



**City of Lake Forest Park  
Special Budget & Finance Meeting  
June 15, 2022  
6:00 p.m.**

**Lake Forest Park City Hall  
17425 Ballinger Way NE  
AGENDA**

**Meeting to be Held Virtually**

**See page 2 for information about how to participate virtually  
The Council Chambers are not yet open to the public**

**Committee Members:** Tom French (Chair), Semra Riddle, Jon Lebo

**Director's Report – Review Budget Monitoring Dashboard**

**2023-2024 Biennial Budget Calendar and Process Discussion**

**Citizen Comments (Each speaker has 3 minutes to comment)**

See page 2 for information on how to provide oral comments during Citizen Comments

**Adjourn**

**Budget Committee Discussion Documents and Attachments**

1. Draft Budget Calendar for 2023-2024 Biennial Budget
2. May 2022 Budget Monitoring Dashboard

## HOW TO SUBMIT ORAL CITIZEN COMMENTS

<https://www.cityoflfp.com/629/Virtual-Budget-and-Finance-Committee-Meetings>

*Because the City has implemented oral comments, written comments are no longer accepted under Citizen Comments.*

**Please click the link below to join the webinar:**

You are invited to a Zoom webinar.

When: Jun 15, 2022 06:00 PM Pacific Time (US and Canada)

Topic: Budget & Finance Meeting 6/15/22 at 6 pm

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/82951834762>

Or One tap mobile :

US: +12532158782,,82951834762# or +16699006833,,82951834762#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 669 900 6833 or +1 346 248 7799 or +1 408 638 0968 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 829 5183 4762

International numbers available: <https://us06web.zoom.us/u/kmvgi8gAL>

**City of Lake Forest Park  
Budget Calendar, 2023-2024 Biennium**

**DRAFT**

<u>Date</u>		<u>Description</u>	<u>Time</u>	<u>Meeting Type</u>
7-Jun-22	Tuesday	Call for Department Budget Requests Issued by Administration	-	N/A
9-Jun-22	Thursday	Draft Budget Calendar Provided to City Council	6:00 PM	Work Session, Open to the Public
15-Jun-22	Wednesday	Discuss Budget Calendar for 2023-2024 for future adoption	6:00 PM	Special Budget & Finance Meeting, Open to the Public
23-Jun-22	Thursday	Budget 101 & Adopt Budget Calendar for 2023-2024 Biennial Budget (City Council Mtg.)	6:00 PM	Special Work Session, Open to the Public
1-Jul-22	Friday	Department Budget Requests Due to Administration	-	N/A
5-Jul-22	Tuesday	Administration Reviews Department Proposals	-	N/A
12-Jul-22	Tuesday	Department Presentations to Mayor, City Administrator, & Finance Director	-	N/A
14-Jul-22	Thursday	Department Presentations to Mayor, City Administrator, & Finance Director (Continued)	-	N/A
28-Jul-22	Thursday	Revenue & Expenditure Fiscal Year End Projections for 2021-2022 Biennium	6:00 PM	Special Work Session, Open to the Public
11-Aug-22	Thursday	Capital Improvement Project (CIP) Included in 2023-2024 Biennial Budget <i>Community Partners (Human Services) Presentations</i>	6:00 PM 7:30 PM	<i>Extended Work Session, Open to Public</i> <i>Regular City Council Meeting, Open to the Public</i>
18-Aug-22	Thursday	Capital Improvement Project (CIP) & Community Partners follow up, if needed	6:00 PM	Budget & Finance Meeting, Open to the Public
8-Sep-22	Thursday	Mayor's Proposed Budget Presented to City Council	7:00 PM	City Council Meeting, Open to the Public
15-Sep-22	Thursday	Mayor's Proposed Revenue Projection Overview	6:00 PM	Budget & Finance Meeting, Open to Public
17-Sep-22	Saturday	Detailed Department Presentations of Mayor's Proposed Budget	9:00 AM	Special Budget & Finance Meeting, Open to the Public
22-Sep-22	Thursday	Public Comment After the Mayor's Proposed 2023-2024 Biennial Budget is presented & City Council Budget Deliberations and Recommendations	6:00 PM	Committee of the Whole, Open to the Public
13-Oct-22	Thursday	City Council Budget Deliberations and Recommendations	6:00 PM	Work Session, Open to the Public
20-Oct-22	Thursday	City Council Budget Deliberations and Recommendations	6:00 PM	Budget & Finance Meeting, Open to Public
27-Oct-22	Thursday	Public Hearings - Property Tax Levy, Rates, and Budget Related Items	7:00 PM	City Council Meeting, Open to the Public
3-Nov-22	Thursday	City Council Budget Deliberations and Recommendations, if needed	6:00 PM	City Council Special Budget Meeting, Open to the Public
10-Nov-22	Thursday	Final Public Hearings on Property Tax Levy, Rates, and Budget Related Items	7:00 PM	City Council Meeting, Open to the Public
17-Nov-22	Thursday	Adoption of Budget, Property Tax Levy, Rates, and Related Items	6:00 PM	Special City Council Meeting, Open to Public



## NOTICE OF CANCELATION AND NOTICE OF SPECIAL MEETING

NOTICE IS HEREBY GIVEN that the City Council Budget and Finance Committee meeting on Thursday, June 16, 2022, at 6:00 p.m., is canceled and a special City Council Budget and Finance Committee meeting is scheduled for Wednesday, June 15, 2022, at 6:00 p.m.

Matthew McLean, CMC  
City Clerk

Dated: June 3, 2022

Posted: June 3, 2022