

City of Lake Forest Park - Planning Commission
Regular Meeting Notes: March 3, 2015
17425 Ballinger Way NE—EOC Room

Planning Commissioners present: Chair Ray Holmdahl; Vice Chair Jon Lebo; Rocky Oliver; Richard Saunders; Semra Riddle; Joel Paisner; and Doug Gochanour

Staff and others present: Steve Bennett, Planning Director; Ande Flower, Assistant Planner; Randy Young, of Henderson, Young & Company (sub-consultants to 3 Square Blocks, LLP); Eli Zehner, Lake Forest Park Water District

Planning Commissioners absent: Jean Maixner and Connie Holloway

Call to order: 7:00PM

Approval of Meeting Agenda: Cmr. Paisner requested an addition to the agenda to discuss Paine Field in Snohomish County. The topic was added to New Business. Ms. Flower requested an addition to review the new draft vision statement. Cmr. Gochanour moved to approve the agenda as amended. The motion was seconded by Cmr. Riddle and approved unanimously.

Approval of Meeting Notes:

January 6, 2015: Cmr. Gochanour moved to approve the minutes as submitted. The motion was seconded by Cmr. Riddle and approved unanimously.

Old Business:

Comprehensive Plan Update: Capital Facilities Element

Mr. Young reviewed the process which led to the current draft. He asked all Commissioners for feedback on the current draft. The following summarizes changes that the Commission requested be made to the draft policies:

Goal CF 1 (Policies)

- Policy 1.3: Add non-governmental utilities such as solid waste
- Remove 1.4 d. (which references Republic as a solid waste removal provider) since Republic is not a public entity.
- Policy 1.5e: Add the following to the end of the policy: “including airport and transportation system expansions.
- Policies 1.4 & 1.5: Improve readability so that a lay person could understand that 1.4 states that we want to be considered stakeholders and 1.5 is our official policy that we will ask for mitigation when appropriate.
- Policy 1.6: Reword to include something like “investigate ways to improve broadband services through partnering with providers”

Goal CF 2: Change “acceptable” to “sufficient”

- Policy 2.1: Move “LOS D-Mitigated for state routes” to 2.2 (facilities provided by other agencies).
- Policy 2.1: There was discussion about the possibility of defining the term “level of service” on that page.
- Policy 2.1: Take out reference to “hourly” within the police level of service.

Goal CF 3:

- Policy 3.2: Insert wording that supports public process as part of the goal.
- Policy 3.4: Re-write to emphasize getting funding and being willing to invest local funding when necessary.

- Policy 3.5: Insert “City” before “debt” and remove the word “early.”
- Policy 3.6: Change “adequate” to “sufficient” to match change in Goal CF 2.
- Policy 3.7: Define or spell out CIP, TIP, and CFE.

Goal CF 4: End goal statement with “, unless City Council finds these infeasible” or add policy creating an exception when infeasible. Add term “construct” after “design and locate”. Include improvement to additions or redevelopment of existing facilities.

- Policy 4.7: Insert “designated” before “historical sites”.
- Add reference to carbon footprint with added policy, to recognize both design and ongoing process, addressing life-cycle through operation.

Goal CF 5: Add language about carbon footprint within goal or new policy

- Policy 5.2: Replace “Use” with “Develop, adopt and use”

Discussion of Water District comments regarding draft Utilities Element

Mr. Bennett asked Commissioners if there was a desire to discuss the recent communication from Diane Pottinger, North City Water District. Cmr. Saunders suggested that many of the comments reference operational concerns. In response to discussion about the District’s opportunities for further involvement, Mr. Bennett stated that all elements will be open for discussion during the Comp Plan Update review process.

Updates from Liaisons to Other Commissions

Cmr. Saunders reported that he was still working on draft language from the CSC’s contribution.

Comp Plan Update Schedule

Mr. Bennett explained that a compiled version of the Update containing all elements at their various stages of development should be available by April. Having the compiled document will enable the Commission to review for internal consistency.

Revised Draft Vision Statement

Following changes were suggested:

- Replace “robust” with “resilient”
- Begin last sentence with “Our neighborhoods are safe” then lead to prior draft last sentence
- Add “and issues” to regional needs
- Change “is resulting in” to “has inspired”

New Business:

Snohomish article regarding Paine Field

Cmr. Paisner brought an article from Seattle Times (3/3/2015 edition, page B2) and proposed that the City consider future effects for passenger flights at Paine Field. Chair Holmdahl asked whether the Planning Commission could request a report from Council. Mr. Bennett offered to research past resolutions to discover where the Council stands on this issue, and report back to the Commission.

Chair and Vice-Chair Elections

Cmr. Riddle nominated Chair Holmdahl for Chair. There were no other nominations. Nominations were closed and the Commission voted unanimously to re-elect Commissioner Ray Holmdahl as Chair. Cmr. Gochanour nominated Commissioner Lebo as Vice Chair. There were no other nominations. Nominations were closed and the Commission voted unanimously to re-elect Commissioner Jon Lebo as Vice-Chair.

Reports/Communications/Announcements:

Report on City Council Town Hall Meeting

Chair Holmdahl described his experience at the Town Hall Meeting which took place at City Hall on Thursday, February 5, 2015.

Update for Council Comp Plan Review Schedule

Mr. Bennett explained that Council has requested a clear break between the Planning Commission and Council review. Therefore, the Planning Commission needs to make a recommendation on the full document before Council starts review.

There was discussion about whether the Planning Commission should host a meeting prior to providing the Council with the recommended Update. There was consensus that the Planning Commission would recommend that the Council hold the meeting once the Commission has made its recommendation. Commissioners voiced their commitment to be available for support at the meeting. Mr. Bennett indicated he would suggest this to City Council during the Study Session scheduled for March 12th. The revised draft vision statement will also be presented to Council at that time.

Mr. Young stated that his interaction with the Planning Commission will be limited, moving forward. Mr. Bennett then explained that funding for the consultants is through the delivery of a consolidated, unified document.

Adjournment: 9:06 PM

APPROVED:


Ray Holmdahl, Chair