

City of Lake Forest Park - Planning Commission
Regular Meeting Notes: December 13, 2016
17425 Ballinger Way NE—Forest Room

Planning Commissioners present: Chair Jon Lebo, Connie Holloway; Ray Holmdahl, Doug Gochanour, Richard Saunders

Staff and others present: Steve Bennett, Planning Director; Ande Flower, Principal Planner; Mike Dee, resident

Planning Commissioners absent: Vice-Chair Joel Paisner

Call to order: 6:12

Approval of Meeting Agenda:

Cmr. Saunders asked to add updates on the LID and tree regulations to the Announcements agenda item.

Cmr. Gochanour moved to approve the meeting agenda as amended. The motion was seconded by Cmr. Holmdahl and passed unanimously.

Approval of Meeting Notes:

October 19, 2016

Chair Lebo suggested changing the term Commission to Coalition on line 29, page 1. Cmr. Gochanour moved to approve the minutes, as amended. The motion was seconded by Cmr. Holloway and passed unanimously.

Next meeting:

The next regular meeting occurs on January 10, 2017.

Public Comment

Mike Dee – Mr. Dee thanked the Councilmembers who attended the prior meeting. He mentioned that recent amendments reviewed by Council included the cluster housing draft regulations, and that there were proposed changes by Council.

New Business:

Planning Commission Work Plan

Town Center Sub-Area Study

Mr. Bennett described how this concept is connected with the recently passed ST3 legislation, which may result in an opportunity for a park and ride lot. Because a consultant will need to be involved with this study, it will not be initiated until Council approves a budget amendment to pay for the consultant.

Parks, Recreation and Open Space Plan

This plan is also referred to as the “PROS” plan. Mr. Bennett stated that Mr. Rose, City Administrator, and Mr. Halverson, Environmental Programs Manager, will likely be involved through this process.

Review and Update Subdivision and Zoning Code

Mr. Bennett pointed out that streamlining code and updating this chapter in particular has been long overdue. He stated that this would likely be the first project that the Planning Commission will initiate in the new year because it is in line with Council goals, but not dependent on additional funding.

Approval of Work Plan:

Cmr. Holmdahl asked to correct the dollar amount for Subdivision updates. Mr. Bennett offered to include a Comprehensive Plan goal reference as well. Cmr. Holmdahl moved to approve the plan as amended. The motion was seconded by Cmr. Gochanour and passed unanimously.

1 **Approval of 2015 Annual Report:**

2 Several minor changes were suggested for clarity, including the inclusion of all former commissioners. Cmr.
3 Holmdahl moved to approve the annual report as amended. The motion was seconded by Cmr. Gochanour
4 and passed unanimously.

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6 **Approval of 2016 Annual Report:**

7 Several minor changes were suggested for clarity including the inclusion of all former commissioners. Cmr.
8 Gochanour moved to approve the annual report as amended. The motion was seconded by Cmr. Holloway
9 and passed unanimously.

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11 **Reports/Communications/Announcements:**

12 *Low Impact Development Regulation Update*

13 Mr. Bennett described how the Council had been reviewing the draft Conservation Cluster Housing
14 amendment as part of the LID (Low Impact Development) regulation update, to meet goals for encouraging
15 low impact development. He explained that Councilmembers had more ambitious ideas in mind for
16 integrating cottage concepts, and that they have therefore decided to postpone that portion of the proposed
17 amendment for the time being. Commissioners then asked questions about the newly adopted 2016 King
18 County Surface Water Design Manual, and Mr. Bennett briefly summarized the overall goal and general ways
19 in which the manual has changed.

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21 *Tree Regulations*

22 Cmr. Saunders asked about the path for the draft tree regulations. Mr. Bennett described how the Council is
23 attempting to review, amend, and adopt the new regulations.

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25 **Agenda for Next Meeting:**

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27 **Adjournment:** 7:10 PM

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29 APPROVED:

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32 Jon Lebo, Chair
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