space for every one linear foot of connector road street frontage adjacent to the development. The public open space shall be a park, plaza or other publicly accessible and usable open space approved by the code administrator. Buildings featuring ground level units facing the connector road shall feature ground floors with at least 12 feet from floor to ceiling and have entries that meet the Americans with Disabilities Act standards so that they may be used for commercial activities;
3. Option 2 above notwithstanding, buildings over 35 feet in height facing the connector road must feature ground floor commercial spaces and uses over at least 85 percent of the building frontage;

B. Individual commercial and nonresidential uses within a structure shall contain no more than 40,000 square feet per use on a single floor. Uses greater than 40,000 square feet on a single floor and not more than 60,000 square feet on a single floor are only permitted after obtaining a conditional use permit (LFPSC [18.47.050](#)). For the purposes of this subsection, each residential unit is considered a separate use;

C. Business and residential portions of a building must be separated by soundproof walls, floors, equipment, utilities or other suitable architectural features or appurtenances;

D. All businesses, services, repair, processing, storage or merchandise displays shall be conducted wholly within an enclosed building except for the following:

1. Off-street parking or loading;
2. Storage and sale of goods in connection with an established use under the provisions of a temporary use permit or special event;
3. Merchandise displays which are located in the SG-C zone where proper provision has been made for screening and safe pedestrian and vehicular passage;
4. Small outdoor display areas, not more than 100 square feet in footprint, associated with permanent indoor retail establishments; provided, that the merchandise is brought inside when the business is not open;
5. Temporary outdoor eating and drinking areas associated with permanent indoor establishments;

E. All development must include at least 25 dwelling units per net buildable acre of the portion of the site being developed. Roadways (including sidewalks and street landscaping), protected critical areas (e.g., wetlands) and common open spaces accessible to the general public are not included in the “net buildable area” calculation;

F. Drive-through window services are prohibited; and

G. Manufacturing that requires special or heavy equipment (e.g., professional quality lathes, presses, etc.) or that uses toxic chemicals is prohibited. Fabrication that uses small scale personally operated equipment such as a sewing machine or reprographic equipment may be permitted subject to the code administrator's approval. (Ord. 1057 § 3, 2013)

18.47.050 Conditional uses.

A. Individual commercial and nonresidential uses within a structure shall contain a maximum of 60,000 square feet in building footprint area (as measured on the ground) per use. Uses greater than 60,000 square feet in building footprint area (as measured on the ground) and not more than 100,000 are only permitted after obtaining a conditional use permit (Chapter [18.54](#) LFPSC).

B. Transit facilities such as park-and-ride and kiss-and-ride lots. A kiss-and-ride lot is a small parking and drop-off area where people can wait to pick up passengers arriving on transit. (Ord. 1057 § 3, 2013)

18.47.060 Building height.

A. The maximum building height limit in the SG-T zone shall not exceed 45 feet, except that portions of structures at least 100 feet from a single-family residential zone (including the SG-SFR zone) may be up to 55 feet in height. Additionally, for structures near properties zoned single-family residential (including the SG-SFR zone), the maximum height shall not exceed 35 feet, measured to the midpoint of the slope of a pitched roof (see Figure 18.45.070-1), plus one foot in height for every one foot more than 20 feet (measured horizontally) away from the property zoned single-family residential, up to a maximum height of 45 feet (i.e., maximum height = 35 feet + distance of portion of the structure from the SFR zone minus 20 feet).

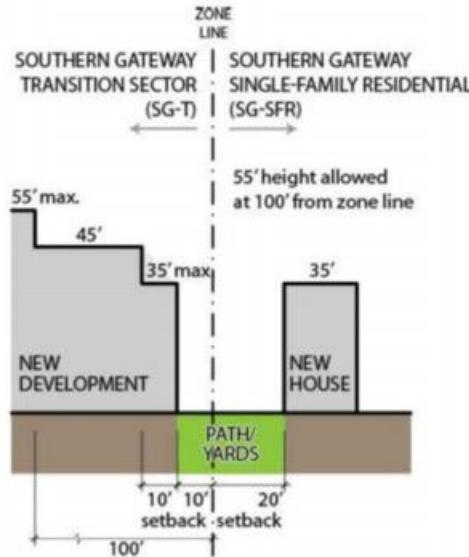


Figure 18.47.060-1. Maximum height of buildings near the southern gateway – single-family residential zone.

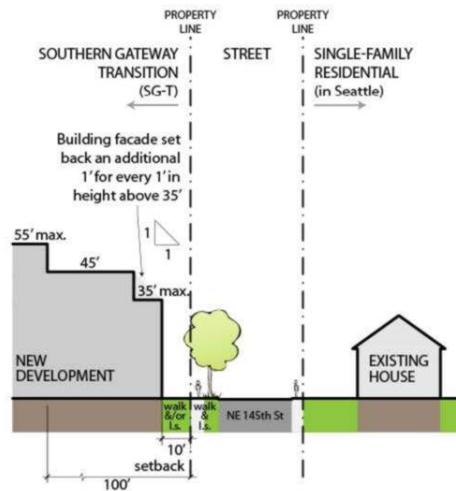


Figure 18.47.060-2. Maximum height of buildings across the street from a single-family zone (NE 145th Street is the only location where existing single-family residences are across the street from the southern gateway – transition zone).

B. For structures directly across the street from properties zoned single-family residential (including the SG-SFR zone), the maximum height shall not exceed 35 feet measured to the midpoint of the slope of a pitched roof, plus one foot in height for every foot more than 10 feet (measured horizontally) away from the street right-of-way, up to a maximum height of 45 feet (i.e., maximum height = 35 feet + distance of portion of the structure from the SFR zone minus 10 feet). (Ord. 1057 § 3, 2013)

18.47.070 Setbacks and north-south access road requirement.

A. Where reasonably necessary to mitigate impacts disclosed by the traffic analysis prepared pursuant to LFPMC 18.47.110(B), the city's review thereof and/or the environmental review process, approval of development in the SG-T zone between NE 145th Street and NE 147th Street may be conditioned upon construction of a north-south access street. The street will run north and south generally along the western edge of the SG-T zone. The street will be approximately 60 feet wide from backside of sidewalk to backside of sidewalk (see Figure 18.47.070-1 below). The roadway design must be submitted to the city for approval. In the absence of other direction from the code administrator, the roadway will generally consist of two 10-foot-wide travel lanes, two seven-foot-wide parking lanes (or widened sidewalks) and two 13-foot-wide sidewalks plus planting areas. (Sidewalks plus planting strips together must be at least 13 feet wide.)

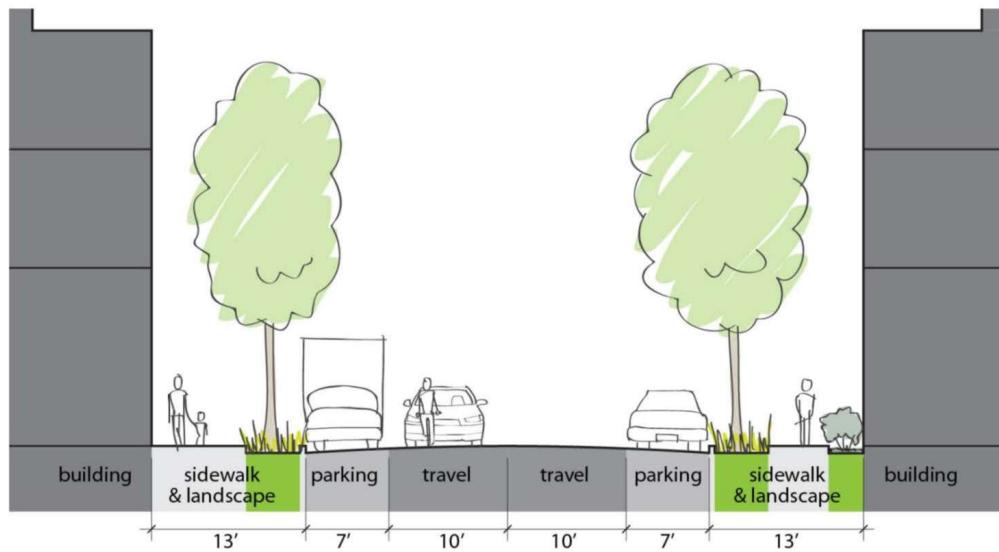


Figure 18.47.070-1. Preliminary N-S access street section.

B. Minimum setback requirements in the SG-T zone shall be:

1. Front Yard. No requirement for yards facing the N-S access street. See also [southern gateway – corridor and transition zones design guidelines](#). For buildings facing single-family residential zones and also without pedestrian facades, buildings must be set back at least 10 feet from the public right-of-way to reduce visual impact to nearby residences.
2. No side yards required except at least a 10-foot building setback along zone boundary lines directly adjacent to a single-family residential zone (including the SG-SFR zone).
3. No rear yards required except at least a 10-foot building setback along zone boundary lines directly adjacent to a single-family residential zone (including the SG-SFR zone). (Ord. 1057 § 3, 2013)

18.47.080 Land coverage.

No maximum land coverage requirements provided other provisions of this title, including stormwater management and open space requirements, are met. (Ord. 1057 § 3, 2013)

18.47.090 Screening, landscaping and tree retention.

A. All sites in the SG-T zone must have adequate screening and landscaping, subject to the [southern gateway – corridor and transition zones design guidelines](#).

B. The provisions of Chapter [16.14](#) LFPMC (Tree Canopy Preservation and Enhancement) shall apply; provided, that the canopy coverage goal established in LFPMC [16.14.080\(A\)](#) shall be 10 percent for the SG-T zone for nonparking areas and 30 percent for open parking lots. Also, the provisions under LFPMC [16.14.080\(B\)](#) regarding designating a tree tract equal to five percent of the gross project area shall not apply. (Ord. 1057 § 3, 2013)

18.47.100 Signs.

Signs are limited to those provided for in Chapter [18.52](#) LFPMC and the [southern gateway – corridor and transition zones design guidelines](#). (Ord. 1057 § 3, 2013)

18.47.110 Parking requirements and traffic impact mitigation.

A. All parking in the southern gateway – transition zone shall be provided in accordance with the following:

1. Provide one stall for every 250 square feet of commercial space.
2. Provide 1.25 stalls for every dwelling unit, except that detached single-family dwelling units shall have two parking stalls per dwelling unit, plus either at least one additional stall on site for visitors or, for those residences that do not include on-premises space for visitor parking, one shared stall per three dwellings and located either on-street or within a small parking lot containing no more than eight spaces. Any additional off-site visitor parking space shall be located not more than 200 feet from the residence it serves. Where the total number of parking spaces required by this section results in a fraction, the next highest full unit shall be provided.
3. The applicant may apply for a parking reduction for conditions that reduce the actual parking need such as joint use, special populations, etc. The code administrator may allow a parking reduction if it is justified by a parking occupancy analysis prepared by a licensed transportation planner with special qualifications in parking analysis.

4. The total number of required parking spaces may be satisfied in part by use of excess parking spaces if provided as part of a contiguous development approved under LFPMC [18.45.120\(B\)](#).

B. The applicant shall submit to the city traffic and parking impact analysis identifying the increases in traffic and off-site parking demand. The analysis shall be prepared by a licensed professional transportation engineer. The applicant shall be responsible for implementing both on-site and off-site mitigation measures that the code administrator determines necessary to prevent significant adverse impacts to transportation systems and the surrounding area. Specifically, necessary mitigation measures, such as on-site and off-site traffic calming measures, must be taken to prevent cut-through traffic and additional parking demand on streets in the surrounding area. (Ord. 1057 § 3, 2013)

18.47.120 Southern gateway – corridor and transition zones design guidelines – Adopted – Rules of interpretation.

A. The Lake Forest Park “[Southern Gateway – Corridor and Transition Zones Design Guidelines](#),” dated March 28, 2013, are adopted as guidelines in the southern gateway – corridor and transition zones and incorporated by reference herein.

B. To the extent that a proposed development in southern gateway – transition zone exceeds a requirement of the applicable zoning code or design guidelines the excess may be allocated to meet similar requirements in the SG – single-family zone. This provision shall apply only to parking, impervious surfaces, lot coverage, open space, stormwater LID, and canopy coverage goals. This provision can only be implemented through a site development plan approved by the city. The required elements or conditions supporting residential development must be provided concurrently with the residential development. (Ord. 1057 § 3, 2013)

18.47.130 Southern gateway – corridor and transition zones design guidelines – Application – Effect.

Except as otherwise provided, any person who plans to develop or redevelop within the southern gateway – transition zone shall apply to have the proposed project processed and reviewed according to this title. An accepted application shall be reviewed under this chapter and the [southern gateway – corridor and transition zones design guidelines](#), both of which shall take precedence over and supersede any conflicting provision of LFPMC Title [17](#) or [18](#), including provisions incorporated by reference into this title, as the same may be amended. (Ord. 1057 § 3, 2013)

18.47.140 Administration.

The provisions of this chapter and the [southern gateway – corridor and transition zones design guidelines](#) shall be administered as follows:

A. The applicant shall submit a site plan application on a form provided by the city planning department, along with supporting documents required by the city planning department. The submitted materials must include drawings and information needed to evaluate the proposal with respect to the [southern gateway – corridor and transition zones design guidelines](#).

B. The application shall first be reviewed by the city code administrator generally under LFPMC [16.26.030\(E\)](#), Ministerial Administrative Decisions, and LFPMC [16.26.040](#), Applications. LFPMC [16.26.035](#) providing for appeals to the city council shall not apply.

C. The code administrator shall make a recommendation according to LFPMC [16.26.080](#), Type I applications – Code administrator's recommendation, and the hearing examiner shall review the application under the procedures for a hearing examiner decision stated in LFPMC [16.26.090](#) through [16.26.110](#). (Ord. 1057 § 3, 2013)

18.47.150 Bonds or other financial security.

The city may require a bond or other financial security to ensure compliance with any aspect of a permit or approval under this chapter. (Ord. 1057 § 3, 2013)

**The Lake Forest Park Municipal Code is current through
Ordinance 1179, passed June 14, 2018.**

Disclaimer: The City Clerk's Office has the official version of the Lake Forest Park Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

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