



**City of Lake Forest Park
Budget & Finance Meeting**

March 17, 2022

6:00 p.m.

Lake Forest Park City Hall

17425 Ballinger Way NE

AGENDA

Meeting to be Held Virtually

**See page 2 for information about how to participate virtually
The Council Chambers are not yet open to the public**

Committee Members: Tom French (Chair), Semra Riddle, Jon Lebo

Director's Report – Review Budget Monitoring Dashboard

First Quarter Budget Amendment

Reallocation of Police Fleet Budget for 2022

Citizen Comments (Each speaker has 3 minutes to comment)

See page 2 for information on how to provide oral comments during Citizen Comments

Adjourn

Budget Committee Discussion Documents and Attachments

1. January 2022 Budget Monitoring Dashboard
2. February 2022 Budget Monitoring Dashboard

HOW TO SUBMIT ORAL CITIZEN COMMENTS

<https://www.cityoflfp.com/629/Virtual-Budget-and-Finance-Committee-Meetings>

Because the City has implemented oral comments, written comments are no longer accepted under Citizen Comments.

Please click the link below to join the webinar:

You are invited to a Zoom webinar.

When: Mar 17, 2022 06:00 PM Pacific Time (US and Canada)

Topic: Budget & Finance Meeting 3/17/22 at 6 pm

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/89963887429>

Or One tap mobile :

US: +12532158782,,89963887429# or +16699006833,,89963887429#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 669 900 6833 or +1 346 248 7799 or +1 408 638 0968 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 899 6388 7429

International numbers available: <https://us06web.zoom.us/u/kbAhMGnwRb>

City of Lake Forest Park

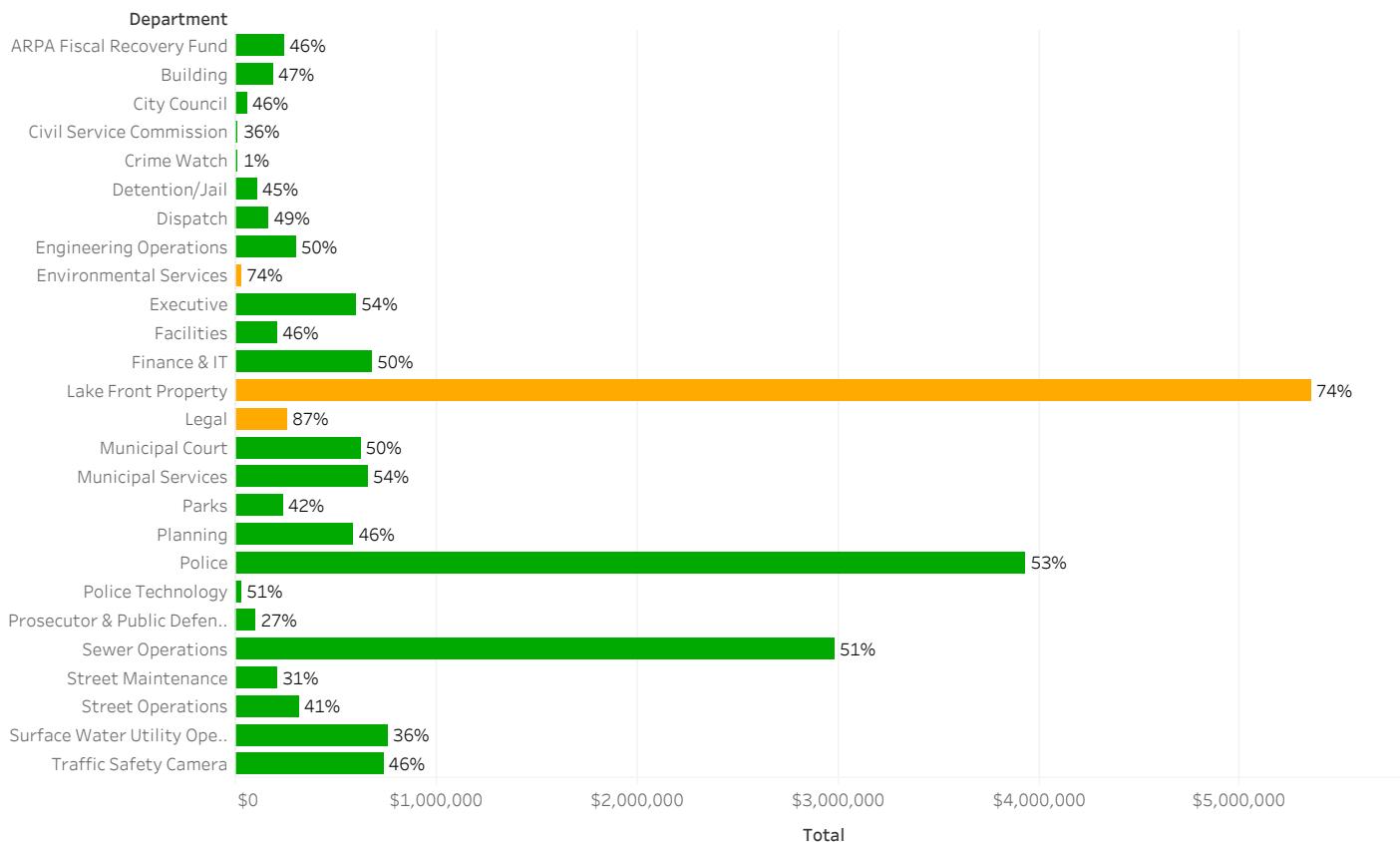
January 31, 2022 Budget Monitoring Dashboard

For the purposes of this reporting the budgetary period is January 1, 2021 to December 31, 2022.

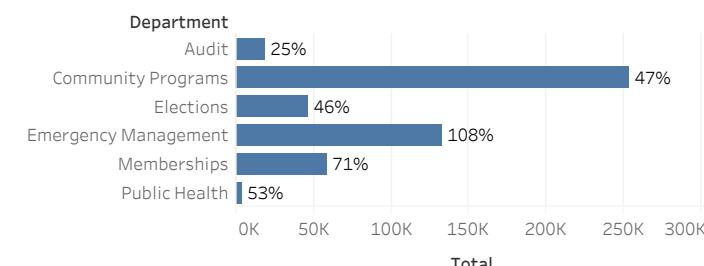
As of the date of this report we are approximately 54% through the budgetary period. Green shading indicates meeting or exceeding budgeted performance; yellow indicates not meeting budgeted performance at this time.

Percentages, where shown, are the relative period-to-date (PTD) expenditures compared to the budgeted amounts for the budgetary period.

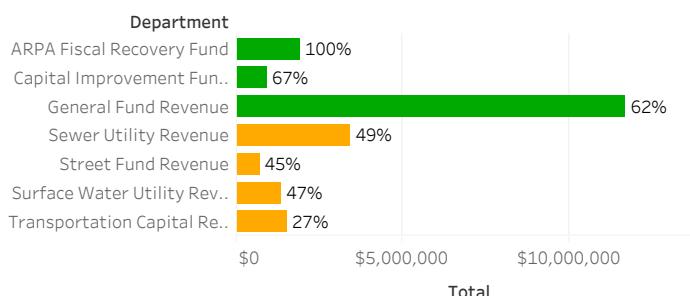
Operating Departments



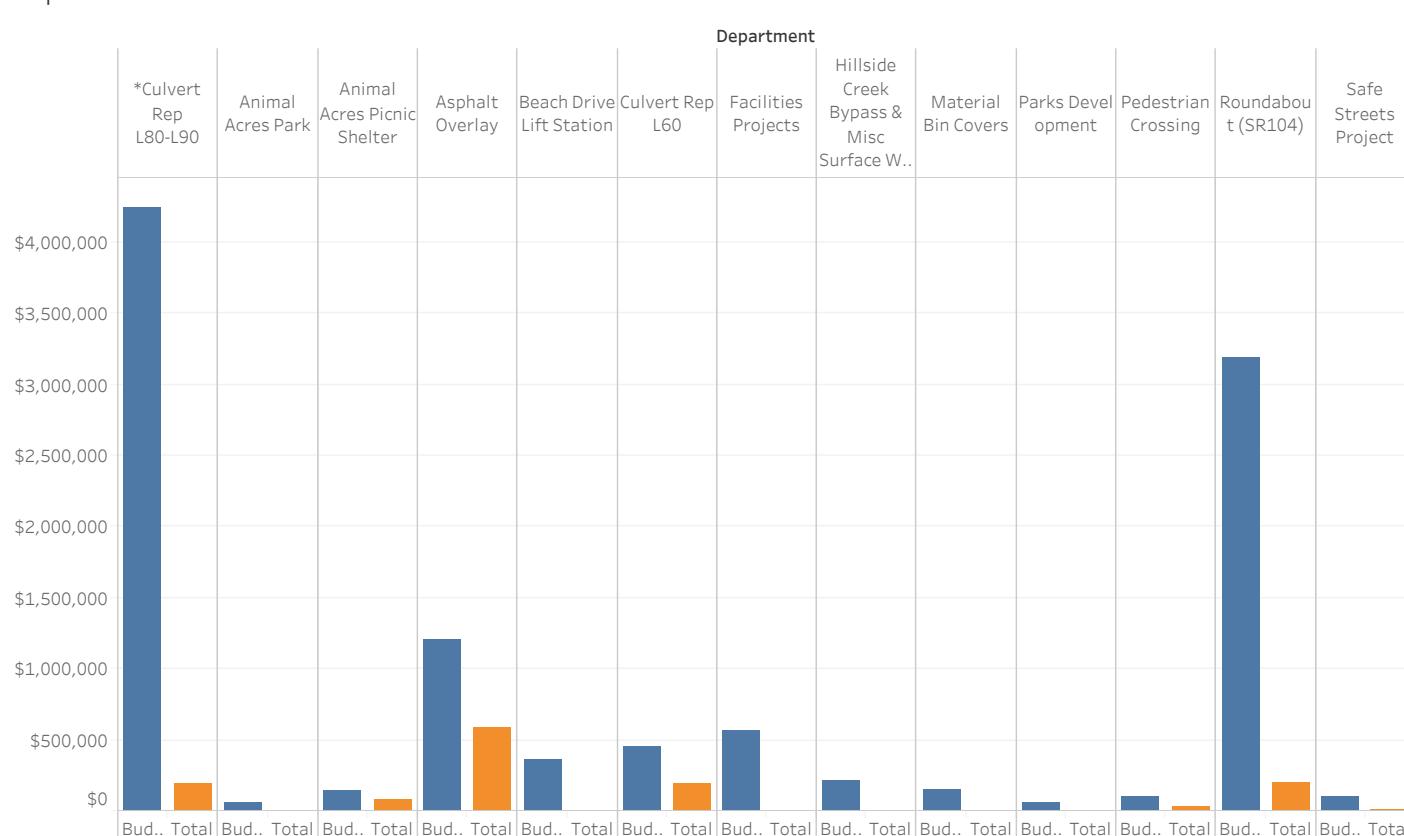
Non-Operating Departments



Revenue by Fund



Capital



January 31, 2022 Budget Monitoring

For the purposes of this reporting the budgetary period is January 1, 2021 to December 31, 2022.

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Percentages shown on this report are the relative period-to-date (PTD) expenditures compared to the budgeted amounts for the budgetary period.

Operating Departments

Department	Budget	Total	Percentage
ARPA Fiscal Recovery Fund	521,612	\$240,234	46%
Building	395,195	\$184,403	47%
City Council	128,700	\$59,590	46%
Civil Service Commission	14,583	\$5,249	36%
Crime Watch	9,750	\$56	1%
Detention/Jail	236,000	\$105,941	45%
Dispatch	331,000	\$163,548	49%
Engineering Operations	591,602	\$296,806	50%
Environmental Services	34,000	\$25,280	74%
Executive	1,115,200	\$601,716	54%
Facilities	453,740	\$208,977	46%
Finance & IT	1,351,100	\$679,997	50%
Lake Front Property	7,225,000	\$5,350,903	74%
Legal	300,000	\$260,264	87%
Municipal Court	1,258,084	\$624,307	50%
Municipal Services	1,218,800	\$655,776	54%
Parks	567,785	\$237,774	42%
Planning	1,279,300	\$589,575	46%
Police	7,388,104	\$3,929,689	53%
Police Technology	53,080	\$26,826	51%
Prosecutor & Public Defen..	372,000	\$101,374	27%
Sewer Operations	5,894,500	\$2,982,351	51%
Street Maintenance	670,550	\$206,132	31%
Street Operations	780,320	\$317,914	41%
Surface Water Utility Ope..	2,138,224	\$759,466	36%
Traffic Safety Camera	1,584,000	\$734,491	46%

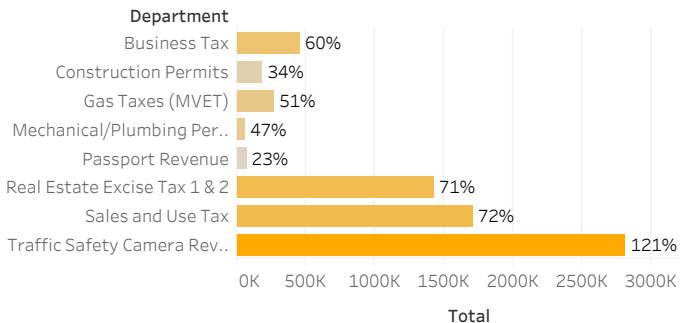
Non-Operating Departments

Department	Budget	Total	Percentage
Audit	74,000	\$18,668	25%
Community Programs	545,050	\$254,089	47%
Elections	100,000	\$46,333	46%
Emergency Management	122,833	\$132,673	108%
Memberships	81,707	\$58,125	71%
Public Health	7,400	\$3,909	53%

Revenue by Fund

Department	Budget	Total	Percentage
ARPA Fiscal Recovery Fund	\$1,884,807	\$1,884,909	100%
Capital Improvement Fund Revenue	\$1,345,241	\$902,423	67%
General Fund Revenue	\$18,901,048	\$11,674,069	62%
Sewer Utility Revenue	\$6,962,355	\$3,436,948	49%
Street Fund Revenue	\$1,506,056	\$678,411	45%
Surface Water Utility Revenue	\$2,822,622	\$1,329,869	47%
Transportation Capital Revenue	\$5,620,022	\$1,504,836	27%

Revenue by Line Item



Capital

Department	Budget	Total
*Culvert Rep L80-L90	4,242,000	\$190,428
Animal Acres Park	60,000	\$0
Animal Acres Picnic Shelter	138,046	\$79,318
Asphalt Overlay	1,200,000	\$590,561
Beach Drive Lift Station	365,000	\$0
Culvert Rep L60	458,518	\$194,428
Facilities Projects	565,000	\$0
Hillside Creek Bypass & Misc Surface Wa..	210,000	\$0
Material Bin Covers	150,000	\$0
Parks Development	60,000	\$0
Pedestrian Crossing	100,000	\$28,201
Roundabout (SR104)	3,192,000	\$206,877
Safe Streets Project	100,000	\$9,557

City of Lake Forest Park

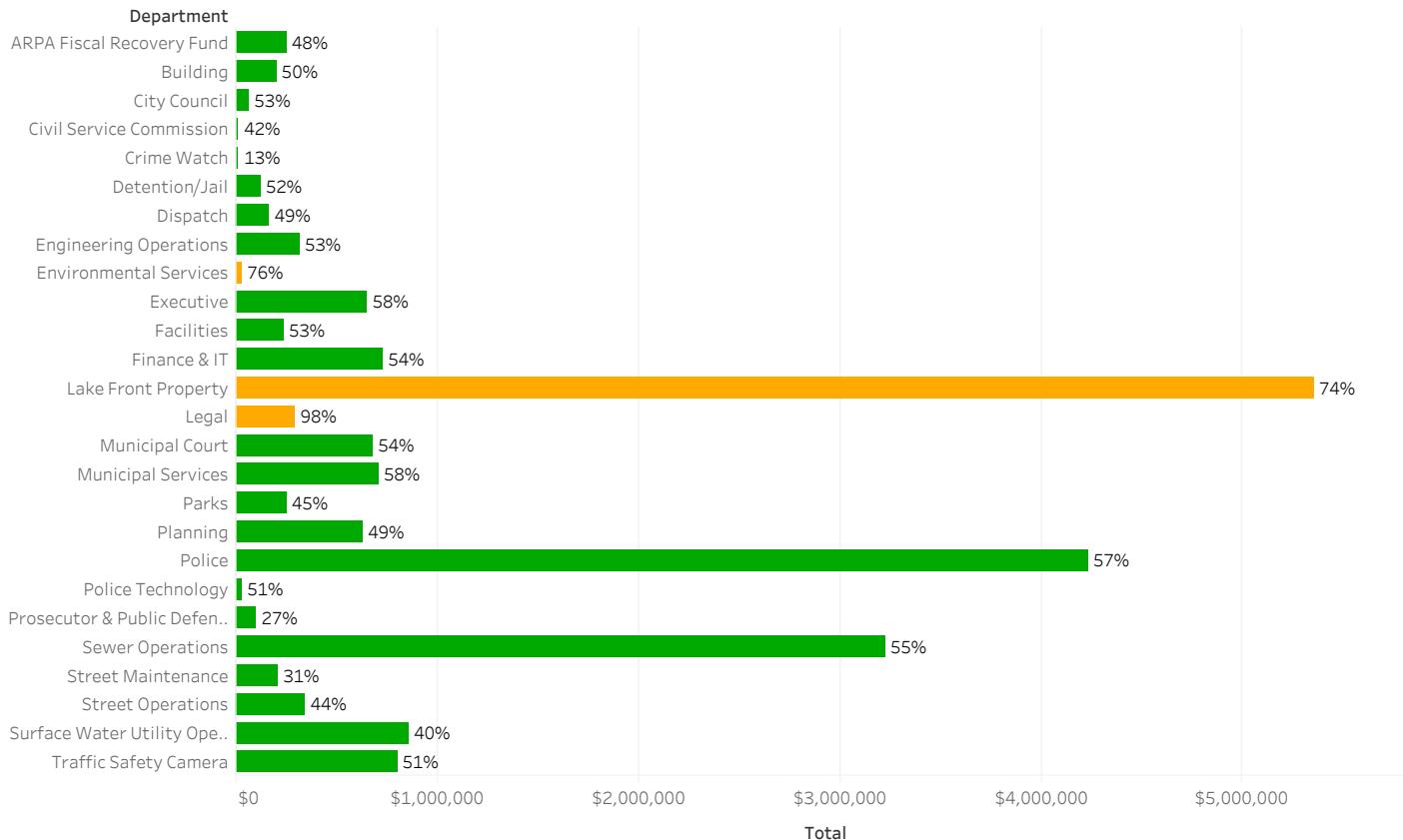
February 28, 2022 Budget Monitoring Dashboard

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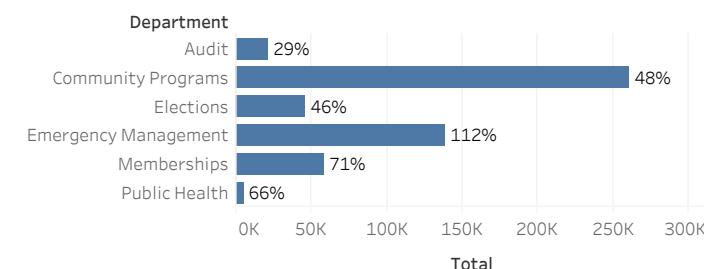
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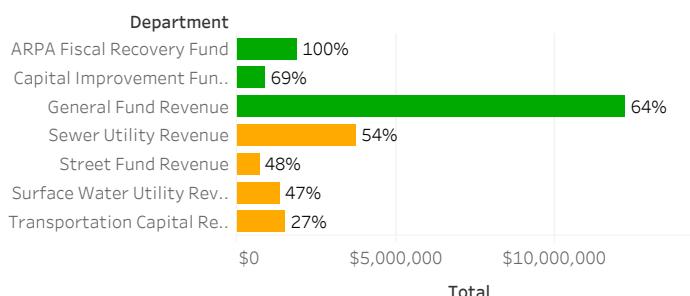
Operating Departments



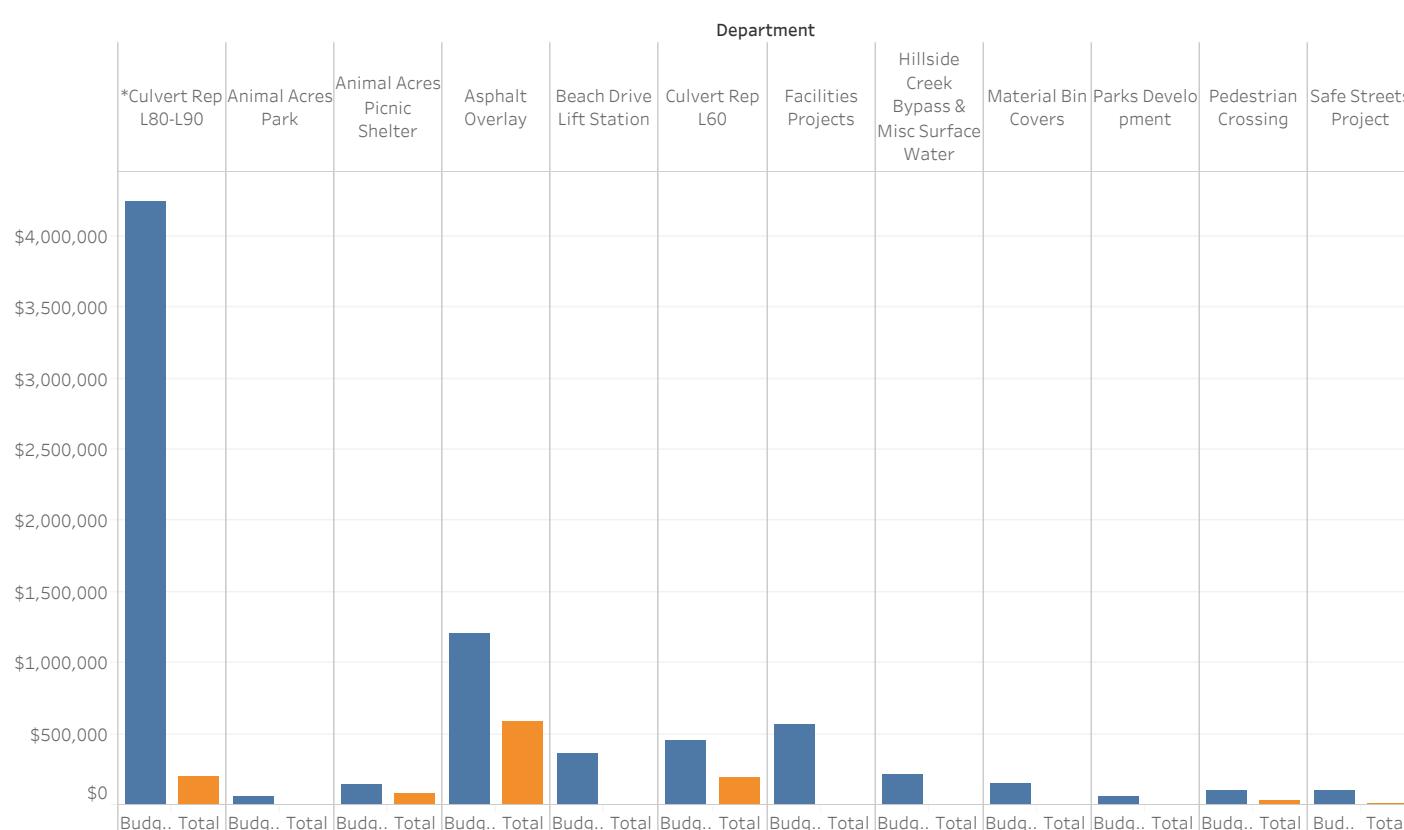
Non-Operating Departments



Revenue by Fund



Capital



February 28, 2022 Budget Monitoring

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Percentages shown on this report are the relative period-to-date (PTD) expenditures compared to the budgeted amounts for the budgetary period.

Operating Departments

Department	Budget	Total	Percentage
ARPA Fiscal Recovery Fund	521,612	\$249,714	48%
Building	395,195	\$198,679	50%
City Council	128,700	\$67,641	53%
Civil Service Commission	14,583	\$6,159	42%
Crime Watch	9,750	\$1,236	13%
Detention/Jail	236,000	\$123,022	52%
Dispatch	331,000	\$163,548	49%
Engineering Operations	591,602	\$315,983	53%
Environmental Services	34,000	\$25,713	76%
Executive	1,115,200	\$649,658	58%
Facilities	453,740	\$238,868	53%
Finance & IT	1,351,100	\$728,015	54%
Lake Front Property	7,225,000	\$5,350,903	74%
Legal	300,000	\$293,970	98%
Municipal Court	1,258,084	\$681,540	54%
Municipal Services	1,218,800	\$707,516	58%
Parks	567,785	\$253,589	45%
Planning	1,279,300	\$630,586	49%
Police	7,388,104	\$4,232,382	57%
Police Technology	53,080	\$26,826	51%
Prosecutor & Public Defen..	372,000	\$101,674	27%
Sewer Operations	5,894,500	\$3,225,763	55%
Street Maintenance	670,550	\$206,459	31%
Street Operations	780,320	\$340,564	44%
Surface Water Utility Ope..	2,138,224	\$854,778	40%
Traffic Safety Camera	1,584,000	\$801,585	51%

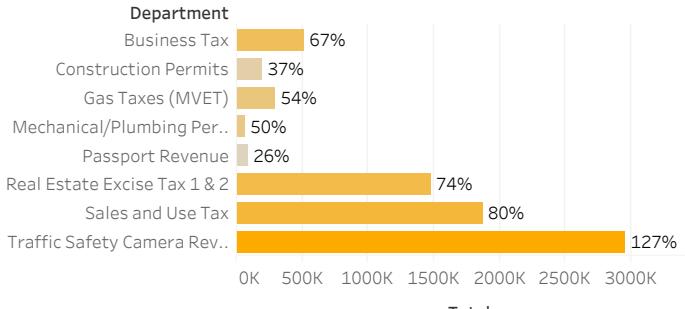
Non-Operating Departments

Department	Budget	Total	Percentage
Audit	74,000	\$21,220	29%
Community Programs	545,050	\$261,149	48%
Elections	100,000	\$46,333	46%
Emergency Management	122,833	\$138,178	112%
Memberships	81,707	\$58,125	71%
Public Health	7,400	\$4,893	66%

Revenue by Fund

Department	Budget	Total	Percentage
ARPA Fiscal Recovery Fund	\$1,884,807	\$1,885,025	100%
Capital Improvement Fund Revenue	\$1,345,241	\$925,357	69%
General Fund Revenue	\$18,901,048	\$12,175,940	64%
Sewer Utility Revenue	\$6,962,355	\$3,759,789	54%
Street Fund Revenue	\$1,506,056	\$728,959	48%
Surface Water Utility Revenue	\$2,822,622	\$1,334,280	47%
Transportation Capital Revenue	\$5,620,022	\$1,527,817	27%

Revenue by Line Item



Capital

Department	Budget	Total
*Culvert Rep L80-L90	4,242,000	\$202,683
Animal Acres Park	60,000	\$0
Animal Acres Picnic Shelter	138,046	\$81,171
Asphalt Overlay	1,200,000	\$591,130
Beach Drive Lift Station	365,000	\$0
Culvert Rep L60	458,518	\$194,428
Facilities Projects	565,000	\$0
Hillside Creek Bypass & Misc Surface Wa..	210,000	\$0
Material Bin Covers	150,000	\$0
Parks Development	60,000	\$0
Pedestrian Crossing	100,000	\$29,670
Roundabout (SR104)	3,192,000	\$206,955
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