

**City of Lake Forest Park - Planning Commission**  
**Regular Meeting Notes: September 12, 2017**  
**17425 Ballinger Way NE—Forest Room**

**Planning Commissioners present:** Chair Jon Lebo; Connie Holloway; Richard Saunders; T.J. Fudge; Ray Holmdahl

**Staff and others present:** Semra Riddle, City Council Member; Ande Flower, Principal Planner; Lauren Hoerr, Assistant Planner; Mike Dee, resident

**Planning Commissioners absent:** Vice-Chair Joel Paisner; Rachael Katz

**Call to order:** 7:01 PM

**Approval of Meeting Agenda:**

Cmr. Saunders moved to add report on Port of Seattle Commissioners to the meeting agenda under Reports. The motion was seconded by Cmr. Holloway and passed unanimously. Cmr. Saunders moved to add report on a Seattle Times article on Kenmore downtown development to the meeting agenda under Reports. The motion was seconded by Cmr. Holmdahl and passed unanimously. Cmr. Saunders moved to approve the meeting agenda as amended. The motion was seconded by Cmr. Holmdahl and passed unanimously.

**Approval of Meeting Minutes:**

July 18, 2017

Cmr. Fudge asked for an explanation of the use of the oxford comma. Cmr. Saunders explained that the oxford comma is used when listing three or more things, it replaces the and between the second and the third. Cmr. Holmdahl moved to change “meeting” to “plan” on page 1, line 14. Cmr. Fudge moved to approve as amended. The motion was seconded by Saunders and passed unanimously.

August 8, 2017

Ms. Riddle moved to add herself to the meeting minutes as an attendee under Staff and others present. Cmr. Fudge moved to approve as amended. The motion was seconded by Cmr. Holmdahl and passed unanimously.

**Next meeting:**

The next regular meeting occurs on October 10, 2017. Cmr. Fudge will be unable to attend due to a conference. Ms. Flower will not be here.

**Public Comment**

Mike Dee

Mr. Dee stated that he went to the Picnic in the Park and there was a display for the PROS-T plan, he noted that a few of their dates were off. He was concerned that the PROS-T plan proposals seemed to all have the same consultant and wondered if this is a conflict of interest. He has not been happy with some of the ways the consultants have worked in the past.

**Old Business:**

Subdivision Regulation Update—Land Use Procedures

Ms. Flower stated that this is the third time we are viewing this; the first half was reviewed during the July meeting and the second half was reviewed during the August meeting. Commissioners reviewed the draft chapter LFPMC 18.05. Minor grammatical and word choice edits were proposed and accepted by consensus. ~~See attached draft with track changes for details of recommended code updates.~~

**New Business:**

None.

1 **Reports/Communications/Announcements:**

2 Project Status—Central Subarea Plan

3 Ms. Riddle provided an update on the meeting that took place today with MAKERS, the central subarea plan  
4 consultants. The steps in the process were discussed, including engaging with the Planning Commission. One  
5 idea was to have a joint Planning Commission-Council meeting, date TBD. Outreach will include three  
6 workshops, one in October, one in November, and one in December. Ms. Riddle emphasized the desire to  
7 have residents involved in the outreach process, including members of the Planning Commission. It is also  
8 the intent for Sound Transit to come to the first and second meeting. Council has asked MAKERS to create a  
9 framework of priorities by the end of the year so it can be presented to Sound Transit for ST3.

10  
11 Cmr. Fudge asked for clarification on what Sound Transit desires to know. Ms. Riddle answered that they  
12 want to know specifics on the design and location of the garage as well as if there will be demand for shared  
13 resident or commercial parking, similar to Northgate's shared parking garage. Sound Transit will be at 30%  
14 design for their engineering in 2018, so if input is not received by then, it will not be included. Sound Transit  
15 can pay for the garage, and there is a private developer with private land available, so it will be a partnership.

16  
17 Cmr. Holmdahl asked if there would be training on how to do outreach if Planning Commissioners were  
18 involved. Ms. Riddle answered that they will let him know. Cmr. Lebo also mentioned that they have had  
19 prior training when they helped with the comprehensive plan.

20  
21 Project Status—PROS-T Plan

22 Ms. Riddle announced that the Project Manager is close to being chosen and will be coming to Council this  
23 Thursday for approval. Ms. Riddle noted that having this person on board will help expedite things.

24  
25 Kenmore Downtown Development

26 Cmr. Holmdahl summarized an article in the Seattle Times that was published today about the City of  
27 Kenmore, who hopes to create a more centralized downtown rather than sprawl along 522. Plans includes  
28 buildings for residential, commercial, and community centers. Cmr. Holmdahl noted that it could affect  
29 traffic near the Town Center and the amenities if they are similar to what Kenmore will provide.

30  
31 Port of Seattle Commissioners Forum

32 Cmr. Lebo announced on behalf of Cmr. Holloway that a Candidates Forum for Port of Seattle  
33 Commissioners is taking place in Highline at 6:30pm tomorrow evening. It will also be livestreamed at the  
34 North Shore place on 177<sup>th</sup> St. Forum starts.

35  
36 **Agenda for Next Meeting:**

37 Discussion on specific subdivision code to ensure compliance with the State. Cmr. Saunders brought up a  
38 confidential memo that was provided by the City Attorney that may be helpful to have on hand during the  
39 discussion. Ms. Flower will check in with the City Attorney to see if it can be brought to the meeting. Ms.  
40 Riddle suggested having an outline or an index for how parts fit together as well as the intent and purpose.

41  
42 **Adjournment: 8:47 PM**

43 Cmr. Holloway left the meeting around 8:30pm, but discussion continued without a quorum as no decisions  
44 were made.

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46 APPROVED:

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49 Jon Lebo, Chair