

City of Lake Forest Park - Planning Commission
Regular Meeting Notes: July 18, 2017
17425 Ballinger Way NE—Forest Room

Planning Commissioners present: Chair Jon Lebo, Rachael Katz; Richard Saunders; Ray Holmdahl; Joel Paisner

Staff and others present: Steve Bennett, Planning Director; Ande Flower, Principal Planner; Mike Dee, resident; Kyle Victor, resident

Planning Commissioners absent: T.J. Fudge; Connie Holloway

Call to order: 7:02 PM

Approval of Meeting Agenda:

Cmr. Holmdahl requested adding discussion about the Neighborhood Greenway Cedar Park ~~meeting-plan~~ during the Reports and Announcements part of the meeting. Cmr. Paisner moved to approve the meeting agenda, as amended. The motion was seconded by Cmr. Saunders and passed unanimously.

Approval of Meeting Notes:

June 13, 2017

Cmr. Paisner moved to approve the June 13 meeting notes as presented. The motion was seconded by Cmr. Holmdahl and passed unanimously.

Next meeting:

The next regular meeting is scheduled for August 8, 2017. Chair Lebo said that he would not be available.

Public Comment

Mike Dee

Mr. Dee said that he supports the Lake Haven proposal. He also said that he'd like to see an effort to save Cedarbrook. He was concerned about discussion regarding notice locations. He said that he'd like to see neighborhood efforts, similar to what is in effect at the City of Shoreline.

Kyle Victor

Mr. Victor said that he wants to learn more about certain projects going on at the City.

Old Business:

Subdivision Regulation Update

Planning Director Steve Bennett explained that the draft before the Commission for review that night is different than what was sent out for review prior to the meeting. Ms. Flower described the organizational chart and Mr. Bennett explained changes proposed by the City Attorney.

The following edits were suggested by Commissioners throughout the draft:

- Remove the term “predecision” when describing open record hearings for different Types of decisions.
- To not capitalize defined terms.
- Apply the Oxford comma rule whenever appropriate.
- Add a definition for SEPA (State Environmental Protection Agency)
- All references to “director” will instead read “code administrator.”
- Discover policy regarding capitalization of “city”

Commissioners discussed “vesting” and whether or not the section and/or term should be used with this code. Mr. Bennett committed to working with the City Attorney for a recommendation.

1 The topic of consolidation of application types was discussed and the following became the agreed upon
2 language for 18.05.070 (B)(1):
3

4 At the request of an applicant, whenever a single project includes a combination of Type I, Type II,
5 or Type III applications, the city shall combine the review of ~~the application~~ types ~~components~~. A
6 consolidated report to the Hearing Examiner setting forth the recommendation and decisions of the
7 code administrator(s) will be issued.
8

9 Language for the introduction to the 18.05.100 Notice of Application includes the following changes:
10

- 11 A. The code administrator shall provide notice of application within 14 calendar days of issuance of the
12 notice of complete application for projects that require decision Types I, II, and III; ~~provided that a~~
13 A notice of application is not required if all of the following apply to the project permit:
14 1. ~~P~~Public comment is not required, and
15 2. ~~a~~A public hearing is not required, and
16 3. ~~t~~The project permit is categorically exempt under the State Environmental Protection
17 Act.
18

19 Cmr. Katz made a motion to table further discussion of this chapter, to begin at 18.05.110(B). Cmr. Saunders
20 seconded the motion and it was approved unanimously.
21

22 **Reports/Communications/Announcements:**

23 Cmr. Holmdahl reported that he had recently gotten a notice from Seattle's Neighborhood Greenway for the
24 Cedar Park area. He gave a brief description of how the roadway south of Lake Forest Park's southern
25 boundary will transform over time.
26

27 **Agenda for Next Meeting:**

28 Update to subdivision code.
29

30 **Adjournment:** 9:00 PM
31

32 APPROVED:
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Jon Lebo, Chair