

City of Lake Forest Park - Planning Commission  
Regular Meeting Notes: May 26, 2015  
17425 Ballinger Way NE—Lake Forest Room

**Planning Commissioners present:** Chair Ray Holmdahl; Vice-chair Jon Lebo; Richard Saunders; Semra Riddle; Joel Paisner; Connie Holloway; Jean Maixner; Doug Gochanour; and Rocky Oliver

**Staff and others present:** Steve Bennett, Planning Director and Ande Flower, Assistant Planner

**Call to order:** 6:00PM

**Approval of Meeting Agenda:** Chair Holmdahl requested adding a schedule update discussion to the agenda. Cmr. Gochanour moved to approve the agenda as amended. The motion was seconded by Cmr. Riddle and approved unanimously.

**Approval of Meeting Notes:**

April 7, 2015 It was recommended to state how far the Commission was able to discuss the Land Use element. Cmr. Gochanour moved to approve the minutes as amended. The motion was seconded by Cmr. Riddle and approved unanimously.

May 5, 2015 Minor edits were suggested for clarification. Cmr. Paisner moved to approve the minutes as amended. The motion was seconded by Cmr. Riddle and approved unanimously.

**Old Business:** Comprehensive Plan Update

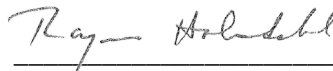
Discussion of Review Schedule

Element 05: Community Services (see attachment A draft for specific amendments)

Element 07: Parks, Trails, and Open Space (see attachment B draft for specific amendments)

Commissioners reviewed this element through Goal PT-5.

**Adjournment:** 9:00

  
Ray Holmdahl, Chair

## Community Services and Public Safety

[add introduction similar to required elements and include bullet list of any associated background analysis]

### GOALS and POLICIES

#### Goal CS1: Community Service Vision

The City of Lake Forest Park is a sustainably vibrant community in which to live, work, and play which ~~Lake Forest Park~~ enhances and enlivens the quality of life for all members of the community addresses the needs of underserved populations within our community.

- a. Lake Forest Park and its citizens have well-utilized means to communicate with each other.
- b. Lake Forest Park encourages arts, cultural, and other active recreational activities to promote health and social interaction.
- c. Lake Forest Park ensures that all residents have adequate access to appropriate mental health support.
- d. Lake Forest Park promotes adequate housing opportunities for low and moderate income residents, seniors, and special needs populations.
- e. Lake Forest Park ~~has~~ allocates sufficient funding to have professional staff to oversee and successfully implement human service, parks and recreation programs.
- f. Lake Forest Park welcomes diversity and embraces people of different cultures, races, religions, ages, sexual orientation and different economic levels.
- g. Lake Forest Park seeks out and maintains regional partnerships to leverage resources, coordinate and deliver human services and promotes a full range of accessible and appropriate human service programs including the arts and other cultural opportunities.

#### Goal CS2: Quality of Life

Enhance and enliven the quality of life for all members of the community, and ensure a sustainably vibrant community in which to live, work and play, while meeting basic physical, economic and social needs.

- a. Promote a continuum of human services that supports human development and the quality of life for all families and individuals.
- b. Support the provision of a continuum of human services which meet immediate, preventive and on-going needs.
- c. Strive to ensure that equitable human services are available to Lake Forest Park citizens regardless of race, ethnicity, cultural or religious background, national origin, sex, age, family status, sexual orientation or sensory, mental or physical handicap.

- d. Work to create and promote a coherent, culturally relevant program of human services that protects the vulnerable and invests in human development.
- e. Encourage services that are accessible to all in the community by removing physical, cultural, language, communication. accessibility, affordability and other barriers.

### **Goal CS3: Youth**

**Help young people grow up healthy, caring and responsible.**

- a. Establish opportunities for youth to plan an active and useful role in the community.
- b. Work with other commissions to develop opportunities for youth to develop leadership skills that lead to positive outcomes in the community.
- c. Promote opportunities for youth to share their needs and ideas concerning the community.
- d. Continue to create positive, enriching activities after school for youth
- e. Help youth avoid the use of drugs, alcohol and other dangerous substances, and deal with mental challenges such as depression and anger.
- f. Support the schools in increasing academic achievement
- g. Facilitate opportunities for positive interaction between youth and police and other public authorities.

### **Goal CS4: Seniors**

**Help maintain the physical and emotional well-being of seniors.**

- a. Support services and activities for seniors that encourage physical exercise, social interactions and healthy lifestyles.
- b. Support services that enable seniors to remain in their homes.

### **Goal CS5: Families**

**Encourage the health, self-sufficiency and safety of families.**

- a. Support culturally appropriate services that enhance parenting skills and family life.
- b. Advocate for quality childcare that is affordable and accessible to all income levels.
- c. Advocate for quality early-childhood education.
- d. Continue to provide and support domestic violence prevention and intervention services.

### **Goal CS6: Residents**

**Encourage the participation of all residents in community activities, identification of community needs, and in developing ideas for resources and programs.**

- a. ~~Work with other commissions in creating~~Create community activities and events that encourage the participation of all residents.
- b. Involve residents by creating and promoting opportunities to provide input on community needs and ways to meet those needs.
- c. Encourage active recreational activities that promote health and social interaction.
- d. Assess emergency, transitional housing and basic needs of diverse populations and advocate for affordable and accessible housing opportunities.

[The following goal was found to overlap with Goal CS1 (vision) and incorporated into that goal]  
**Goal CS7: Ongoing Concerns, Priorities and Resources**  
~~Identify and represent the concerns and priorities of Lake Forest Park residents and pursue human service actions that are consistent with these priorities, using City resources most effectively.~~

- ~~a. Initiate and/or participate in regional partnerships in leveraging resources, coordinating and delivering human services.~~
- ~~b. Promote a full range of accessible and appropriate human service programs including the arts and other cultural opportunities.~~
- ~~c. Strive to create a widely supported, coordinated, comprehensive human services system.~~
- ~~d. Examine ways to collaborate with other commissions to use City resources effectively.~~

**Goal CS8CS7: Public Safety Vision**

**Build a safer future for residents of LFP through effective partnerships between the community and first responders to improve security, public safety and reduce the impact of disasters.**

- a. Take a proactive approach in supporting and encouraging the participation in programs to aid in crime prevention and reduction by building partnerships between: neighborhoods; first responders; the community; and youth and the police.
- b. ~~Work with other commissions, the community and law enforcement to~~Improve improve public safety through: safer streets; walkways and neighborhoods; block watch; lighting; and Crime Prevention through Environmental Design (CPTED).
- c. Promote education of the community to address safety concerns and reduce the impact of disasters through: neighbor helping neighbor through the implementation King County Regional Hazard Mitigation Plan [LFP's agreement with ESCA is not being renewed]; monthly safety tips via LFP website; Public Safety and Emergency Prep Fair in

September; Community Emergency Response Teams (Cert) training; and Radio Amateur Civil Emergency Services (RACES) training

## PT - Parks, Trails and Open Space Element

(Changes made as result of May 26 and June 9 PC meetings)

### Introduction

The Parks, Trails and Open Space Element Goals and Policies support the City's commitment to developing and maintaining an exceptional park and trail system that provides diverse recreational opportunities in addition to preserving environmentally sensitive areas and forested and habitat areas. The Element includes policies that provide guidance on park maintenance, funding strategies, and tie-ins to the *Legacy 100-Year Vision Plan*.

Additional information supporting these goals and policies can be found in Volume II, Parks, Trails and Open Space. Volume II, Parks, Trails and Open Space includes:

- Inventory of the City's parks
- Standards for various types of parks
- Integrated Pest Management information

### Goals and Policies

**Goal PT-1: Development and Maintenance.** Maintain a high standard for the development and maintenance of the City's parks for both active and passive use.

Policy PT-1.1 Seek and encourage the development of a sustainable funding source for acquisition, development and maintenance of recreational properties and facilities.

Policy PT-1.2 Continue efforts toward identification and acquisition of appropriate property for development of ~~neighborhood~~ parks and open space that address the community's needs.

Policy PT-~~1.3 Determine areas of need and strive to establish neighborhood parks in those areas, providing every person in the City a park within walking distance.~~

Policy PT-1.~~4~~3-Complete improvements in all parks and develop and enforce an environmentally appropriate maintenance plan for existing and future parks, trails, and public areas. Complete improvements, as per the Master Park Plans, for Horizon View Park, Blue Heron Park and Animal Acres Park.

Policy PT-1.~~5~~4 Implement and monitor the necessary restoration and preservation plans for riparian and sensitive areas of open spaces in the City's parks.

Policy PT-1. ~~6-5~~ Assure all park development is sensitive to adjacent uses, with respect to impacts of traffic, noise, litter, light and hours of operation.

~~Policy PT-1.7 Monitor the design and development of new parks and the plans for maintenance and restoration of the City's existing parks and public areas.~~

Policy PT-1. ~~8-6~~ All improvements, restoration and placement of structures placed in parks and the design and development of new parks and plans for maintenance will receive prior approval by the Parks Commission will be reviewed and approved by the Community Services Commission.

Policy PT-1. ~~9-7~~ Maintain strict adherence to Integrated Pest Management policy on all public property and roadsides. [add an explanation in Volume II, Parks, Trails & O. S. and bullet in intro]

Policy PT-1. ~~10-8~~ Recognize the value of having a community gathering places and support ~~its~~ their continuing availability.

**Goal PT-2: Trails.** Promote the establishment and maintenance of a safe, interconnected system of trails throughout the City, recognizing the important recreational and transportation roles played by regional and local bicycle and pedestrian trail systems.

Policy PT-2.1 Promote development and maintenance of safe walking and bicycle paths through and throughout the City.

Policy PT-2.2 Consider utilization of undeveloped rights of way as possible locations for foot or bike trails which connect parks, neighborhoods, schools, recreational facilities and access to public transportation.

Policy PT-2.3 ~~Establish~~ Designate "scenic routes" for bicycle and pedestrian traffic.

Policy PT-2.4 Establish signage and wayfinding standards for scenic routes.

**Goal PT-3: Safe Access to Parks.** Provide safe routes to parks, trails, and open space by enhancing infrastructure that facilitates access through walking, biking, and transit.

Policy PT-3.1 Gather data using digital mapping, walkability audits, and surveys as a basis for analyzing the gaps in the City's infrastructure that are interfering with safe park access.

Policy PT-3.2 Develop plans for the placement of parks in increase park visibility and shorten routes to meet the needs of all residents.

[Policy PT-3.3 Coordinate park planning with the Capital Improvement Program \(CIP\) process and place a high priority on infrastructure that improves access to parks and open space.](#)

[Policy PT-3.4 Facilitate intergovernmental coordination and partnerships between public, private, and non-profit sectors in order to enhance safe access to parks.](#)

**Goal PT-~~34~~: Environmental Protection.** Protect environmentally sensitive areas, wildlife habitats and wooded areas ~~and~~ to provide relief from urban development ~~by acquiring suitable properties for park, recreation and open space uses.~~

Policy PT-~~34~~.1 ~~Continue to seek~~ [In situations where regulatory measures are not effective, seek land and funding for open space acquisition, giving priority to land which preserves the City's watersheds, environmentally sensitive areas, wildlife corridors, salmon-fish and amphibian habitat, and wooded areas. Consider the acquisition of corridors which create buffers between developed areas.](#)

Policy PT-~~34~~.2 Coordinate open space priorities with the Environmental Quality Commission and community environmental organizations.

Policy PT-~~34~~.3 ~~Promote awareness of the impact land use has upon the quality of life~~ [Educate citizens about the wildlife ordinance.](#) [moved to EQ]

Policy PT-~~34~~.4 Promote the use of incentives such as property tax reductions, conservation easements, trusts, and other techniques to preserve desirable lands for the public benefit, [and in appropriate situations, consider acquiring suitable properties for park, recreation and open space uses.](#)

[Policy PT-4.5 Remove invasive species in parks, trails, and open spaces.](#)

**Goal PT-~~45~~: Active Parks.** Provide the recreational facilities and activities desired by the City's residents.

Policy PT-~~45~~.1 Work cooperatively with community organizations that sponsor recreation and cultural activities.

Policy PT-~~45~~.2 Work cooperatively with the Shoreline School District, neighboring cities and community agencies to assure full realization of the recreational potential of school sites, sports fields and other regional facilities and programs.

[Policy PT-5.3 Pursue the acquisition and development of a new active park.](#)



**Goal PT-56: Signage.** Ensure that adequate and appropriate signage is installed and maintained in the City's parks and at entrances to the City.

Policy PT-56.1 ~~Participate in the design~~Design, wording and placement of and locate all signs ~~to assure in a manner that assures~~ they are ~~appropriate, visible,~~ informational, and aesthetically pleasing.

Policy PT-56.2 Monitor all signs to assure they and the surrounding plantings are well maintained.

**Goal PT-67: Arts and Culture.** ~~Expand~~Continue to develop and expand public access ~~to appreciation for to~~ art and cultural heritage ~~and the enjoyment of for~~ public places.

Policy PT-67.1 Support ~~efforts to the availability of~~ visual and performing arts in the community and promote art education and participation.

Policy PT-67.2 ~~Be vigilant for~~Pursue grants which could provide for placement of public art in Lake Forest Park.

Policy PT-67.3 Encourage private and corporate support of the arts.

Policy PT-7.4 Develop and regularly update the Public Arts Plan, maintain a publicly available list of the City's public art, and incorporate policies and procedures related to the maintenance of public art and the One Percent for Art Program. [add side bar about what supports this in Volume II]

~~**Goal PT-7: Private Property.** Encourage the responsible care of private property consistent with sound environmental practices.~~

~~Policy PT-7.1 Support environmentally sound programs, including Environmental Quality Commission, Heritage Tree Program, Master Gardeners, Garden Clubs, etc.~~

~~Policy PT-7.2 Encourage proper tree maintenance on private property.~~

~~Policy PT-7.3 Foster pride in community through cleanup, recycling and beautification efforts. [Goal and policies moved to Env. Qual. Element]~~

**Goal PT-8: Citizen Participation.** Encourage citizen participation in community activities.

~~Policy PT-8.1 Encourage volunteerism by local schools, churches, neighborhood service organizations and businesses. [moved to CS Element]~~

Policy PT-8. ~~2-1~~ Create and promote volunteer opportunities in the City's parks and recreational programs.

Policy PT-8. ~~3-2~~ Encourage and promote community-wide events, ~~such as Picnic in the Park.~~

Policy PT-8. ~~4-3~~ Encourage community input in the planning and program development process of parks projects.

**Goal PT-9: Legacy Implementation.** Utilize the detailed set of implementation strategies found in the Legacy Vision to support a Green Infrastructure-based capital improvement program [add sidebar explaining Green Infrastructure].

Policy PT-9.1 Determine areas of need and establish parks in those areas to provide every person in the City with a park within a reasonable distance.

Policy PT-9.2 Identify and acquire appropriate property for future parks facilities, with expansion of existing parks and active parks as priorityesy.

~~Policy PT-9.3 Expand existing parks.~~

~~Policy PT-9.4 Seek land and funding for open space, giving priority to land which preserves the City's watersheds, environmentally sensitive areas, salmon and amphibian habitat, and wildlife corridors. [same as Policy PT-3.1]~~

Policy PT-9. ~~5-3 Create~~ Consider the creation of a dedicated capital fund to take advantage of opportunities for property acquisitions, when such a fund could leverage significant grant awards, and other outside funding.

Policy PT-9. ~~6-4 Consider~~ Initiate/initiating a parks bond and/or the creation of a parks district for park acquisition, restoration, improvement, and maintenance.

~~Policy PT-9.7 Monitor the design and development of new parks and the plans for restoration of existing parks and public areas. Improvements and structures, including public art, will receive prior approval by the CSC. [already stated in PT-1.8]~~

Policy PT-9. ~~8-5 Implement and monitor the necessary restoration and preservation plans for riparian and sensitive areas of the City's parks and open space. [same as Policy PT-1.5]~~

Policy PT-9. ~~9-6 Require~~ Where appropriate, require that pervious surfaces and low impact development features be part of used in park development and restoration.

Policy PT-9.~~10-7~~ ~~Develop and enforce an environmentally appropriate maintenance plan for existing and future parks, trails, and public areas.~~ [merged with Policy PT-1.4]

Policy PT-9.~~11-8~~ Utilize conservation easements or other means to expand wildlife corridors, to daylight creeks, and to develop creek-side trails

Policy PT-9.~~12-9~~ Provide for increased public access to Lake Washington.

Policy PT-9.~~13-10~~ Develop community gardens.

~~Policy PT-9.14 Remove invasive species in parks, trails, and open spaces.~~ [moved to Policy PT-4.5]

~~Policy PT-9.15 Preserve and restore wetlands.~~ [already stated in Policy PT-4.1]

~~Policy PT-9.16 Recognize the importance of a community gathering place and support its continuing availability.~~ [duplicate of 1.10]

Policy PT-9.~~17-11~~ Insure that parks, trails, and gathering spaces are accessible by the diverse population of the City where feasible.