

**City of Lake Forest Park  
Planning Commission Meeting  
17425 Ballinger Way NE  
Council Chambers  
Tuesday, January 20, 2015  
MEETING AGENDA**

**1. Call meeting to order—7:00 p.m.**

**2. Approve agenda**

**3. Approve minutes** – November 4th and December 2nd

**4. Meeting Dates**

- Our next meeting is scheduled for Tuesday, February 3<sup>rd</sup>
- There are two meetings scheduled in February (3<sup>rd</sup> and 17<sup>th</sup>). Please let Steve know if you have any planned vacations/absences that would conflict with meetings.

**5. Public comments**

**6. Old business**

**Comprehensive Plan Update**

- Capital Facilities Element – Randy Young of Henderson, Young & Company (subconsultant to Studio 3MW)
  - Review what the Capital Facilities Element (CFE) must cover and its relationship to other elements
  - Overview of public facilities serving Lake Forest Park
  - Review typical goals and policy topics in CFEs
  - Commission guidance on goals and policies,
- Community Service Commission Comp Plan Policy Recommendations – Richard (Liaison) and Linda Holman (Chair)
- Updates from Liaisons to other Commissions
- Comp Plan Update Schedule

**7. New Business**

**8. Reports/Communications/Announcements**

- Relevant City Council Agenda Items and Activities
- Update on Carrie Lewith Code Amendment Proposal

**9. Adjournment**

## **Next Regular Scheduled Meeting: Tuesday, February 3rd, 2015**

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### **2015-2016 Work Plan Summary**

#### **1. State-mandated Comprehensive Plan Update**

- Visioning and Prioritization
- Comp Plan Research, Analysis, and Review
- Comp Plan Update Process

#### **LFP Planning Commission**

- The Lake Forest Park Planning Commission provides recommendations to the Mayor and City Council for changes and updates to the Comprehensive Plan, zoning code, and land use policies.
- As citizen representatives, commissioners recommend programs and policies according to the needs and values of the community.
- The Planning Commission is required by law, and receives authority by state statute and city ordinance.