



**City of Lake Forest Park
Special Budget & Finance Meeting
June 15, 2022
6:00 p.m.
Lake Forest Park City Hall
17425 Ballinger Way NE
AGENDA**

Meeting to be Held in person at City Hall and virtually via Zoom

See page 2 for information about how to participate virtually

Committee Members: Tom French (Chair), Semra Riddle, Jon Lebo

Director's Report – Review Budget Monitoring Dashboard

2023-2024 Biennial Budget Calendar and Process Discussion

Citizen Comments *(Each speaker has 3 minutes to comment)*

See page 2 for information on how to provide oral comments during Citizen Comments

Adjourn

Budget Committee Discussion Documents and Attachments

1. Draft Budget Calendar for 2023-2024 Biennial Budget
2. May 2022 Budget Monitoring Dashboard

HOW TO SUBMIT ORAL CITIZEN COMMENTS

<https://www.cityofflp.com/629/Virtual-Budget-and-Finance-Committee-Meetings>

Because the City has implemented oral comments, written comments are no longer accepted under Citizen Comments.

Please click the link below to join the webinar:

You are invited to a Zoom webinar.

When: Jun 15, 2022 06:00 PM Pacific Time (US and Canada)

Topic: Budget & Finance Meeting 6/15/22 at 6 pm

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82951834762>

Or One tap mobile :

US: +12532158782,,82951834762# or +16699006833,,82951834762#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 669 900 6833 or +1 346 248 7799 or +1 408 638 0968 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 829 5183 4762

International numbers available: <https://us06web.zoom.us/j/82951834762>

**City of Lake Forest Park
Budget Calendar, 2023-2024 Biennium**

DRAFT

<u>Date</u>		<u>Description</u>	<u>Time</u>	<u>Meeting Type</u>
7-Jun-22	Tuesday	Call for Department Budget Requests Issued by Administration	-	N/A
9-Jun-22	Thursday	Draft Budget Calendar Provided to City Council	6:00 PM	Work Session, Open to the Public
15-Jun-22	Wednesday	Discuss Budget Calendar for 2023-2024 for future adoption	6:00 PM	Special Budget & Finance Meeting, Open to the Public
23-Jun-22	Thursday	Budget 101 & Adopt Budget Calendar for 2023-2024 Biennial Budget (City Council Mtg.)	6:00 PM	Special Work Session, Open to the Public
1-Jul-22	Friday	Department Budget Requests Due to Administration	-	N/A
5-Jul-22	Tuesday	Administration Reviews Department Proposals	-	N/A
12-Jul-22	Tuesday	Department Presentations to Mayor, City Administrator, & Finance Director	-	N/A
14-Jul-22	Thursday	Department Presentations to Mayor, City Administrator, & Finance Director (Continued)	-	N/A
28-Jul-22	Thursday	Revenue & Expenditure Fiscal Year End Projections for 2021-2022 Biennium	6:00 PM	Special Work Session, Open to the Public
11-Aug-22	Thursday	Capital Improvement Project (CIP) Included in 2023-2024 Biennial Budget	6:00 PM	<i>Extended Work Session, Open to Public</i>
		<i>Community Partners (Human Services) Presentations</i>	7:30 PM	<i>Regular City Council Meeting, Open to the Public</i>
18-Aug-22	Thursday	Capital Improvement Project (CIP) & Community Partners follow up, if needed	6:00 PM	Budget & Finance Meeting, Open to the Public
8-Sep-22	Thursday	Mayor's Proposed Budget Presented to City Council	7:00 PM	City Council Meeting, Open to the Public
15-Sep-22	Thursday	Mayor's Proposed Revenue Projection Overview	6:00 PM	Budget & Finance Meeting, Open to Public
17-Sep-22	Saturday	Detailed Department Presentations of Mayor's Proposed Budget	9:00 AM	Special Budget & Finance Meeting, Open to the Public
22-Sep-22	Thursday	Public Comment After the Mayor's Proposed 2023-2024 Biennial Budget is presented & City Council Budget Deliberations and Recommendations	6:00 PM	Committee of the Whole, Open to the Public
13-Oct-22	Thursday	City Council Budget Deliberations and Recommendations	6:00 PM	Work Session, Open to the Public
20-Oct-22	Thursday	City Council Budget Deliberations and Recommendations	6:00 PM	Budget & Finance Meeting, Open to Public
27-Oct-22	Thursday	Public Hearings - Property Tax Levy, Rates, and Budget Related Items	7:00 PM	City Council Meeting, Open to the Public
3-Nov-22	Thursday	City Council Budget Deliberations and Recommendations, if needed	6:00 PM	City Council Special Budget Meeting, Open to the Public
10-Nov-22	Thursday	Final Public Hearings on Property Tax Levy, Rates, and Budget Related Items	7:00 PM	City Council Meeting, Open to the Public
17-Nov-22	Thursday	Adoption of Budget, Property Tax Levy, Rates, and Related Items	6:00 PM	Special City Council Meeting, Open to Public



NOTICE OF CANCELATION AND NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that the City Council Budget and Finance Committee meeting on Thursday, June 16, 2022, at 6:00 p.m., is canceled and a special City Council Budget and Finance Committee meeting is scheduled for Wednesday, June 15, 2022, at 6:00 p.m.

Matthew McLean, CMC
City Clerk

Dated: June 3, 2022

Posted: June 3, 2022