

**CITY OF LAKE FOREST PARK
CITY COUNCIL REGULAR MEETING MINUTES
February 24, 2022**

It is noted this meeting was held virtually, via Zoom.

Councilmembers present virtually: Tom French, Deputy Mayor; Phillippa Kassover, Lorri Bodi, Tracy Furutani, Larry Goldman, Jon Lebo, Semra Riddle, (All Councilmembers attended virtually, via Zoom)

Councilmembers absent: none

Staff present virtually: Jeff Johnson, Mayor; Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Mike Harden, Police Chief; Planning Director Steve Bennett; Lindsey Vaughn, Finance Director; Jeff Perrigo, Public Works Director; Andy Silvia, Project Manager; Matt McLean, City Clerk

Others present: 22 visitors

CALL TO ORDER

Mayor Johnson called the February 24, 2022 City Council regular meeting to order at xxxx p.m.

FLAG SALUTE

Mayor Johnson gave the Pledge of Allegiance.

ADOPTION OF AGENDA

Cmbr. Riddle moved to adopt the agenda. **Cmbr. Bodi seconded.**

Cmbr. Lebo requested the City Expenditures be moved from the consent calendar to Ordinances and Resolutions for discussion.

The motion to adopt the agenda with the requested change was carried unanimously.

CONFIRMATION REVIEW AND FINAL CONFIRMATION

The Council interviewed applicants for the Climate Committee: Miriam Bertram, Dana Campbell, Jessica Cote, and Linda Holman.

Cmbr. Kassover moved to confirm the Mayor's reappointments to the following:

- Civil Service Commission
 - Position 1, John Olson, for a term to expire 2/28/2028
- Planning Commission
 - Position 1, Melissa Cranmer, for a term to expire 2/28/2025
 - Position 2, David Kleweno, for a term to expire 2/28/2025
- Tree Board
 - Position 2, Julia Bent, for a limited term to expire 2/28/2023
- Parks and Recreation Advisory Board
 - Position 2, Amy Hanegan, for a term to expire 2/28/2025
 - Position 3, Max Beuter, for a 3rd term to expire 2/28/2025. Mr. Beuter was reappointed due to extenuating circumstances provision of the Lake Forest Park Municipal Code, due to no meetings being held due to COVID-19 between March 2020 and August 2021

Cmbr. Riddle seconded. The motion to confirm the Mayor's reappointments as listed above carried unanimously.

PUBLIC HEARING

Public Hearing and Action on Ordinance 1235/Amending Chapters 18.08, Definitions; and Sections 18.50.050, Accessory Dwelling Units and 18.50.060, Accessory Structures and Buildings, of the Lake Forest Park Municipal Code

Planning Director Bennett presented the item and responded to questions.

Mayor Johnson opened the public hearing and invited comments from the audience. The following members of the audience shared comments with the Council:

The following people spoke in favor of the Ordinance:

- Maddy Larson
- Noah Tippet
- Jack Tonkin
- Don Fiene
- Mike Dee
- Dale Cote

Planning Director Bennett and City Attorney Pratt responded to additional questions from the speakers at the public hearing.

Mayor Johnson closed the public hearing.

Cmbr. Bodi moved to approve as presented Ordinance 1235/Amending Chapters 18.08, Definitions; and Sections 18.50.050, Accessory Dwelling Units and 18.50.060, Accessory Structures and Buildings, of the Lake Forest Park Municipal Code, providing for severability and making an effective date, but not including the option to change the square feet from 10,000 to 9,600. **Deputy Mayor French seconded.**

Cmbr. Goldman moved to amend the agenda to have citizen's comments immediately and then come back to Ordinance 1235. **The motion failed due to a lack of a second.**

After further discussion by the Council, **the motion to approve Ordinance 1235 was carried unanimously.**

CITIZEN COMMENTS

The following members of the audience shared comments with the Council:

- Jim Clouse regarding the emissions violations coming from Acacia Memorial Crematorium
- Brian Christensen regarding the smoke coming from the Acacia Memorial Crematorium
- Katherine Shearer regarding the smoke coming from the Acacia Memorial Crematorium
- Julian Andersen thanked Ashley Adams as the City Arborist and the need for the city to have a full-time arborist.
- Mike Dee regarding following the city's adopted governance manual
- Noah Tippet regarding the passage of Ordinance Number 1235

CONSENT CALENDAR

The February 24, 2022 expenditures item previously listed under Consent Calendar was moved to Action/Discussion during approval of the agenda.

RESOLUTION 1839/Authorizing the Mayor to Sign Amendment No. 1 to Professional Services Agreement AG 21-020 with PACE Engineers, Inc. for Accessible Curb Ramp Design and Construction Management Services

Project Manager Silvia presented the item and responded to questions.

The Resolution will be approved at the Regular Meeting on March 10, 2022.

RESOLUTION 1836/Creating a Climate Committee

City Administrator Hill presented the item and responded to questions.

Cmbr. Kassover moved to approve Resolution 1836 establishing a Climate Committee. **Cmbr. Furutani seconded.**

Cmbr. Lebo moved to amend the name to Climate Action Committee. **Cmbr. Furutani seconded. The motion to change the name to the Climate Action Committee carried unanimously.**

After further discussion about the Climate Action Committee, **the motion to approve Resolution 1836 carried unanimously.**

Cmbr. Kassover moved to confirm the following appointments to the Climate Committee, all for three-year terms to expire 2/28/2025:

- Position 1, Julian Andersen
- Position 2, Miriam Bertram
- Position 3, Dana Campbell
- Position 4, Jessica Cote
- Position 5, Tamara Erickson
- Position 6, Linda Holman
- Position 7, Sarah Phillips
- Position 8, Brian Saunders
- Position 9, Anne Udaloy

Deputy Mayor French seconded. The motion to confirm appointments to the Climate Committee as indicated above carried unanimously.

RESOLUTION 1837/Authorizing the Mayor Enter into American Rescue Plan Act (ARPA) Grant Agreements with ShoreLake Arts and Glacial Cryotherapy, LLC

City Administrator Hill presented the item and responded to questions.

Cmbr. Furutani recused himself since he is on the board of the ShoreLake Arts.

Cmbr. Kassover moved to approve as presented Resolution 1837/Authorizing the Mayor to Enter into American Rescue Plan Act (ARPA) Grant Agreements with ShoreLake Arts and Glacial Cryotherapy, LLC. **Cmbr. Riddle seconded. The motion to approve Resolution 1837 carried.**

Cmbr. Furutani rejoined the meeting.

RESOLUTION 1840/ Purchasing Policies & Procedures for Federal Award Standards

Finance Director Vaughn presented the item and responded to questions.

Deputy Mayor French moved to approve as presented Resolution 1840/ Purchasing Policies & Procedures for Federal Award Standards. **Cmbr. French seconded. The motion to approve Resolution 1840 as presented carried unanimously.**

Approval of City Expenditures for the Period Ending February 24, 2022, covering Claims Fund Check Nos. 83301 through 83355, in the amount of \$249,090.80 and Payroll Fund ACH transactions in the amount of \$310,740.58; additional approved ACH transactions Elavon, \$445.55; Washington State Excise Tax, \$4,556.31; Wex Bank, \$144.20; total approved Claims Fund transactions, \$564,977.44

Cmbr. Lebo moved to send this back to the city staff to create a report to see the actual expenditures. **The motion failed due to a lack of a second.**

Cmbr. Riddle moved to approve the city expenditures for the period ending February 24, 2022. **Cmbr. Goldman seconded. The motion to approve the city expenditures passed with a dissenting vote from Cmbr. Lebo.**

COUNCIL COMMITTEE REPORTS/COUNCIL/MAYOR/CITY ADMINISTRATOR REPORTS

The Council discussed the need to produce a Resolution
Councilmembers reported on meetings they attended. Mayor Johnson gave a brief report.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:30 p.m.



Jeff Johnson, Mayor

Matthew McLean, City Clerk